## Town of Hampton Board of Finance HR Committee Special Meeting Thursday, May 30, 2013 10:00 am Hampton Town Hall

## Agenda

- 1. Call to order
- 2. Audience for citizens
- 3. Approval of minutes: 4/2/13 meeting
- 4. Old Business
  - o Final Review of job descriptions
    - Public Works Supervisor
    - Transfer station personnel
  - Review of job descriptions (put into standard format)
    - Public Works Laborer
    - Public Works Operator
- 5. New Business
  - Next Steps
  - o Determine next job description(s) to review
- 6. Set next meeting date
- 7. Adjournment

Please note: This is a Board of Finance Committee Meeting held in public, not a Public Meeting (e.g. Town Meeting or Public Hearing)