

**HAMPTON BOARD OF EDUCATION  
HAMPTON, CT**

**MEETING MINUTES**

**October 26, 2011**

The meeting was called to order at 7:00 PM by Board Chair John Burnham. Members present were Carol Misak, Ann Gruenberg (7:05), Catherine Wade, Lisa Siegmund, Rose Bisson, Doug Stewart, Maryellen Donnelly, and Dan Savino. Also present were Principal Marsha Willhoit and Business Coordinator/Admin. Asst. Sally Lehoux.

- 2. Audience for Teachers:** None
- 3. Audience for Citizens:** None
- 4. Written Communications to the Board:**
  - Deb Leavens asked the board to look into early retirement options for a member of the HEA.
- 5. Additions to the Agenda:** None
  
- 6. Approval of Minutes:**

**Dan Savino moved to approve the minutes of 9/28/11. Lisa Siegmund seconded the motion. The minutes should be amended as follows:**  
Item 9.c.ii: should reference policy 0521.2;  
Item 9.2.a: the motion was seconded by Rose Bisson.  
**The minutes, as amended, passed with the following vote:**  
**YES: C. Misak, A. Gruenberg, C. Wade, R. Bisson, J. Burnham, D. Stewart, M. Donnelly, D. Savino**  
**ABSTAIN: L. Siegmund**

**Dan Savino moved to approve the minutes of 10/18/11. Rose Bisson seconded the motion and it passed with the following vote:**  
**YES: A. Gruenberg, C. Wade, L. Siegmund, R. Bisson, J. Burnham, D. Stewart, M. Donnelly, D. Savino**  
**ABSTAIN: C. Misak**
  
- 7. Superintendent/Principal Report/Recommendations:**
  - a. Financial Report:**

The 2011-12 budget is on track.
  - b. Update of Grant Use (REAP and Title I):**

Ms. Willhoit discussed the balance of REAP and Title I grants available to the school.
  - c. Other:** Ms. Willhoit told the board there were 7 families who have expressed an interest in an additional ½ day for preschool. Ms. Willhoit also thanked the board for the opportunity to serve as the superintendent at Hampton Elementary School and truly enjoys the responsibilities of principal.
  
- 8. Committee and Representative Reports/Recommendations:**
  - a. CABE:** CABE is gearing up for the convention in November. Ms. Gruenberg is planning to attend and encourages other board members to attend. She will be present at the delegate assembly on Nov. 18<sup>th</sup>.
  - b. Community and Staff Relations:** The committee will check electronic communications for any correspondence.
  - c. EASTCONN:** EASTCONN would welcome an invitation to discuss the healthcare collaborative.
  - d. Finance:** Discussed earlier.
  - e. Physical Plant and Operations/Roof Building Committee:** None
  - f. Policies:** Under 9.b.
  - g. Hampton Green Energy Commission:** None
  - h. Administrative Model:** None

**9. BUSINESS: (Action anticipated on All Items)**

**a. 5-Year Plan:** Not yet addressed with Board Of Selectmen.

**b. Policies:**

*i.* Ann Gruenberg moved the BOE give final approval to revised policies, based on recent legislative mandates: 4112.5/4212.5, 9271, 9321, 9322, and 9323, Rose Bisson seconded the motion and it passed unanimously.

*ii.* Ann Gruenberg moved the BOE give final approval to the following new policies: 0521.2, 4117.5, 9325.1. Rose Bisson seconded the motion and it passed unanimously.

*iii.* Ann Gruenberg moved the BOE give final approval to the following policies which are newer, CABA recommended versions of current policies: 0521, 4112.8/4212.8, 4117.4. Rose Bisson seconded the motion and it passed unanimously.

Ann Gruenberg moved to rescind the former versions of policies 0521, 4112.8/4212.8, and 4117.4. Rose Bisson seconded the motion and it passed unanimously.

**c. Discussion and Possible Action on Increasing ½ Day PK from 2 Days to 3 Days Using REAP Funds:**

Maryellen Donnelly move to increase the ½ Day PK program from 2 (1/2)days to 3 (1/2) days. Rose Bisson seconded the motion. After a lengthy discussion of the goals and philosophy of the program, the motion was defeated with the following vote:

**YES: M. Donnelly, C. Wade**

**NO: C. Misak, A. Gruenberg, L. Siegmund, R. Bisson, J. Burnham, D. Stewart, M. Donnelly, D. Savino**

**d. Response to Letter from Windham School System Requesting Cooperative Agreement:**

The board directed administration to respond to Windham that Hampton would be willing to discuss possible arrangements but to also cite limits as to space available, without transportation provided, and any required related services to be borne by Windham.

**e. Appointment of Interim Superintendent:**

Rose Bisson moved to enter executive session at 7:34 P.M. for the purpose of discussing the employment of a public employee. Maryellen Donnelly seconded the motion and it passed unanimously.

The board returned to public session at 7:58 P.M.

Rose Bisson moved to appoint Dr. Paul Graseck as Interim Superintendent fro the Hampton Elementary School District, effective October 31, 2011 through June 30, 2012, at a salary of \$35,000, according to the terms and conditions included in the contract. Maryellen Donnelly seconded the motion and it passed unanimously.

Dr. Graseck thanked the board for the opportunity and looks forward to the new challenges at Hampton Elementary School.

Rose Bisson moved to appoint Marsha Willhoit Jendrewski as acting Superintendent for the Hampton Elementary School District from October 24, 2011 through October 31, 2011 at the current per diem rate. Lisa Siegmund seconded the motion and it passed unanimously.

**10. BOE Communication to the Public:** Rose Bisson will compose a letter introducing Dr. Graseck to Hampton to be sent to the Gazette and put on the school website. The Chronicle will be notified, as well. A reception will be planned to be held following Family Math Night from 7:30-8:30. The board will post information regarding the superintendent search and the 5 year plan for the building.

**11. Audience for Citizens:** None

**12. Next Agenda Planning:**

- 5-year Plan;
- Early retirement;
- Policies;
- Board Reorganization;
- Regular Meeting Schedule for 2012;

**The next regular meeting will be held on November 30, 2011.**

**Doug Stewart moved to adjourn at 8:30 PM. Rose Bisson seconded the motion and it passed unanimously.**

Respectfully submitted,

Jennifer Nelson  
Recording Secretary

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*