

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION**

**Parish Hill Middle/High School Library**

**Tuesday, March 19, 2024 7:00 PM**

**MEETING MINUTES**

1. **Call to Order and Pledge of Allegiance** – Chair Stacy Foster called meeting to order at 7:01 PM.
  - a. Members Present: Chair Stacy Foster, Vice Chair Michael Smardon, Cassidy Martin, Susan Lovegreen, Camden Kammer, Ellen Gillon, Joy Becker, and Therese Smith. Also present, Principal Brian Tedeschi, Interim Superintendent James Connelly, and Business Manager Jobina Miller.
  - b. Not Present: Kathy Freed.
2. **Communication with the Audience** – No one commented.
3. **Written Communications to the Board** – None received.
4. **Approval of February 20, 2024 Meeting Minutes**
  - a. Michael Smardon made a motion to approve the minutes / Cassidy Martin seconded. Joy Becker and Therese Smith abstained. *Motion passed.*
5. **Approval of Financial Statements – February 2024**
  - a. Michael Smardon made motion to approve the Financial Statements / Cassidy Martin seconded. *Motion unanimously passed.*
6. **Administrative Reports/Administrative Requests for Board Action**
  - a. **Principal** – Brian Tedeschi gave his report about past and upcoming events for students, gave an update about the sports teams, meetings that took place, and student programs.
  - b. **Interim Superintendent** – James Connelly gave his report starting with a personnel update which discussed Tim Prouty, Kyler Zaimoff, and Jennifer Faith, recognition of seniors Jonathan Stark-Drury and Nathan Bourassa for exceptional student leadership, and gave an update on the Career Pathways Program.
7. **Old Business/New Business.**
  - a. **Report by PHACT/PTSA**
    - i. Stacy read the email sent to her by Kathy Freed prior to the meeting.

**b. Budget Forecast FY 23-24 – Jobina Miller**

- i. Jobina Miller updated Board.

**c. Presentation and Action on Final FY 24-25 Budget**

- i. Jobina Miller gave the presentation of the Final FY 24-25 Budget to the Board and the Board members discussed it. No motion was made.

**d. Presentation and Action on Final SY 24-25 Calendar**

- i. Michael Smardon made a motion to approve the Final SY 24-25 Calendar / Cassidy Martin seconded. *Motion unanimously passed.*

**8. Committee Reports/Requests for Board Action**

- a. Fiscal & Plant** – Just met prior to this meeting and discussed the Financial Statements.

- b. Educational and Board Policies** – Met prior to this meeting.

- Therese Smith made a motion to add an item to the agenda as “8. B1” *Preliminary Approval of Student Driving and Parking Policy* #R5131.3(a) / Ellen Gillon seconded.

**1. Preliminary Approval of Student Driving and Parking Policy**  
**#R5131.3(a)**

- Michael Smardon made a motion to Preliminary approve Student Driving and Parking Policy #R5131.3(a) / Cassidy Martin seconded. *Motion unanimously passed.*

- c. Central Office** – Met and reviewed the budget and the search committee met and reviewed applications for the Superintendent position.

- d. Technology/Website** – Not met.

- e. Personnel and Supervision** – Not met.

- f. Newsletter** – Not met.

- g. CABE/EASTCONN** – No update currently.

**9. Second Audience for Citizens**

- a.** Kathy Donahue of Hampton asked the Board a couple of questions regarding the Student Driving and Parking policy that was just passed.

- b.** Brian Tedeschi stated the Capstone Fair is April 10<sup>th</sup> @ 5:30 PM.

**10. Agenda Items for Next Meeting**

- a. None listed.

#### **11. Executive Session**

- a. At 8:28 PM, Michael Smardon made a motion to move into Executive Session to discuss Personnel and School Security; inviting James Connelly / Ellen Gillon seconded. *Motion unanimously passed.*
- b. Exited Executive Session at 8:43 PM.

#### **12. Adjournment**

- a. Michael Smardon made a motion to adjourn at 8:44 PM / Cassidy Martin seconded. *Motion unanimously passed.* Adjourned at 8:44 PM.

Respectfully Submitted,

Cassie Haddad

March 19, 2024

**Monthly Personnel Update/Introduction of new Staff**

Tim Prouty- Technology Education

Kyler Zaimoff- Paraprofessional

Jennifer Faith- School Social Worker

*Optional sample policy.*

## **Students**

### **Student Driving and Parking**

#### **Motorized Recreational Vehicles**

The Board of Education declares that the grounds of the school (including roads and parking lots) are off limits to use at all times by scooters, minibikes, motorcycles, snowmobiles, or other recreational type vehicles. When school is being occupied for school community purposes, parking lots are available for parking only.

#### **Use of Automobiles**

The student use of automobiles on school grounds whether to drive or to park is a privilege and governed by Board of Education policy.

A permit must be issued which is valid for the academic year only to the car assigned in order for that car to be driven or parked on school grounds.

Permits shall be issued according to the following criteria:

1. Adequate space (includes paved area and Veteran lot)
2. Late admissions or early dismissal
3. Engaged in extracurricular activities
4. Employed on a part-time basis which requires the use of a car. Employee's signature required.
5. Meeting and maintaining the following responsibilities:
  - A. A valid driver's license, vehicle registration, and insurance as required under Connecticut Law.
  - B. Maintaining an attendance record without invalid absence or tardiness to homeroom or school.
  - C. Maintaining slow and safe control of the vehicle on the school grounds and streets surrounding school parking area.
  - D. Maintaining slow and safe control of the vehicle on the school grounds and streets surrounding school parking area.
  - E. Leaving after the departure of the school buses at dismissal.

## Students

### Student Driving and Parking

#### Use of Automobile (continued)

- F. Coming immediately and directly into the building from the parking area.
  - G. Signing of release by parents waiving all liability or property damage claims against the school, school officials and the Board of Education.
6. Seniors will have the first opportunity for available parking spaces in the teachers' parking lot. Remaining students will park in the parking lot designated by the building principal.

Legal Reference: Connecticut General Statutes  
10-221 Boards of education to prescribe rules.

Policy adopted:

*Optional sample regulation.*

## **Students**

### **Student Driving and Parking**

#### **Student Use of Motor Vehicles**

Licensed drivers may be allowed parking privileges in a designated area of the school parking lot only if their driving is essential to their employment, if they participate in athletics and bus transportation is not provided, or for other reasons approved by the high school administrators.

All requests for parking privileges must be accompanied by proof of proper licensing and proof of employment requiring the use of a motor vehicle to satisfactorily meet conditions of employment. All students who receive approval to park on school property must complete and sign an application that includes regulations for on-campus operation and parking of motor vehicle.

The only automobiles that will be allowed to park on the school grounds, in the area designated for students, will be those that have been issued permits. Each permit will have a number and the permit will be valid only for the car that it is assigned to. Permits will be for the academic year only. Any student abusing his/her permit privileges will have the permit revoked. Any car found on the school parking lot without a permit will be towed away at the owner's expense. Permits will be issued by the administration. Upon arrival at school students are not to remain in their car, but are to come directly into the building.

#### **Legitimate Criteria for Permits**

1. Engaged in extracurricular activities after school.
2. Employed on a part-time basis which requires the use of a car.
3. Employer's signature required to receive a permit under the above condition.
4. All students receiving a car permit must maintain a satisfactory level of scholastic achievement and general attitude.

#### **Revocation of Permits**

1. Driving at an excessive speed on the school grounds.
2. Reckless or dangerous driving on the school grounds.
3. Leaving the school grounds without permission.
4. Failure to park in the area designated for students.

## Students

### Student Driving and Parking

#### Revocation of Permits (continued)

5. At the request of their parents.
6. Excessive tardiness/absenteeism
7. Loitering of students in their cars.
8. Poor Academic performance
9. Discipline record of excessive suspensions and/or expulsions

Legal Reference: Connecticut General Statutes  
10-221 Boards of Education to prescribe rules.