



## Fletcher Memorial Library Trustees Meeting

March 10, 2022

Present: Cardwell (chair), Astin, Burten, Davis, Haldas, Kaye, O'Brien, Regan, Andstrom, Larsen  
Absent: Murtha

### Agenda

1. Call to order - 4:01 PM
2. Audience for citizens - None
3. Seating of alternate - None
4. Approval of minutes of February 10, 2022

Motion to accept by Regan, 2<sup>nd</sup> by Burten, all approved.

5. Bookkeeper's report

New Key Bank checks ordered and received. New bookkeeper Amanda Bardsley (Shane Navratil) started work this month— Haldas to contact and get a report for next meeting.

6. Librarian's report

Summary: Healthy attendance reported. Programs are all in action. Successful Dr. Seuss party held March 5<sup>th</sup>. Next event April 15<sup>th</sup> – Easter Egg Hunt.

Printout: list of FML volunteers – names and responsibilities

Volunteer hours: 144

Proposal and request for help (Andstrom) – Book and Bake Sale Fundraiser - May 7<sup>th</sup> (or over several days). Printout from volunteer R. DeCesare: suggestion of items for the raffle.

7. Assistant Librarian's report - None

8. Ongoing business

a. Update on new bookkeeper and bank accounts: Problems reported implementing KB Cash Flow System... Bardsley unable to access account or write checks for us. Davis: Do we need to arrange another meeting with Key Bank manager? Discussion re new credit cards. Regan: will new system allow bills to be paid electronically. Answer: yes, we are working in that direction. Discussion.

b. Program updates

Art: Anne Rosebrooks show is up through April. Next show will be Chaplin artist Jane Collins. Discussion: possibility of a public Opening Reception outdoors if weather permits.

Music: FML anonymous donor has again offered \$500 for a music event to be held midsummer; additional \$150 for rental of Port-Potty. Davis to discuss options with Cardwell.

MahJong: attendance is growing.

Book/Bake Sale Fundraiser discussion: Andstrom – Mother's Day a good option. Perhaps hold it two days in Activity Room and 3<sup>rd</sup> day Saturday hold some activities out of doors. We need folding tables to be purchased.

c. Update on Friends of the Library and other fundraising opportunities

McElroy willing to head up a fund-raising group. Discussion: Board would like more information and details on how FOL would interact with Board. Request McElroy to draw up and present a more detailed suggestion. General consensus.

d. As time permits, property update (wet basement): Will assess situation with contractors once ground dries this spring.

9. New business

a. Mary Murtha has not been able to attend any of our last five meetings. Motion to retire her from board Haldas, 2<sup>nd</sup> Kaye, all agreed.

b. COVID policy – as per request of FML staff and volunteers, door has remained locked in order to facilitate enforcement of mask policy. Protocol to stay in effect through March. Re-address at next meeting.

c. Regan: suggestion on ways to recognize our FML volunteers. Discussion. Articles posted in papers, Hampton Gazette and local papers, website, FB. Possible 'Volunteer-of-the-Month'? Create titles for volunteers based on main activity? Discussion to be continued at next meeting.

10. Adjourn. Motion to adjourn by Regan, 2<sup>nd</sup> O'Brien. Meeting ended by consensus at 5:18 PM.

Respectfully submitted,

Mark Davis, secretary