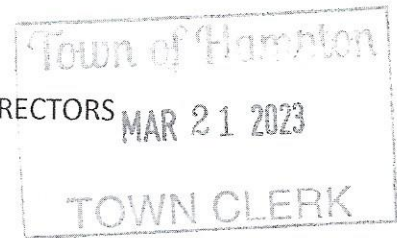


FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

DATE: July 14, 2022



*Present:* Andstrom, Astin, Burten, Cardwell, Davis, Haldas, Kaye, Larsen, McCabe, O'Brien, Regan

*Absent:* 0

*Call to order:* 4:03 PM

*Audience for citizens:* x

*Seating of alternate:* x

*Approval of minutes:* Davis – has corrected date (June 9). Approved as corrected. Motion by Regan, 2<sup>nd</sup> Burten, unanimous.

*Bookkeeper's report:* New book-keeper alex@shanenavratil (Amanda G. has moved on to another job)

Discussion of new bookkeeping records. Larsen – 'why Cost of Goods Sold for book purchases...ask Alex.

Andstrom – "Outdoor décor" line includes new tables bought with Covid grant funds...should these funds be accounted for separately? Request: can Andstrom provide us with details on how the Covid grant has been used?

Andstrom – FML janitor not doing a good job – what to do – does he have a contract – Cardwell thinks not. No decision taken.

*Librarian's report:* (Andstrom) Healthy amount of patron activity and book usage.

New sign rear door "Open" banner courtesy of Kathy Thompson to replace original made by brother Randy. Deb – has written a thank you note.

Now we need a new Open sign for front of library. Andstrom will order.

All programs going well. The Town Wide Yard Sale reported successful.

*Assistant Librarian's report:* (Larsen) x

*On-going business:*

FALL FESTIVAL: Report from subcommittee. Davis: report on progress with participants. McCabe: Idea of street banner announcing festival. Cost: \$600. Discussion: cost/legality? Decision to consider using the pole banners from the previous fall festivals.

Ask Cahill to list on Town Hall marquee.

FML activity at Harvest fair: Book sale too labor intensive – but agreement to continue doing book sales at FML Activity Room. But Bake sale and silent auction and coffee sales YES. Davis will ask Cahill to use basement of Community Center for this purpose.

Request for subcommittee to use FML funds for PR materials. Motion to use up to \$200 on flyers, and posters. Motion Burten, 2<sup>nd</sup> O'Brien, approved.

COVID PROTOCOL: Agreement to continue masks optional policy.

PROGRAMS: Music Series and Art Shows have been very popular. Kudos to Regan for series of Gazette articles on FML volunteers.

GRANTS: Key Bank is offering a Social Responsibility grant of \$500-\$3K. Discussion as how to best apply. Agreement to write up a wifi connectivity proposal. Subcommittee to study how to best update FML WiFi – Cardwell, O'Brien.

PROPERTY UPDATE: Rot at the foot of SE front porch pillar. Michael Barr? Bob Inman? McCabe to make some inquiries.

Painting – need to contract now with Schlehofer painters for next summer. Cardwell.

Andstrom – request to have AC unit installed in Children's Room. Davis & McCabe can install.

*New business:*

TABLES REQUEST:: Davis asks if FML folding tables can be loaned to a private party in return for a donation. Consensus – yes.

*Adjourned:* Meeting ended by consensus at 5:30 PM..

Respectfully submitted,

Mark Davis, secretary