

**Hampton Board of Education
Hampton, Connecticut
Meeting Minutes
Wednesday, March 26, 2008
Hampton Elementary School Library**

1. Call to Order

Chairman Burnham called the meeting to order at 7:07 p.m.

Board members in attendance: John Burnham, Troy Lake, Kathy Donahue, Lisa Sanchez, Doug Stewart, Catherine Wade, Rose Bisson, Ann Gruenberg, Dan Savino.

Others Present: Marsha Willhoit, Superintendent/Principal, Sally Lehoux, Finance Assistant.

2. Audience for Teachers: no commentary.

3. Audience for Citizens: no commentary.

4. Approval of Minutes:

Motion: Kathy Donahue, seconded by Rose Bisson, to approve the February 20, 2008 minutes.

Motion carried unanimously, Lisa Sanchez abstaining.

Motion: Kathy Donahue, seconded by Troy Lake, to approve the March 19, 2008 minutes as amended.

(The following amendments were made: Item 8: add MBR *“that applies to K-12”*; delete *“due to a decrease in census”*; change 19% to 18.6%, 50% to 26%, and 25% to 54%.)

Motion carried unanimously, Catherine Wade and Dan Savino abstaining.

5. Executive Session(s): Personnel Matters

Motion: Troy Lake, seconded by Kathy Donahue, to enter executive session at 7:26 for the purpose of personnel matters regarding setting salaries for School Nurse, School Secretary, and Cafeteria Manager.

In Favor: John Burnham, Troy Lake, Kathy Donahue, Lisa Sanchez, Doug Stewart, Catherine Wade, Dan Savino.

Opposed: Ann Gruenberg, Rose Bisson

Motion carried: 7-2.

(Superintendent and Finance Assistant invited into session to offer testimony).

Public session reconvened at 8:07.

Motion: Kathy Donahue, seconded by Rose Bisson, to give School Nurse, School Secretary, and Cafeteria Manager 3% salary increases, along with associated increases in insurance costs, for 2008-2009 school year.

Motion carried unanimously.

Motion: Kathy Donahue, seconded by Lisa Sanchez, to enter executive session at 8:09 for personnel matter regarding setting salary of Finance Assistant.

Motion carried unanimously.

(Session open at request of Finance Assistant)

It was noted that position has absorbed duties of Administrative Assistant.

Motion: Dan Savino, seconded by Kathy Donahue, to reconvene public session at 8:21. Carried unanimously.

Motion: Kathy Donahue, seconded by Catherine Wade, to give a 3% increase to the Administrative/Finance Assistant for 2008-2009 school year.

Motion carried unanimously, Ann Gruenberg abstaining.

Motion: Kathy Donahue, seconded by Doug Stewart, to enter executive session at 8:25 for personnel matter regarding salary of Superintendent/Principal.

Carried unanimously.

(Session open at request of Superintendent/Principal).

Proportional amounts for position of Principal and position of Superintendent were delineated.

Motion: Kathy Donahue, seconded by Lisa Sanchez, to reconvene public session at 8:44. Carried unanimously.

Motion: Kathy Donahue, seconded by Lisa Sanchez, that superintendent's salary increase to \$400 per day for 48 weeks for the 2008-2009 school year.

Kathy Donahue reminded board this increment formed part of discussions on Superintendent's initial contract.

Motion carried unanimously.

Motion: Kathy Donahue, seconded by Lisa Sanchez, that compensation for Principal increase by 2% for 2008-2009 school year.

Kathy Donahue presented the range of administrative salaries throughout the state to support the motion. She suggested that Rose Bisson recuse herself from the vote as she is currently under an administrative contract in a Connecticut school.

In Favor: Lisa Sanchez, Kathy Donahue, Troy Lake, Doug Stewart.

Opposed: John Burnham, Rose Bisson, Catherine Wade, Ann Gruenberg, Dan Savino.

Motion failed, 5-4.

Motion: Ann Gruenberg, seconded by Catherine Wade, to approve a 3% increase in Principal's salary for 2008-2009 school year.

In Favor: John Burnham, Rose Bisson, Catherine Wade, Ann Gruenberg, Dan Savino.

Opposed: Lisa Sanchez, Kathy Donahue, Doug Stewart.

Abstentions: Troy Lake.

Motion carried, 5-3.

6. Approval of 2008-2009 Budget

Motion: Kathy Donahue, seconded by Lisa Sanchez, to adopt the 2008-2009 budget of \$2,171,143, an increase of \$14,505, or .67% over the current year.

There was some discussion on budget procedures and requests that academic programs be evaluated separately from budgetary deliberations.

In Favor: Troy Lake, John Burnham, Rose Bisson, Catherine Wade, Ann Gruenberg, Dan Savino, Doug Stewart.

Opposed: Kathy Donahue, Lisa Sanchez.

Motion carried, 7-2.

7. Selection of Representative to RD #11 Study Committee.

Lisa Sanchez nominated Kathy Donahue.

Doug Stewart nominated Rose Bisson.

Ann Gruenberg nominated Catherine Wade.

Ballot vote resulted in a three-way tie. Results of second ballot as follows:

Kathy Donahue – 3; Rose Bisson – 2; Catherine Wade – 4.

Catherine Wade is appointed to the RD #11 Study Committee.

8. Date of April Meeting

The April 16th regular meeting is changed to a special meeting on April 23rd.

9. Insurance Group Status

Motion: Lisa Sanchez, seconded by Doug Stewart, to establish a committee to investigate insurance options.

Motion carried unanimously.

Kathy Donahue and Doug Stewart volunteered to serve on the committee

10. Teacher Nominations: CGS 10-151

Marsha Willhoit presented teacher nominations for reappointment for 2008-2009.

Motion: Kathy Donahue, seconded by Lisa Sanchez, to accept and approve teacher nominations for reappointment for 2008-2008 school year, and to send non-renewal letters to non-tenured staff.

Motion carried unanimously.

Motion: Dan Savino, seconded by Rose Bisson, to extend meeting past 10 p.m. Carried unanimously.

11. Executive Session: Pending Claim

Motion: Troy Lake, seconded by Kathy Donahue, to enter executive session at 10:06 for purpose of discussion of pending claim regarding Central Office dissolution. Carried unanimously.

(Superintendent and Finance Assistant were invited in to offer testimony.)

Motion: Troy Lake, seconded by Kathy Donahue, to reconvene public session at 10:23. Carried unanimously.

Motion: Troy Lake, seconded by Lisa Sanchez, to adjourn at 10:25.

**Respectfully submitted,
Dayna McDermott-Arriola
Recording Secretary**