

**HAMPTON BOARD OF EDUCATION
HAMPTON, CT**

REGULAR MEETING
February 23, 2011

The meeting was called to order at 7:05 PM by Board Chair John Burnham. Members present were Rose Bisson by electronic means through a skype connection, Maryellen Donnelly, Doug Stewart, Catherine Wade, Lisa Siegmund and Ann Gruenberg. Also present were Superintendent/Principal Marsha Willhoit and Financial Assistant Sally Lehoux. Unable to attend were board members Carol Misak and Dan Savino.

2. **Audience for Teachers:** None
3. **Audience for Citizens:** None
4. **Written Communications to the Board:** None
5. **Additions to the Agenda:**

Doug Stewart moved to add a discussion and possible action of roof replacement to the agenda under 9.o.1. Ann Gruenberg seconded the motion and it passed unanimously.

Doug Stewart moved to add discussion of panel wall system in all purpose room to the adenga under 9.o.2. Maryellen Donnelly seconded the motion and it passed unanimously.

6. **Approval of Minutes:**

Doug Stewart moved to approve the minutes of 2/10/11, as submitted. Ann Gruenberg seconded the motion and it passed with the following vote:

YES: A. Gruenberg, L. Siegmund, R. Bisson, J. Burnham, D. Stewart, and M. Donnelly
ABSTAIN: C. Wade

Lisa Siegmund moved to approve the minutes of 1/19/11, as submitted. Ann Gruenberg seconded the motion and it passed with the following vote:

YES: A. Gruenberg, C. Wade, L. Siegmund, J. Burnham, R. Bisson
ABSTAIN: D. Stewart, M. Donnelly

Doug Stewart moved to approve the minutes of 12/22/10, as submitted. Ann Gruenberg seconded the motion and it passed unanimously.

Doug Stewart moved to approve the minutes of 12/16/10, as submitted. Lisa Siegmund seconded the motion and it passed with the following vote:

YES: A. Gruenberg, C. Wade, R. Bisson, J. Burnham, D. Stewart, and M. Donnelly
ABSTAIN: L. Siegmund

Ann Gruenberg moved to move item 9.a to 6.a. Maryellen Donnelly seconded the motion and it passed unanimously.

- a. **Discussion with Attorney Decrescenzo (formerly item 9.a)**

Doug Stewart moved to enter into executive session at 7:12 P.M for the purpose of discussing a pending claim and invited the superintendent and Attorney Decrescenzo to attend. Ann Gruenberg seconded the motion and it passed unanimously.

The board returned to public session at 8:05 P.M.

7. **Superintendent/Principal Report/Recommendations:**
 - a. **Financial Report:**

The financial statements are on track with the budget thus far. Building and grounds will be the line item to absorb expenses for the parking lot lights and the administration will continue to monitor what's overspent and underspent.

b. Roof Update:

The roof update will be presented later in the agenda.

c. Other:

Ms. Willhoit updated the board on the progress of the lunch program committee. They have met many times and have made several recommendations. The program has already some changes, including:

- changing silverware from plastic to metal;
- removed Fluff from sandwiches;
- investigating local farmers to provide local produce;

Some recommendations to be considered include:

- develop an education plan to illustrate the method of food preparation and the need to comply with government regulations and standards;
- flavored milk is a topic of discussion.

The committee will develop formal comments to bring to the board. Ms. Willhoit told the board those families eligible for free and reduced lunch is increasing.

8. Committee and Representative Reports/Recommendations:

a. CABE:

Ms. Gruenberg went to Washington a few weeks ago and met with legislators and staffers and she brought back pamphlets from the Center for Public Education. CABE Day-on-the-Hill will be held on March 9th at the state capitol. The effort remains to maintain education spending at the current level.

b. Community and Staff Relations: None.

c. EASTCONN: EASTCONN had a presentation of their adult education programs.

d. Finance: The committee did not meet. Mrs. Bisson would like to schedule meetings

e. Physical Plant and Operations: The committee met twice. Smaller maintenance items have been completed and snow removal from the roof was successful this winter.

f. Policies: The committee has met and will make recommendations for final approvals under 9.b.

g. Hampton Green Energy Commission: The committee meets next week. They are continuing to pursue free solar photovoltaic panels. There must be an asphalt roof to install any panels. The board would like to review documentation and a proposal and speak with a representative of the company.

9. BUSINESS: (Action anticipated on All Items)

a. Discussion with Attorney Decrescenzo: Completed earlier.

b. Policies:

Ann Gruenberg moved to give tentative approval to policy 0200 (District Goals - Version I). Lisa Siegmund seconded the motion and it passed unanimously. It should be noted that this policy only sets parameters for board goals.

Ann Gruenberg moved to give tentative approval to policy 0521 (Nondiscrimination – Version I). Doug Stewart seconded the motion and it passed unanimously.

Ann Gruenberg moved to give tentative approval to policy 4118.232/4218.232 (Drug and Alcohol Policy – Version I). Rose Bisson seconded the motion and it passed unanimously.

Ann Gruenberg moved to give tentative approval to policy 5144 (Discipline/Punishment). Maryellen Donnelly seconded the motion and it passed unanimously.

Ann Gruenberg moved to give tentative approval to policy 5118.1 (Homeless Students). Lisa Siegmund seconded the motion and it passed unanimously. This is a policy recommended by C.A.B.E.

Ann Gruenberg moved to give tentative approval to policy 5141.21 (Administering Medications – Version I). Doug Stewart seconded the motion. In the second line in paragraph 5 the word should be designated, not designed. **The motion with the language correction passed unanimously.**

Ann Gruenberg moved to give tentative approval to 6171.2 (Preschool Special Education). Doug Stewart seconded the motion. After a brief discussion, **Ann Gruenberg withdrew her motion and Doug Stewart withdrew his second.** The policy will return to the committee for additional consideration.

c. Request to Establish Sick Bank for Non-Certified Staff Member:

Following a brief recap of the proposal, **Doug Stewart moved to approve the establishment of sick bank for a non-certified staff member for up to 30 days. Catherine Wade seconded the motion and it passed unanimously.**

d. Request to Name/Dedicate Multipurpose Room:

There was a request to rename the multipurpose room in honor of Walt Stone. The board will follow town policy.

e. Participation in RD #11 Insurance Group:

Maryellen Donnelly moved to continue participation in the RD #11 insurance group. Catherine Wade seconded the motion and it passed unanimously.

f. Plan Meeting with Non-Certified Staff to Discuss Compensation:

The finance committee will meet with the non-certified staff when a camera has been set up to accommodate remote access for Mrs. Bisson. They will discuss the upcoming budget and this academic year.

g. Discussion of Feasibility of Air Conditioning:

The superintendent will explore if this can be reasonably accommodated.

h. School Calendar 2010-2011: After a brief discussion of snow days this year, **Maryellen Donnelly moved to modify the action of 2/10/11 to include that if there are 2 or more snow days between February 23, 2011 and April 13, 2011, those days will be made up during April vacation, starting with 4/18/11. Ann Gruenberg seconded the motion and it passed unanimously.**

i. School Calendar 2011-2012: There will be an effort to coordinate the calendars of the three elementary schools and Parish Hill.

j. 2011/2012 Budget Discussion:

The board reviewed the budget proposal for 2011/2012.

Due to the lateness of the evening, the board chose to suspend items 9.k, l, m, n, and p.

o.1. Roof Replacement:

Doug Stewart reviewed the options for the roof replacement. After a brief discussion of the requirements and reimbursements for this project. **Maryellen Donnelly moved to recommend and asphalt shingled and vented roof assembly at a cost of approximately \$530,000 and 50-year warranty. Ann Gruenberg seconded the motion and it passed unanimously.**

Mrs. Bisson and Mr. Stewart are interested in serving on a building committee.

o.2 Panel Wall System in Multipurpose Room:

The committee (PPO) received two estimates, one for repair and one for replacement. Mr. Stewart recommends replacement, if possible, since a repair is not guaranteed. To be discussed at the next meeting.

The board will hold a special meeting on March 9, 2011 at 7 P.M. to continue the remainder of tonight's agenda, items 9.k through 9.q and a discussion of the panel wall system in the multipurpose room.

Lisa Siegmund moved to adjourn at 10:55 P.M. Catherine Wade seconded the motion and it passed unanimously.

Respectfully submitted,

Jennifer Nelson
Recording Secretary

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.