

**HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
SPECIAL MEETING AGENDA  
WEDNESDAY MARCH 30, 2011 7:00 PM**

*Submitted by Melissa D. Savino*

**1. CALL TO ORDER**

The meeting was called to order at 7:03 by Chair John Burnham. Attending: Dan Savino, Maryellen Donnelly, Doug Stewart, John Burnham and Carol Misak. Also attending are Superintendent Marsha Willhoit and Financial Assistant Sally Lehoux. Rose Bisson attended via Skype. Catherine Wade came in at 7:06. Lisa Siegmund at 7:08. Ann Gruenberg arrived at 7:10pm. No absentees.

**2. AUDIENCE FOR TEACHERS**

- Noncertified staff salaries
- Summer school programs
- Pre K Program
- Noncertified staff submitted a letter and Eastconn survey on salary & benefits as a result of the last financial committee meeting.

**3. AUDIENCE FOR CITIZENS**

None

**4. WRITTEN COMMUNICATIONS TO THE BOARD**

- Letter thanking Marsha from the NEAP Assessment team.
- Speech & Language teacher would like the BOE to reconsider cutting two half day program for prekindergarten
- Sally Lehoux sent a letter supporting raise and benefits for instructional aides.

**5. ADDITIONS TO THE AGENDA**

N/A

**6. APPROVAL OF MINTUES 2/23/11, 3/9/11**

- Catherine Wade moved to approve minutes from 2/23/11. Lisa Siegmund seconded the motion.

*Maryellen Donnelly, Doug Stewart, John Burnham, Lisa Siegmund, Catherine Wade, Ann Gruenberg and Rose Bisson approved. Carol Misak and Dan Savino abstained.*

- Dan Savino moved to approve minutes from 3/9/11. Doug Stewart seconded that motion. The motion carried unanimously.

**7. SUPERINTENDENT/PRINCIPAL REPORTS/RECOMMENDATIONS**

**A. FININCAL REPORT**

*56% of budget spent. In good shape over all.*

**B. HOMEWORK STUDY COMMITTEE**

*Overall good response.*

**C. OTHER**

*Latchkey program losing money. Approx \$5,000.*

*Recommends changing Sally Lehoux title to Business Coordinator from Financial Assistant.*

*Seconded the teachers' letter to request a raise for Noncertified Staff.*

**8. COMMITTEE AND REPRESENTATIVE REPORTS/RECOMMENDATIONS**

**A. CABE**

*NSDA having a conference next week in San Francisco. Mary Broderick will take over. Anne Gruenberg would like to send a congratulatory letter from Hampton Board Of Education.*

**B. COMMUNITY AND STAFF RELATIONS**

*Have not met.*

**C. EASTCONN**

*Learned about bills being considered to raise the age when a child could leave school and lowering age of when a child must attend school.*

**D. FINANCE**

*Met with noncertified staff. Would like to discuss issues during Budget Discussion.*

**E. PHYSICAL PLANT AND OPERATIONS**

*Did not meet, but there is a town meeting to discuss Roof Replacement and Door.*

**F. POLICIES**

**THE SUPERINTENDENT RECOMMENDS THAT THE BOE GIVE FINAL APPROVAL TO POLICIES 0200 DISTRICT GOALS, 0532 NONDISCRIMINATION, 4118, 232/4218.232 DRUG AND ALCOHOL-FREE WORKPLACE, 3144 DISCIPLINE, 5118.1 HOMELESS STUDENTS, 5141.21 ADMINISTERING**

## MEDICATIONS AND RESCIND ALL PREVIOUS VERSIONS OF THE SAME POLICIES

- Moving forward with policies. On April 7<sup>th</sup>, they will have a meeting.
- Curiosity about posting policy manuals on website.
- Marsha is going to a workshop on Social Networking. This workshop will help her to develop a social networking policy.

### G. HAMPTON GREEN ENERGY COMMISSION

Will meet next week.

## 9. BUSINESS (ACTION ANTICIPATED ON ALL ITEMS)

### A. POLICIES

- *Ann Gruenberg moved that policy 0200 District Goals be finalized and rescind the previous policy. Lisa Siegmund seconded that motion. The motion carried unanimously.*
- *Ann Gruenberg moved that policy 0521 Non Discrimination be finalized and rescind all previous versions of the same policy. Catherine Wade seconded that motion. The motion carried unanimously.*
- *Ann Gruenberg moved final approval of 4118.242/4218.232 Drug and Alcohol Free Work Place be given and that all previous versions of the same policy are rescinded. Dan Savino seconded that motion. The motion carried unanimously.*
- *Ann Gruenberg moved that they give final approval 5144 Discipline and rescind previous policy. Lisa Siegmund seconded that motion. Motion carried unanimously.*
- *Anne Gruenberg moved that they give final approval to policy 5118.1 Homeless students and rescind all previous versions of the same policy. Dan Savino seconded that motion. The motion carried unanimously.*

- *Ann Gruenberg moved that they give final approval policy 5141.21 Administering Medications and rescind all previous versions of the same policy Lisa Siegmund seconded.. The motion carried unanimously.*

**B. ROOF BUILDING COMMITTEE MEMBERS FOR TOWN CONSIDERATION**

**C. DISCUSSION OF ADMINISTRATIVE MODEL**

- *Maryellen Donnelly moved that the Board of Education form an ADHOC committee for the purpose of investigating administrative models for Hampton Elementary School with a report to the Board Of Education no later than the October, 2011 meeting. Ann Gruenberg seconded the motion. The motion carried unanimously.*
- Ann Gruenberg, Lisa Siegmund, Catherine Wade, and Maryellen Donnelly have volunteered to be on this committee. Lisa stepped aside so that Rose Bisson could be on the committee.

**D. 2011/2012 BUDGET DISCUSSION**

- Budget includes 2% raise for Principal/Superintendent & noncertified Staff. Does not include teacher for 2 half days Pre K class. Includes full time math position less balance of Ed Jobs Grant, includes 2 additional days for Parish Hill busses and additional \$5,000 for diesel. Reflects reductions in certified staff line (clarification of contract language), Professional Education Services, In-service, and dues & fees.
- Meeting to be held Thursday April 14<sup>th</sup> to further discuss Non Certified Staff and Budget.
- Chaplin shows Elementary School and Parish Hill transportation costs as separate items in their budget.

**E. BOE COMMUNICATION TO THE PUBLIC**

None

**F. ESTABLISH SPECIAL MEETING DATES FOR 2011/2012 BUDGET**

See 9D

**G. AUDIENCE FOR CITIZENS**

## **H. NEXT AGENDA PLANNING**

Discussion of Principal/Superintendent goals, Financial/Admin Asst title, Latchkey Program

## **I. SUPERINTENDENT/LEADERSHIP TEAM EVALUATION**

The consensus was to address the leadership team evaluation at the next regular meeting

## **J. ADJOURNMENT**

John Burnham adjourned the meeting at 10:00 pm.

Dan Savino seconded the motion to end the meeting.

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*