



HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
FINANCE AND OPERATIONS COMMITTEE
SPECIAL MEETING MINUTES
HAMPTON ELEMENTARY SCHOOL LIBRARY
JUNE 25, 2025
6:00 PM

1. Call to Order

The meeting was called to order at 6:01. Those in attendance were committee members Mark Becker, Maryellen Donnelly, and David Halbach, and Superintendent Andrew Skarzynski.

2. Audience for Staff & Citizens

Danielle McIver asked for information about the sunroom and oil tank.

3. Review of May 22, 2025 Minutes

There were no recommendations for change.

4. Discussion of Oil Tank Enclosure

The committee and Superintendent will look at options, estimates and input from the Fire Marshall.

5. 5-Year Plan Topics Including Library Sunroom Repair and Any Other Pressing Issues Including the Kitchen Oven, the Water Tank and Arsenic Tank Replacement and Review of Updated Plan

The five year plan was reviewed. Updates include the following. The sunroom reconstruction is scheduled to begin on June 27. The facility assessment by Bureau Veritas has begun; the committee will look at its report for reasons why the air conditioning in the library does not work and how building thermostats are functioning. Aqua Pump replaced one water holding tank and recommends one tank replacement per year. Funding for the mandated Indoor Air Quality and HVAC inspection and reporting is a question on the June 27 referendum. Transferring funds to the cafeteria account to replace the stove and oven will be voted on by the BOE on June 25. The removal of the underground oil tank will be moved to 2025-2026 on the 5 year plan.

7. Discussion of 2024/2025 Budget

Two percent of the budget that has not been spent can go to the budget surplus or the capital non-recurring account.

8. Discussion of 2025/2026 Budget

The Board of Education passed a revised budget of \$2,269,429 on May 21, 2025. The Board of Finance reduced the budget by \$6,826 on June 5. The amount in the budget surplus fund from the 2024-2025 was \$6,826.46.

9. Audience for Staff & Citizens

Kathy Donahue, Chair of the Board of Finance, reported that the ballot may state \$2,269,429. The town website under 2025-26 HES Proposal has penciled in *- \$6,826 \$2,262,603, * *non-lapsing fund used to offset budget*.

Post meeting note:

The town clerk reports that the amount on the printed ballot is \$2,262,603. It was posted twice as \$2,262,603 the *Chronicle*. (Posting in the *Chronicle* was done twice due to an error not related to the HES budget.)

10. Review Next Agenda Planning Including Date and Time

The next regular F & O committee meeting will be held on Thursday, July 17 at 7 PM via Zoom.

11. Adjournment

The meeting adjourned at 6:49.

Respectfully submitted,

Maryellen Donnelly