

Board of Selectmen Minutes

Meeting- June 6, 2011

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A meeting of the Board of Selectmen was held on Monday, June 6, 2011 at the Town Hall.

Present for the Board: First Selectman Kate Donnelly, Selectman Mike Chapel, Selectman Roger Dionne

Staff Present: Liz Stillman, Recording Secretary

ITEM 1: Call to Order: First Selectman Donnelly called the meeting to order at 7:30 pm

ITEM 2: Additions to the Agenda:

First Selectman Donnelly requested to add the Board of Finance and a Dog/ Leash ordinances to New Business Item H.

MOTION: Selectman Dionne moved to add to the agenda, discussion of the proposed Board of Finance and Dog/ Leash Ordinances to the agenda as Item 13H. Selectman Chapel seconded. All in favor; Motion passed.

ITEM 3: Audience for Citizens:

Pete Vertefuille spoke on the trees that have been planted at the Town Garage and commended Selectman Chapel for his work at the Town Garage.

Kathi Newcombe indicated that the agenda for this meeting was not posted on the website, also commented on the hiring process for the current administrative assistant. Ms. Newcombe also commented on the publication of ordinances as well as the stipulations of Grange endowment fund.

Harry Baum spoke regarding the Senior BBQ to be held at the Town Hall Community Room, on Wednesday, June 8 and invited all residents ages 50+ to attend. Calling to RSVP would be appreciated.

Margaret Haraghey asked about the Emergency preparedness plan in light of the recent severe weather in the area, Ms. Haraghey also suggested opening up a location for seniors to take advantage of during periods of extreme heat.

Gay Wagner asked about the repair of the curtain at the Community Center.

Dayna McDermott-Arriola asked budget related questions on behalf of voters that will be voting via absentee ballot. Ms. McDermott- Arriola also commented on the hiring process for the administrative assistant.

Maryellen Donnelly also spoke regarding the hiring process for the administrative assistant.

Allan Cahill asked about the emergency preparedness plan for Hampton.

Margaret Haraghey indicated that the emergency preparedness plan was on CD.

Elizabeth Lindorff announced that there would be a student concert and art exhibit Tuesday, June 7 at 6PM at Hampton Elementary School, and that the public was invited.

John Gorman spoke regarding Youth Sports funding and how money was allocated as well as the authority of the First Selectman. Mr. Gorman also commented on the previously proposed raises and health benefits for town employees.

Tara Murphy spoke regarding the Youth Sports' budget in response to Mr. Gorman's comments.

Vi Marquis asked about the Planning and Zoning meeting on Thursday.

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Gay Wagner, John Gorman, Tara Murphy and Dayna McDermott-Arriola each spoke regarding Youth Sports budget.

ITEM 4: Citizen Input on STEAP grant proposal

Regina DeCesare asked on behalf of the Fletcher Memorial Library Board, to apply for \$10,000 as part of the STEAP Grant application for the restoration and preservation of the rear annex of the library for the processing and storage of books.

Margaret Haraghey asked about the STEAP grant proposal process and proposed that land on Kimball Hill Road be converted to an athletic complex similar to the Michael Dragon fields at Prince Hill Road in Brooklyn.

Marsha Kilpatrick proposed submitting an application on behalf of the Trail Woods project.

Marlene Aulten spoke on the Trail Woods project.

Allan Cahill commented on the emergency preparedness plan, and suggested an auxiliary power upgrade at the town hall and elementary school.

Gay Wagner spoke about the Trail Woods application as well as the generator funds that went to the "gator".

ITEM 5: Approval of Minutes

MOTION: Selectman Dionne moved to accept the minutes from May 2nd Special Meeting, Selectman Chapel seconded. All in favor. Motion passed.

MOTION: Selectman Dionne moved to accept the minutes from May 23rd Public Budget Hearing, Selectman Chapel seconded. All in favor. Motion passed.

MOTION: Selectman Dionne moved to accept the minutes from May 23rd Special Meeting, Selectman Chapel seconded. All in favor. Motion passed.

MOTION: Selectman Dionne moved to accept the minutes from May 31st Special Meeting, Selectman Chapel seconded. All in favor. Motion passed.

ITEM 6: Liaison Reports-

- A. Steve Dunn presented the liaison report for the D-11 Board of Education.
- B. Hampton Board of Education- None
- C. Fire Department- None
- D. Selectman Dionne read a report submitted by the Ambulance Corp.

ITEM 7: Communications- none

ITEM 8: Financial Reports- Selectmen reviewed the financial reports, and raised no questions or concerns.

ITEM 9: Tax Collector Report

Tax Collector Baum presented the June report of the Tax Collector.

MOTION: Selectman Chapel moved to accept the Tax Collector's request for abatement of taxes and interest on town owned property 182 West Old Rte 6 (Garage), Drain Street Lot (Holmes), 366 Hartford Tpke (Obrien), 295 Providence Turnpike (Smalley) and East Old Rte 6 Lot (Lederman); Selectman Dionne seconded. All in favor; motion passed.

ITEM 10: Appointments

MOTION: Selectman Dionne moved that Wayne Kilpatrick and Marcia Kilpatrick be appointed to the Conservation Commission June 1, 2011 to June 1, 2014. Selectman Chapel seconded. All in favor; Motion passed.

ITEM 11: March Minutes/ Reports for Review- Selectmen reviewed minutes submitted.

ITEM 12: Old Business

A. Update on Garage

- 81 Trees have been planted at the garage.
- Planning and Zoning regulated that the trees be on the back property boundary.
- First Selectman Donnelly spoke on delays on the project (electrical pole will have to be moved). Selectman Chapel asked if there was any recourse the town could take with CLA as it was their error. First Selectman Donnelly indicated that the Garage Building Committee was welcome to evaluate whether that was worthwhile.
- Vi Marquis asked if the tree would have to be taken down where an electrical pole was being relocated. First Selectman Donnelly indicated that the tree would not have to be taken down.
- Peter Vertefuille asked about the scheduling of window installation and paving of the driveway.
- The Green Energy Committee is proposing that DCS do a solar ground mount next to the new garage (trees will hide them from the road) and that would be installed at a low cost or free. This will go before the Planning and Zoning Commission on June 9, 2011.

B. Discuss OPM Findings

The Selectmen discussed a letter from OPM regarding financial findings regarding the audit.

ITEM 13: New Business

A. Appoint Town Auditor

MOTION: Selectman Dionne moved to reappoint Marien + Company LLC as the auditing firm for the town. Selectman Chapel seconded. All in favor; Motion passed.

B. Discuss and Act on Repair or Replacement of Town Truck

Postponed discussion until July meeting

C. Discuss and Act on Paving Proposal

Received bids from three paving companies (AllState, Tilcon and Hain) to chip seal town roads. The plan is Chip seal Windham Road and Cemetery Road this summer, pave Old Town Pound. North Bigelow is also part of the road paving plan, the worst part from Sarah Pearl to East Old Route 6.

Selectmen agreed to move forward with those projects.

D. Discuss and Act on Storm Discharge Permit Consultant for Transfer Station

Anchor Engineering has been taking care of the storm discharge permit for the last several years, and a new permit needs to be done every five years.

Selectmen decided to talk to Board of Selectmen of Scotland and evaluate the plan of action by the October 2011 deadline.

E. Discuss and Act on STEAP Grant Application

First Selectman Donnelly read some highlighted information regarding STEAP Grant application acceptance priorities and presented a list of projects that were green lit last year.

Selectman Dionne spoke about an emergency preparedness shelter.

Gay Wagner spoke about tourism i.e. Trail Woods as economic development for Hampton.

First Selectman Donnelly reviewed some ideas that were presented earlier tonight as well and also suggested the following projects:

- Paving elementary school parking lot
- Paving and expanding Town Hall parking lot
- Mold and asbestos removal in lower level of Town Hall
- Paving Eleventh Section Road

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MOTION: First Selectman Donnelly moved that the Board of Selectmen work with the Library board to submit the proposal as part of the STEAP grant application. Selectman Chapel seconded the motion. All in favor; Motion passed.

Marlene Aulten asked that the Board of Selectman consider the mold abatement of the lower level of the Town Hall, civil preparedness and the library project as top priorities.

Selectmen discussed the generator idea, as well as possibly converting the town hall as an emergency shelter.

John Gorman suggested having a mobile generator to leave options open in case of emergency.

Allan Cahill suggested having a site plan done for a recreational field.

Jean Romano commented that an emergency shelter and renovating the lower level of the town hall is a good, eligible project for the STEAP grant.

Vi Marquis spoke about Kimball Hill Road as a recreational field.

Selectman Chapel indicated that he would look into generator possibilities.

The Board discussed viability and priorities of projects and decided Emergency Preparedness and Roads would be of highest priority at this time.

Selectmen agreed to a schedule special Board of Selectmen meeting to review information gathered in the next week on Tuesday, June 14, 2011 at 2:00PM in the Conference Room, to decide on which proposals to submit for STEAP grants.

Bob Grindle spoke regarding using the Elementary School as the emergency shelter rather than the Town Hall.

Gordon Hansen spoke about FEMA and DHS procedures for selecting a location for an emergency shelter.

Allan Cahill spoke on the logistics of an emergency shelter in Hampton.

Gay Wagner spoke regarding wage rates for library project and indicated that the community center has a certified kitchen.

F. Discuss and Act on Town Property at 366 Hartford Tpke (Executive Session Anticipated)

Moved to end of agenda after item 13H

G. Discuss and Act for Elementary School Roof Project

Opening the bids on June 9th, and costs are estimated at about \$500,000. Selectmen discussed that the project was too small to bond and First Selectman Donnelly would contact the Savings Institute to check interest rates.

H. Board of Finance Ordinance and Dog/ Leash Ordinances

Board of Selectmen received a petition to form a Board of Finance and need to set a special town meeting within 21 days of tonight's meeting.

MOTION: Selectman Chapel moved to accept the petition to establish a Board of Finance. Selectman Dionne seconded. All in favor; motion passed.

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MOTION: First Selectman Donnelly moved to schedule a special town meeting to consider ordinances that would be presented, Monday, June 20, 2011 at 7:30pm in the Hampton Town Hall Community Room. Selectman Chapel seconded. All in favor; motion passed.

First Selectman Donnelly discussed a leash ordinance proposal, which will be sent to the Ordinance Committee.

E. Discuss and Act on Town Property at 366 Hartford Turnpike

MOTION: Selectman Dionne moved that the Board of Selectman accept the offer made by S&N Excavators to purchase the property at 366 Hartford Turnpike. Selectman Chapel seconded. All in favor; motion passed.

ITEM 14: Audience for Citizens

Vi Marquis asked if the dirt at 366 Hartford Turnpike was being screened. The fill will be advertised and sold to Hampton residents.

John Gorman spoke regarding agendas posted on the website and adding email addresses to the notification list.

Marsha Kilpatrick asked about chain of authority during Board of Selectmen meeting.

ITEM 15: ADJOURNMENT:

MOTION: There being no further business for the Board to discuss at this Budget workshop, Selectman Chapel/Donnelly moved/seconded to adjourn at 9:20 p.m.; all in favor.

Respectfully Submitted,
Elizabeth Stillman
Recording Secretary