

**HAMPTON BOARD OF EDUCATION
HAMPTON, CT**

MEETING MINUTES

March 7, 2012

Board chair John Burnham called the meeting to order at 7:03 P.M. Members present were Carol Misak, Ann Gruenberg, Lisa Siegmund, Rose Bisson (by electronic skype connection), and Maryellen Donnelly. Also present were Superintendent of Schools Paul Graseck, Principal Marsha Willhoit and Business Coordinator/Admin. Asst. Sally Lehoux. Unable to attend were board members Catherine Wade, Doug Stewart, and Joan Fox.

2. Audience for Staff: Linda Sanchini asked how proposed changes will affect overall school programs?

3. Audience for Citizens:

- Dayna McDermott wanted to discuss the insurance proposal for the financial coordinator and the combination of the position with the administrative assistant job. Ms. McDermott asked for information regarding the pay history and position changes. Ms. McDermott made an official FOI request for the meeting that reflected the motion to award benefits to the financial coordinator;
- Kathy Newcombe was also concerned with the insurance benefits. Ms. Newcombe believes the carrier sets thresholds for eligibility and believes there is more than one employee that does not meet the threshold requirements. She also believes there are employees that are eligible for medicare and are still receiving private insurance;
- Kathy Donahue wanted to know what changes had been made to the original budget document and is concerned with administrative expenses overall and feels the administration costs are too high for a school the size of HES.

4. Written Communications to the Board: None

5. Additions to the Agenda:

Lisa Siegmund moved to add superintendent report as item 6.c. and signatory authorization to item 6.d. Maryellen Donnelly seconded the motion and it passed unanimously.

6. Business:

a. 2012/2013 Budget: Dr. Graseck and the board discussed any changes made to the 2012/2013 budget. The board requested additional information from Dr. Graseck regarding:

- Business Coordinator/Administrative Assistant position;
- Potential insurance savings if comparing CIRMA and Trident;
- Thresholds of hours worked for benefits eligibility.

b. Evaluation: The evaluation instrument for the principal has been vetted by the school attorney and Dr. Graseck and Ms. Willhoit are in agreement with the document. The board discussed the procedural content of the document.

c. Principal Report: Dr. Graseck reported on his meeting with CAPSS (the CT Association Public School Superintendents) and their response to Governor's Bill 24 on school reform. He has also rescheduled the public session of the informal community "housecall" to March 13 in the library/media center at the elementary school. Dr. Graseck also reminded the board that CABE's Day on the Hill is March 14th and the health insurance meeting will be held at Parish Hill on Thursday at 5:30. He will also attend the health collaborative at EASTCONN as well.

d. Signatory for School Lunch Program:

Maryellen Donnelly moved to authorize Paul Graseck as the person designated to sign form ED-099—Agreement for Children Nutrition Programs. Lisa Siegmund seconded the motion and it passed unanimously.

7. BOE Communications to the Public: Mr. Burnham will continue to send BOE updates to The Gazette and The High Road.

8. Audience for Citizens: Deb Leavens wanted to make sure the board considered the impact of any choices they make on the children and the community.

9. Next Agenda Planning:

March 14, 2012: Regular meeting for the budget.

March 28, 2012: Regular Board Meeting at **7:30 PM** instead of **7:00 PM** due to the Empty Bowl at Parish Hill.

14. Adjournment:

Ann Gruenberg moved to adjourn at 9:00 PM. Maryellen Donnelly seconded the motion and it passed unanimously.

Respectfully submitted,

Jennifer Nelson

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.