

**POLICIES COMMITTEE MEETING DRAFT MINUTES
WEDNESDAY, MARCH 21, 2012
4:15 PM**

HAMPTON ELEMENTARY SCHOOL CONFERENCE ROOM

1. CALL TO ORDER

Ann Gruenberg called the meeting to order at 4:20. In attendance were Superintendent Paul Graseck and Board of Education Policy Committee members Maryellen Donnelly and Ann Gruenberg. Committee member Lisa Siegmund was unable to attend.

2. AUDIENCE FOR STAFF AND CITIZENS

None.

3. REVIEW POLICIES FOR PRESENTATION TO BOARD OF EDUCATION

The committee recommends the following to the BOE for the March 28, 2012 meeting.

FINAL APPROVALS:

Business and Non-instructional Operations Series 3000

1. Budget/Budgeting System A. Planning

Policy 3110 *Budget Planning*

Final approval of CABE version replacing “board of finance” language with “town government” and rescind old version.

2. Receipts B. Tuition Fees

Policy 3240 *Tuition Fees*

Final approval of CABE version deleting the last sentence of the first paragraph and the second paragraph (both having to do with a high school population) and rescind old version.

5. Non-Instructional Operations F. Safety

Policy 3516.5 *Sexual Offenders on School Property*

Final approval of the addition of this policy, CABE version. (New policy.)

FINAL APPROVALS CONTINUED

Board Bylaws Series 9000

2. Members, B.

Policy 9214 *Election of Members*

Final approval substituting the following language for that presented at the January 11, 2012 BOE meeting: “Terms of newly-elected Board members shall commence on the second Tuesday after said election” (New Policy)

TENTATIVE APPROVALS:

Community Relations Series 1000

4. Relations Between other Governmental Agencies and the Schools A.

Policy 1411 *Law Enforcement Agencies*

Tentative approval of CABE version.
Update of an existing policy)

4. Relations Between other Governmental Agencies and the Schools C.

Policy 1416 *Fiscal Authority*

Tentative approval of CABE version.
(Update of an existing policy)

5. Relations Between Area, State, Regional and National Associations and the Schools

Policy 1500 *Relations Between Area, State, Regional and National Associations and the Schools*

Tentative approval of CABE version.
(Update of an existing policy)

Business and Non-instructional Operations Series 3000

3. Expenditures/Expending Authority C.

Policy 3320 *Purchasing Procedures*

Tentative approval of CABE version.
(Update of an existing policy.)

3. Expenditures/Expending Authority D Soliciting Prices (Bids and Quotations)

3323 *Soliciting Prices/ Bidding Requirements*

Tentative approval of CABE version.
(Update of an existing policy.)

TENTATIVE APPROVALS CONTINUED

Business and Non-instructional Operations Series 3000

Expenditures/Expending Authority F.

Policy 3326 *Paying for Goods and Services*

Tentative approval of CABE Alternate Language version.
(Update of an existing policy.)

1. Accounts B.

Policy 3434 *Periodic Audit*

Tentatively approve CABE version replacing the language
“business manager” with business coordinator.
(Update of an existing policy.)

6. Transportation

Policy 3541 *Transportation General*

Tentative approval of CABE version as written.
(Update of an existing policy)

Board Bylaws Series 9000

0. Role of Members (Powers, Purposes, Duties) C.

Policy 9020 *Public Statements*

Tentative approval of CABE version.
(New bylaw)

2. Members E. Orientation

Policy 9230 *Orientation of Board Members*

Tentative approval of CABE version removing alternate language
under item 3,
(Update of an existing policy.)

2. Members I.

Policy 9270 *Conflict of Interest*

Tentative approval of CABE version #2.
(Update of an existing policy.)

3. Methods of Operation B. Meetings 9.

Policy 9327 *Electronic Mail Communications*

Tentative approval of CABE version.

(New bylaw)

The committee will take up the following policy at its next meeting:

Business and Non-instructional Operations Series 3000

2. Receipts E.

Policy 3280 *Gifts, Grants and Bequests*

(Update of an existing policy.)

4. ADJOURNMENT

The meeting adjourned at 5:50.

Respectfully submitted,

Maryellen Donnelly

Please note: This is a Board of Education Committee Meeting held in public, not a Public Meeting (e.g. Town Meeting or Public Hearing).

