

Hampton IWWA Minutes
Regular Meeting – August 1, 2023
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Chairman Bonnekson called the Meeting to order at 7:06 p.m.

Present for the Board: Heather Bonnekson, Martin Mlyniec, Stan Crawford, Peter Witkowski, Maury Burr.

Not Present: Muriel Miller, Diane Gagnon, Penny Newbury

Staff and Others Present: Recording Clerk Dayna Arriola

Staff Not Present: Jay Gigliotti

Motion: Stan Crawford, seconded by Martin Mlyniec, to seat Mary Burr for Diane Gagnon. Motion carried unanimously.

Item 1: Audience for Citizens: none.

Item 2: Approval of Minutes – Regular Meeting of June 6, 2023

Motion: Stan Crawford, seconded by Martin Mlyniec, to approve the Regular Meeting Minutes of June 6, 2023. Motion carried unanimously.

Additions to the Agenda

Chairman Bonnekson suggested adding under New Business: Discussion of application for construction of single-family residence on 167 North Brook Street; this Addition to the Agenda was approved by general consent.

Stan Crawford suggested adding under WEO Report: Discussion of monthly receipt of report submitted to the Planning and Zoning Commission by the Zoning Enforcement Officer. Chairman Bonnekson explained that this request was discussed with the Wetlands Enforcement Officer, who also serves as the ZEO, last month and the PZC report was subsequently sent to the IWWA.

Item 3: Old Business: none.

Item 4: New Business

1. Discussion of Application for 167 North Brook Street.

Chairman Bonnekson reviewed the information received from WEO Gigliotti on the proposed activity at the site. Stan Crawford read a correspondence to the IWWA from Richard Zulick, Certified Forester and Soil Scientist with Datum Engineering & Surveying, which identified the existence of wetlands on the property. A site plan was also submitted and reviewed by members. After discussion, it was agreed that an application needed to be submitted to the IWWA for the proposed activity. It was also agreed that all proposed activities be subject to the application process with fees collected in order to determine whether further action is needed by the IWWA or the WEO. Chairman Bonnekson will request a list of the fees collected for IWWA applications from the Town Treasurer.

Motion: Stan Crawford, seconded by Peter Witkowski, to request that an application for 167 North Brook Street be submitted. Motion carried unanimously.

Item 4: No Permit Necessary: no report.

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Item 5: WEO Report

Chairman Bonnekson reviewed the information sent by the WEO, which will be forwarded to members.

Item 6: Communications

Chairman Bonnekson will check at Town Hall to see if IWWA correspondences are sent to the PZC office.

Item 7: Other Business:

1. Review of IWWA By-Laws

After review of *The Town of Hampton, Connecticut Inland Wetlands And Watercourses Agency By Laws*, members suggested some changes. Chairman Bonnekson researched and ascertained that the term “voting membership” under Section 10 Amendment stipulates that the presence of all members and alternates is required to approve by-law changes.

Stan Crawford noted that under Section 4 Membership, item 4.3 needs to include “and the Town Clerk” as receiving, along with the Selectmen, IWWA resignations.

Chairman Bonnekson reported that Section 6 Staff and Their Duties was reviewed and duly noted by WEO Gigliotti. She explained that the application fee should be collected by the WEO and delivered to the Recording Clerk, who submits the check to the Town Treasurer with receipts becoming a record of the applicant’s file. Martin Mlyniec suggested emphasis for item 6.4.

At the September regular meeting, members will review, discuss, and adjust as needed the fee schedule after comparison with area towns and determination of the costs of legal notices.

2. Review of IWWA Regulations

Chairman Bonnekson distributed *CT Inland Wetlands & Watercourses Act Section 22a – 42a Permit Expirations*, a chart which illustrates the changes, as of October 2012, in certain Chapters in CGS 22a-42a regarding the terms of permit expirations.

Correspondence from the Connecticut Department of Energy and Environmental Protection, regarding 2015 regulatory and legislative advisories, was also distributed. These include Public Act No. 15-85 and Substitute Senate Bill No. 1033, regarding court procedures and personnel; and Public Act No. 15-68 and Substitute House Bill No. 6942, regarding notification of public hearings to abutting property owners of proposed activity.

Chairman Bonnekson will make amendments including deletions and additions to the *Town of Hampton, Connecticut Inland Wetlands And Watercourses Regulations* to present at the September regular meeting.

Item 8: Audience for Citizens: none.

Item 9: Adjournment

There being no further business to come before the Agency, the Meeting adjourned at 8:15PM.

Respectfully Submitted,
Dayna Arriola, Recording Secretary