

Board of Selectmen Minutes
Regular Board Meeting of April 4, 2011
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DRAFT to be approved at the May 2, 2011 meeting

A regular meeting of the Board of Selectmen was held on Monday, APRIL 4, 2011 at the Town Office Building.

Present for the Board: First Selectman Kate Donnelly, Selectman Roger Dionne, Selectman Mike Chapel.

1. **Call to order:** First Selectman Donnelly called the meeting to order 7:32 at p.m.
2. **Introduction of Liz Stillman and thanks to Marlene Aulten**

Audience for Citizens:

First Selectman Donnelly clarified that the audience would be able to address concerns during the Audiences for Citizens at the beginning and end of the meeting, with comments at the end pertaining only to agenda items.

Gay Wagner presented materials concerning the floor for the Community Center.

Marsha Kilpatrick asked about the high school budget. First Selectman Donnelly suggested attending the budget meeting on April 12, 2011 or to call the superintendent for more information.

Linda Gorman (Library) submitted a statement into the minutes (Addendum A)

4. **Approval of Minutes:** Regular meeting minutes of March 7, 2011

MOTION: Selectmen Dionne/Chapel moved/seconded to accept the minutes as written; all in favor; motion carried.

5. **Liaison Reports:**

D-11 Board of Education: George Askew was not present

Hampton Board of Education: John Burnham reported that a Special Meeting has been set for April 14, 2011, to conclude deliberations on the budget, with a less than 1% increase in budget expected. Burnham also noted that a special town meeting would be held this Thursday, April 7, 2011 to discuss funding a roof and also a partition in multipurpose room projects.

Fire Department: No report this month.

Ambulance Corp: No report this month.

MOTION: First Selectman Donnelly moved to make an addition to the agenda, to approve the contract for Community Opportunities Group for grant writing and administration as agenda item 11A-1. Selectman Chapel seconded the motion; all in favor; motion carried.

6. **Financial Report for the month ending March 31, 2011** The Board reviewed the monthly financial statement provided by Treasurer Ellen Rodriguez.

MARCH TRANSFERS:

1. \$100 from #6607-01 Town Hall Photocopier to #6007-02 Town Hall Water
2. \$200 from #6009-01 Election Registrar Pay to #6009-04 Election Postage and Supplies
3. \$800 from #6013-06 Town Hall Telephone to #6013-08 Town Garage Oil
4. 4200 from #6013-10 Comm. Center Electricity to #6013-11 Comm. Center Oil
5. \$830 from #6016-03 Green Energy Committee Training to 36013-01 Solar Energy System
6. \$372 from #6100-07 Building Inspector Mileage and \$372 from #6011-03 Inland Wetland Mileage to #6013-04 Town Hall Oil
7. \$2000 from #7000 Contingency to #6201-01 Road Maintenance

MOTION: Selectmen Dionne/Chapel moved/seconded to approve the transfers recommended by Treasurer Rodriguez; all in favor; motion carried.

7. **Tax Collector Report** - For the month ending March 31 2011. The Board reviewed the reports submitted by Tax Collector Baum, the texts of which are included herewith.

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*"We received and deposited \$3,904,847 through March 31, 2011 for a current collection percentage of 96.86% YTD.
Through the end of March last year we received \$3,662,547 for a current collection percentage of 95.93%.
We are significantly ahead of this time last year in revenue, and in %age and should easily exceed the 97% budgeted revenues."*

7A. REFUNDS There were two refunds for the Board to approve. Both were Assessor Corrections of \$3,023.35. Tax Collector Baum recommended approval for the total of \$3,023.35.

MOTION: Selectmen Dionne/Chapel motioned/seconded to approve the refunds as recommended by Tax Collector Baum; all in favor; motion carried.

8. Appointments/Terms:

Ad-hoc Trash Disposal Options Committee- Harry Baum, Ralph Brand, Ed Burchfield, Roger Dionne, Kathi Newcombe, and Gay Wagner for a one year term starting 4/4/11- 4/4/12.

MOTION: Selectmen Dionne/Chapel moved/seconded to appoint each of the individuals listed above to the committees they desired to serve on; motion carried; all in favor.

9. **March Minutes/reports for Review:** The Board reviewed minutes and reports from Committees and Commissions.

10. Old Business

- a. Garage Update- Slab has been poured inside, the windows should be in soon. Alan Cahill asked about the crack in the sidewalk. First Selectman Donnelly indicated that the sidewalk would be removed and re-poured when they do the rest of the work.
- b. Approve Charge to Ad-hoc Trash Options Committee
 - Conduct a survey of town residents concerning satisfaction and efficiency of current system and desire to use other options
 - Identify successes and problems with current system
 - Identify options used by other towns for trash disposal
 - Research environmental impact of various options
 - Do cost/ benefit analysis of various options
 - Create a detailed report to the Board of Selectmen within one year of committee appointments

MOTION: Selectmen Chapel/ Dionne moved/ seconded; motion carried; all in favor.

- c. Approve Charge to Youth Sports Committee
 - Provide a comprehensive sports program that offers opportunities for individuals, male and female, of various ages and abilities to participate in recreation and sports activities.
 - Maintain the fields and recreational areas used for Youth Sports activities

MOTION: Selectmen Dionne/ Chapel moved/ seconded; motion carried; all in favor.

- d. Discuss and Approve Job Description for First Selectman:
Tabled to next meeting.
- e. Discuss and Act on Town Engineer Appointment:
Has not come through yet from WINCOG, tabled to next meeting.
- f. Announce Chaplin Senior Center programs:
First Selectman Donnelly discussed upcoming senior programs at the Chaplin Senior Center and the mailing that went out to Hampton residents ages 50+ inviting those residents to events.
- g. Discuss Sale of Town Property at 366 Hartford Turnpike:
Moved to end of agenda, as an Executive Session.

11. New Business:

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A. Approve resolutions for CT Small Cities CDBG Program Grant application.

MOTION: Selectman Dionne moved to approve the filing of a FY 2011 Connecticut Small Cities CDBG Program grant application in an amount not to exceed \$400,000, and to authorize and direct the First Selectman to execute and file such application and all documents, plans, certification resolutions related thereto. Selectman Chapel seconded; all in favor; motion passed.

MOTION: Selectman Dionne moved to adopt the resolution required by the CT Department of Economic and Community Development relating to said application. Selectman Chapel seconded; all in favor; motion passed.

MOTION: Selectman Dionne moved that the Board of Selectmen adopt the following resolution regarding joint participation in the Hampton Regional Housing Rehabilitation Program (HRHRP), to be funded through a Connecticut Small Cities Community Development Block grant, and that the First Selectman is hereby authorized to enter into and execute individual Cooperation Agreements by and between the Town of Hampton and the Towns of Chaplin, Eastford, Pomfret and Scotland, respectively. Selectman Chapel seconded; all in favor; motion passed.

MOTION: Selectman Chapel moved to approve the continuation of the "Program Income (Reuse) Plan, originally adopted by the Board of Selectmen on May 4, 2009 and renewed by said Board of Selectmen on May 3, 2010, for the proposed FY 2011 Small cities grant; to designate the First Selectman, Kate Donnelly, as the Environmental Certifying Officer; to designate the First Selectman, Kate Donnelly, as the Fair Housing Officer; to designate the First Selectman, Kate Donnelly, as the ADA Coordinator; and to designate the First Selectman, Kate Donnelly, as the Affirmative Action Compliance Officer. Selectman Dionne seconded; all in favor; motion passed.

B. Set Town Meeting date

MOTION: Selectman Dionne moved to set the Annual Town Meeting date for Monday, May 16, 2011 at 7:30 pm at the Hampton Elementary School/ seconded by Selectman Chapel; motion carried.

MOTION: Selectman Chapel moved to set the referendum date for the town budget, for Tuesday, May 17, 2011, 6am-8pm/ Selectman Dionne seconded; motion carried.

C. Discuss and Act on Participation in CIRMA budget stabilization Program.

MOTION: Selectman Dionne moved to make an agreement, effective July 1, 2011 - July 1, 2014 that we agree to work with CIRMA (workman's compensation/ liability/ automobile/ property insurance). Selectman Chapel seconded the motion, all in favor; motion passed.

D. Discuss and Act on Town Hall Hours- First Selectman Donnelly suggested to change the hours of the Town Hall hours on Thursdays 10am-7pm, instead of 9am-4pm and 6pm-8pm. Kevin Grindle asked how the building department in the Town Hall felt about the proposed change. First Selectman Donnelly indicated that the ZEO and assistant were in favor.

MOTION: Selectman Dionne moved to adjust the town hall hours on Thursdays, starting June 1, 2011, to 10am-7pm. Chapel seconded the motion, all in favor; motion carried.

E. Discuss Alternative Energy Award from CT Clean Energy Fund
Hampton was awarded free one kilowatt by the CT Clean Energy Fund, and is eligible up to \$8,000 matching funds if Hampton wants to increase the kilowatt hours.

F. Approve Registrars of Voters responsibilities

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MOTION: Selectman Chapel moved to accept the Registrar of Voters responsibilities as written, Selectman Dionne seconded; all in favor; motion carried.

- G. Discuss Power Line expansion
First Selectman Donnelly spoke on a power line expansion proposed by CL&P
- H. Discuss Town Roads presentation

Selectman Dionne thought the presentation was interesting, and well worth looking into the project. First Selectman Donnelly indicated that the Planning and Zoning Commission and the Inland Wetlands Commission should instruct the BOS if they feel we need the roads researched. The need is not dire, and it will not be included in the budget for 2011-12.

(Peter Sanborn returned with additional information regarding the CT Small Cities CDBG Program Grant application and the Board of Selectmen returned to item 11A under New Business of the Agenda.)

- I. Discuss Bill for Grange Floor Repair
Board took a moment to review the supporting documents for the Grange Floor repair submitted by Gay Wagner.

MOTION: Selectmen Chapel moved to table discussion to the next Board of Selectmen's meeting, seconded by Selectman Dionne; all in favor; motion carried.

- J. Authorize First Selectman to enter into contract with Connecticut Department of Corrections; First Selectman Donnelly indicated that a contract is now required to hire inmates from the Brooklyn Corrections Center to work at the transfer station.

MOTION: Selectman Dionne moved that the Town Clerk apply to the State of Connecticut to empower the First Selectman to enter into contracts with the State of Connecticut, Department of Corrections. Seconded by Selectman Chapel, all in favor, motion carried.

12. **Audience for Citizens:**

Randy Thompson spoke regarding also hiring inmates from the Department of Corrections to clean up town roads.

Marcia Kilpatrick indicated that the citing council was supposed to get back to residents regarding questions regarding the power line upgrades.

Kevin Grindle welcomed Liz and thanked Marlene for her service.

Alan Cahill asked if the power line upgrades would be through an existing power conduit, or a new route. First Selectman Donnelly stated that the upgraded power lines would go along the existing route.

Rachel Girshick stated a concern regarding the impact on the environment with the upgrade.

Marcia Kilpatrick would like to look into research done by the land surveyor for the town of Chaplin, for roads that run into Hampton.

MOTION: Selectman Dionne/Chapel moved/seconded to enter Executive Session at 8:32pm. Selectmen returned from Executive Session, and regular meeting resumed, at 8:37p.m.

MOTION: Selectmen Chapel/Dionne moved/seconded to rescind the motion of having an auction on the property of 366 Hartford Turnpike and accept the new proposal. All in favor; Motion carried.

MOTION: Selectman Dionne moved that the Board of Selectmen attempt to market the property by utilizing requests for proposals. Proposals must be in by May 31st with a minimum bid of \$75,000 will be asked, and the Board of Selectmen reserves the right to reject any and all proposals or any part of the proposal when such action is deemed to be in the best interests of the town. The Board of

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Selectmen reserves the right to negotiate with one or more bidders as it seems fit. Proposals will be evaluated on what is in the best interest of the town. No rights shall accrue to any bidder unless and until the bidder and Town enter into a binding contract. Selectman Chapel seconded the motion. All in favor; motion carried.

MOTION: First Selectman Donnelly moved to add to approve the application for the Small Cities grant to the agenda. Selectman Dionne seconded the motion: all in favor; motion carried.

MOTION: Selectman Dionne moved that the Board of Selectman approve the proposal by Community Opportunities Group, Incorporated to write and administer the FY 2011 Small Cities Program Grant. Chapel seconded. All in favor; motion carried.

13. Adjournment

MOTION: There being no further business to come before the Board, Selectmen Dionne/Chapel moved/seconded to adjourn at 8:45 p.m.; all in favor; motion carried.

Respectfully Submitted,
Liz Stillman
Recording Secretary