

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

DATE: 2.10.22

Present: Cardwell (chair), Astin, Burten, Davis, Haldas, Kaye, O'Brien, Regan, Larsen (librarians)

Absent: Andstrom, Regan, Murtha

Call to order: 4:17 PM

Audience for citizens: Peggy McElroy

Seating of alternate: None

Approval of minutes: Motion by Kaye, second by O'Brien. Unanimous approval.

Bookkeeper's report: Nothing to report – in transition (see below).

Librarian's report (Larsen reporting for Andstrom):

1.Light out in Jr. Room – Burten will replace.

2.Healthy level of attendance and activities.

3.Request for advice and consent for 2 activities:

Dr. Seuss event March 5; Easter Egg Hunt April 5. Discussion and recommendation: Dr. Seuss party: recommend to use the Activity Room as much as possible. Easter Egg Hunt: recommend hold out of doors, with youngsters in the butterfly garden.

4.Volunteer hours this period - 113.

Assistant Librarian's report (Larsen): None

On-going business:

1.Discuss and vote on library's amended budget and 5-year plan

Budget discussion: Larsen- request more money allocated from Robertson Fund for book purchases. Cardwell – okay, will discuss next meeting.

Motion to accept 2022-2023 amended budget Davis, 2nd by Burten. All in favor.

Five Year Plan discussion. Many items on present 5 year plan need more immediate attention - move them up and find other items for years 3,4,and 5 such as Landscaping, Interior Painting, Front Porch Repairs.

Five Year Plan accepted as amended 1. O'Brien, 2nd Haldas. All in favor.

2.Finances – update on new bookkeeper and bank accounts

Luci Norton is now retired. Note of appreciation sent by Cardwell. Now in transition to accounting firm Shane Navratil. (Amanda Bardsley is our point person at SN.)

We have ordered new paper checks from Key Bank.

Discussion on status of Fletcher Endowment Fund. Do we have to continue paying the bank 10% of our profit every year for this, or can we move it into a mutual fund or other investment status?

3. Program updates

Art shows – March 1st Artist Anne Rosebrooks will display

Music – nothing to report

Children's – already discussed

Tai Chi – ongoing – start PR in April

MahJong – Peggy McElroy is now teaching – looking for participants, article in next Gazette

4. Confirm we're still good with our COVID policy

-Need to update locked doors and mask policy. Discussion: Recommendations 1. Open doors to all, 2. Limit number of individuals inside to 8 in total (including staff), and 3., Continue present mask policy.

Motion to accept by Haldas, 2nd O'Brien. All in favor. Policy to go into effect as of 2.16.

5. Property update

Basement renovation – Cardwell is contacting contractors to assess situation.

New business:

1. Friends of the Library presentation – Peggy McElroy. Presentation of the benefits to the FML of a 'Friends of the Library' group. Organize social events PLUS fundraisers Might be able to run the Fall Festival, the Grown in Hampton event, etc.

2. Fundraising/outreach ideas – Andrea Kaye. Idea to hold a Kentucky Derby Party as a fundraiser. Maybe for next year.

Motion to adjourn: Davis, 2nd O'Brien.

Adjourned: Meeting ended by consensus at 5:43.

Respectfully submitted,

Mark Davis, secretary