**RECREATION & COMMUNITY ACTIVITIES COMMISSION**

**Special Meeting**

**Sept. 5, 2013 7:30 PM**

**COMMUNITY CENTER**

**Minutes**

CALL TO ORDER at 7:40pm By Ed, ROLL CALL- present: Ed Burchfield, Lois Kelley, Juan Arriola, Brandy Crawford and Angelica & Gordon Hansen. Absent: Troy Lake, Eleni Yanouzas, and John Quarticelli.

Motion to elect Ed as Chair pro tem by Gordon, seconded by Brandy, all in favor.

Motion to elect Brandy as Secretary pro tem by Lois, seconded by Angelika, all in favor.

SEATING OF ALTERNATES- N/A

AUDIENCE FOR CITIZENS- Gay Wagner Spoke about returning unused funds to the town and her willingness to continue to provide publicity service for the commissions activities and events if the commission so desires.

Bob Grindle spoke about the Youth Sports program and Bus Trips offered.

APPROVAL OF MINUTES- Juan moved Lois seconded to approve the minutes of July 25th, 2013 with corrected typo (Zumba). Voted in favor, unanimously.

TREASURER'S REPORT- No treasurer, Recap of the financial report from July: Mark will forward copies of the now completed Annual Financial Report to the members and to the Town. Fund balance is $7060.88.

COMMUNICATIONS – email from Mark and John unable to attend.

ADDITIONS TO AGENDA- N/A

**OLD BUSINESS:**

1. Election of officers and designation of Signatories:

Motion to elect Ed as Chair by Gordon, seconded by Brandy, passed all in favor except Ed abstains.

Motion to elect Brandy as Secretary by Lois, seconded by Angelika, passed unanimously.

Lois volunteered to serve as Treasurer, hearing no objection the Chair acclaims Lois as Treasurer.

Motion to designate the three Officers as Signatories on accounts for the commission made by Juan, seconded by Angelika, All in favor except ED who abstains.

2. Yoga contract in process.

**NEW BUSINESS:**

1. Status of letter of thanks to Gay Wagner. Mark has the lead on it, in process.

2. Expenditure authorization:

Motion to approve an additional four hundred dollars to complete payment on cooking frames made by Juan, seconded by Angelica passed unanimously.

Motion by Juan, seconded by Angelika to renew our Windham Arts membership, expenditure not to exceed fifty dollars, passed unanimously

3. Motion to table item 2. Under New Business by Angelica, seconded by Lois, passed all in favor.

4. Agenda items for next meeting:

Youth Sports, Report on advertising costs for Emerging Artists Series. (John), and Report on benefit Violinists concert. (John), Bylaws Plan, Return of funding in the amount of $1,2050 to the town for programs not held, change the time at which we start meetings, Member vacancies.

AUDIENCE FOR CITIZENS- Gay Wagner spoke of the “Friends of the Little River Series”.

ADJOURNMENT- Juan moved and Gordon seconded to adjourn at 9:20pm, all in favor.

Ed Burchfield, Chairman

For the secretary