

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

DATE: January 12, 2023

Present: Astin, Burten, Cardwell, Davis, Haldas, Hochstetter, Kaye, Larsen, O'Brien

Absent: Andstrom, McCabe \_\_\_ Call to order: 4:00PM

Audience for citizens: x \_\_\_ Seating of alternate: x

Approval of minutes: Amend date of Pollinator Program to May 6. Accepted as amended.

Bookkeeper's report: Haldas

1. Why a \$300 charge from Shane Navratil this month? (Usually is \$150) Cardwell will inquire as to reason.
2. Was there a double payment to Amazon in December?
3. All credit card charges now go directly to Shane Navratil. However, Cardwell could print out the charges from our on-line account.
4. Security bill issue – Cardwell to contact McCabe about testing our emergency call system.

Librarian's report (Cardwell for Andstrom):

1. All programs reported active and healthy.
2. Building concerns: rot in upstairs window sill – Ask R. Inman to check this out along with his comprehensive report (Davis)
3. FML has a new volunteer Mary Allen – she can help fill in as substitute for other volunteers.
4. We had some donations for the 2022 year rec'd January 2023. We can report for income either year. Decision: report as Dec. '22.
5. Do we want a regular email report from librarian, and what sort of content is desired? Astin: would prefer to have an in-person staff meeting. S. Larsen has offered to be a 'liaison' between librarian and staff, to communicate issues as they arise.
6. Board plans to hold a party for volunteers and board members to meet and socialize later this winter. Date needed.

Assistant Librarian's report (Larsen): X

On-going business:

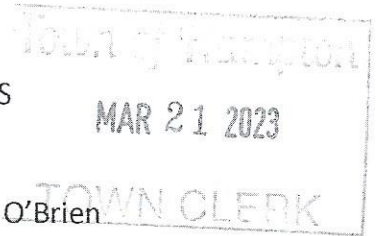
1. Budget for 2023. Add a line item for "volunteer appreciation gifts and programs".
2. Key Bank Grant proposal has been completed and looks very positive.
3. Maintenance – exterior painting: still waiting on several estimates.
4. Art program – Idea: the new art teacher at HES. (This would complete art show plans for 2023.
5. Pollinators: on board for May 6<sup>th</sup>. We may be able to acquire pollinator seeds and plants from Pride's Corner Nursey. Cardwell & Kaye to investigate.

New business:

1. Music program idea: Hammer dulcimer player to give concert and demonstration. Davis to contact.

Adjourned: Motion to adjourn O'Brien, 2<sup>nd</sup> Hochstetter. Meeting ended by consensus at 5:37 PM.

Respectfully submitted, \_\_\_ Mark Davis, secretary



Librarian's Report for the month of January, 2023

Total no. of patrons: 366

# of adults: 308

# of children: 58

# of books checked out: Adults 230 Children 92

# of DVDs: Adults 48 Children 9

# of Audio books: Adults 13 Children 0

# of ILL's requested by other libraries: 24

# of ILL's requested by FML patrons: 28

New library cards: Adults 3 Children 1

Orders placed:

Books, dvds, supplies, etc.

Reports due or completed

#of volunteers & total hrs., who worked this month and jobs they performed---comments

*see attached*

Programs ---planned, held (# of attendees) comments

*see attached*

Description of off-site hours if applicable

*see attached*

Goals/objectives for next month

*see attached*

Building concerns---

repairs needed-heat, cleanliness, computer/telephone problems ,etc.  
(things Librarian would notice being here every open day)

Correspondence

Dialogue: Are there any other concerns the librarian has at this time?

Does the board have concerns related to the librarian, or related to library duties?

Other



Librarian's Report – January, 2023

Programs Held:

- Top Shelf Gallery – Artist Reception, Saturday, January 14<sup>th</sup> @ Noon with Frietha Lawrence – 8 participants
- Book Discussion Group, Wednesday, January 11<sup>th</sup> @ 6:00 p.m. - We discussed *Horse* by Geraldine Brooks. – 6 participants
- Mah Jongg 101, Thursdays, 10-12 a.m. - 14 participants
- Knitters – Wednesdays, 12-3 – 23 participants
- Tai Chi – Thursdays, 9:00 a.m. at the Town Hall – 21 participants
- Baby Story Time Song & Play, Fridays, 10:30-11:00 a.m. – 17 Children & 15 Adults
- Story & Craft, Wednesdays, 4-5 p.m. – 19 children & 15 Adults

Upcoming Events:

- Book Discussion Group, Wednesday, February 8<sup>th</sup> @ 6:00 p.m. - We will be discussing *Klara and the Sun* by Kazuo Ishiguro.
- Take Your Child to the Library Day, Saturday, February 4<sup>th</sup>, all day. *1 child, 2 adults*
- Dr. Seuss's Birthday Party and visit from The Cat in the Hat, Saturday, March 4<sup>th</sup>, 10-11 a.m.
- Easter Egg Hunt and visit from the Easter Bunny, Saturday, April 8<sup>th</sup>, 10-11 a.m.

Description of Off-Site Hours:

- Quiet Corner Reads Zoom Meeting, Thursday, January 12<sup>th</sup>, 9-10:30 a.m.
- Legislative Breakfast, Tuesday, January 24th, 8:30-10:00 at The Thompson Public Library

Volunteer Hours:

Sonja Larsen – 27

Beth Desjardin – 24

Regina DeCesare – 12

Leslie White – 8

Janice Trecker – 12

Lee Astin – 13.25

Sue Hochstetter – 14.5

Mary Allen 18

Taylor 4

Total Volunteer Hours: 132.75