

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
ADMINISTRATIVE MODEL COMMITTEE DRAFT MINUTES
THURSDAY, JUNE 2, 2011
5:15 PM
HAMPTON ELEMENTARY SCHOOL CONFERENCE ROOM

1. CALL TO ORDER

Chair Rose Bisson called the meeting to order at 5:24.

2. REVIEW MINUTES FROM 05/18/11

The committee reviewed the minutes from 5/18/11.

3. PLAN PUBLIC INPUT SESSIONS

An audience for citizens will be held during each Administrative Model Committee Meeting.

Input sessions specifically for the public will be held on

Monday, June 20, 7:00 PM, Hampton Elementary School Media Center

Wednesday, July 13, 5:30 PM, Hampton Elementary School Media Center

Saturday, September 10, 1:00 PM, Hampton Elementary School Media Center

All three meetings will be posted at Town Hall, Fletcher Memorial Library, Hampton General Store, and the Transfer Station and on the Hampton and HES websites. Maryellen Donnelly and Rose Bisson will prepare a flyer for posting.

4. DISCUSS RESULTS OF RESEARCH BY COMMITTEE MEMBERS

The committee began discussion of sources to define roles and responsibilities. For the next meeting, members will gather a representative sample of job descriptions for the following positions

Superintendent

Director of Special Services

Business Manager

Human Resources

Principal

Vice Principal

5. SET THE TIME, DATE AND AGENDA FOR THE NEXT MEETING

The next regular committee meeting will be on Monday, June 27, at 4 PM in the HES Media Center. (Note: There will be a meeting dedicated to public input prior to this meeting. See Item 3.)

6. AUDIENCE FOR CITIZENS

None

7. ADJOURNMENT

Chair Rose Bisson adjourned the meeting at 6:25.

Respectfully submitted,
Maryellen Donnelly