

Town of Hampton  
Board of Finance  
Regular Meeting  
May 14, 2019  
7:10 pm  
Hampton Town Hall

**Call to Order:** The meeting was called to order at 7:45 p.m.

Members/Alternates Present: Nick Brown, Perry Matchinis, Rick Matejka, Ed Adelman, Kathy Donahue, Lisa Sanchez, Kathi Newcombe, and Stan Crawford.

Staff and Others Present: First Selectman Al Cahill, Selectman Bob Grindle, Treasurer Ellen Rodriguez, Recording Clerk Dayna McDermott-Arriola, and residents.

**Election of Chairman:**

Nomination of Perry Matchinis by Lisa Sanchez, seconded by Rick Matejka.

Nomination of Nick Brown by Ed Adelman, seconded by Lisa Sanchez.

Perry Matchinis was elected Chairman, 4-2.

**Election of Vice-Chairman:**

Nomination of Kathy Donahue by Lisa Sanchez, seconded by Rick Matejka.

Nomination of Nick Brown by Ed Adelman, seconded by Perry Matchinis.

Kathy Donahue was elected Vice-Chairman, 4-2.

**Election of Clerk:**

Nomination of Ed Adelman by Lisa Sanchez, seconded by Perry Matchinis.

Ed Adelman was unanimously elected Clerk.

**Citizen Comments:** none.

**Approval of Minutes:**

**Motion:** Kathy Donahue, seconded by Rick Matejka, to approve the April 9, 2019 Regular Meeting Minutes. Motion carried, 5-0, Lisa Sanchez abstaining.

**Motion:** Ed Adelman, seconded by Lisa Sanchez, to approve the Minutes of the April 23, 2019 Special Meeting to Appoint Members to Fill Vacancies on the Board of Finance. Motion carried, 5-0, Rick Matejka abstaining.

**Motion:** Lisa Sanchez, seconded by Nick Brown, to approve the April 23, 2019 Special Meeting Minutes as amended to remove Rick Matejka from the list of those present. Motion carried, 5-0, Rick Matejka abstaining.

Kathy Donahue noted that she was not sworn in as a member of the Board of Finance at the April 23 Meeting when she motioned to seat Stan Crawford for Rick Matejka.

**Presentations:** none.

**Reports/Actions**

**First Selectman:** First Selectman Cahill reported that the Kenyon Road paving project is completed. Ecos Energy has requested an extension on the permit to build a solar field on Route 6. The Annual Town Meeting will present to taxpayers a proposal to purchase acreage on Hammond Hill along the Little River. A large donation to Fletcher Memorial Library will fully fund the addition to the library without having to rely on taxpayer contributions. Representatives from NECCOG met with the Governor to discuss issues such as the Minimum Budget Requirement, tolls, reduced State funding and efficiencies realized in our region through shared services. As discussed during the Public Hearing, the Board of Selectmen is suggesting a level, rather than a lowered, mill rate in order to fund a Municipal Account to protect against further State cuts and to fund capital projects.

First Selectman Cahill distributed *Hampton-Chaplin Ambulance Corps 2019 Feasibility Study* detailing State mandates for emergency medical services, the current services provided and their sustainability, NECCOG's commissioning of a study on the region's pre-hospital medical care, and a list of possible options for emergency medical coverage. He will report to the Board of Finance on the meeting with Chaplin's First Selectman and Ambulance Corps Officers.

**Tax Collector:** Chairman Matchinis reviewed the Report of the Tax Collector for the month of April, which reported deposits of \$1,400.18 in cash, \$11,277.40 in checks, and \$3,575.57 in online payments, for a total of \$16,299.05. Year to date, the Town has deposited \$3,962,606.70. The \$725.45 in refunds and \$3,873.01 in bounced checks, and \$589.10 in bounced credit card ECH Checks leaves a net collection of \$3,958,008.24.

**Motion:** Kathy Donahue, seconded by Rick Matejka, to accept the Report of the Tax Collector. Motion carried unanimously.

**Motion:** Kathy Donahue, seconded by Rick Matejka, to approve the dairy farm abatement. Motion carried unanimously.

**Treasurer:** Treasurer Rodriguez requested several transfers.

**Motion:** Kathy Donahue, seconded by Lisa Sanchez, to approve the following transfers: \$20 to #6000-06 Selectman Supplies from #6000-07 Selectman Computer Support; \$45 to #6003-06 Town Clerk Mileage from #6003-05 Town Clerk Mailing Costs; \$270 to #6009-02 Election Worker's Pay from # 6009-01 Election / Registrar's Pay; \$160 to #6010-02 P&Z Legal Notices from # 6010-01 P&Z Enforcement Officer; \$730 to #6100-10 Building Inspector Clerk from #7000 Contingency; \$1140 to 6201-01 Road Maintenance from # 6201-03 Road Maintenance Payroll/ OT; \$24 to #6300-05 Transfer Station Lease from #6300-00 Transfer Station; \$370 to # 6300-06 Sanitation - MIDNEROC from #6300-00 Transfer Station. Motion carried unanimously.

**Board of Education:** The Board of Finance did not receive the detailed Hampton Elementary School Budget as requested. Nick Brown and Kathy Donahue met with the RD#11 Business Manager and Superintendent Henrici, who agreed to send the financial material requested electronically to the Chairman of the Board of Finance. Nick Brown will inform Superintendent Henrici that Perry Matchinis is the Chairman.

#### **Board of Finance Committees:**

**Motion:** Chairman Matchinis, seconded by Rick Matejka, to reinstate the Human Resource Committee for the purpose of researching Town employee compensation. Motion carried unanimously. Kathy Donahue, Lisa Sanchez, and Stan Crawford will serve on the committee.

**Motion:** Kathy Donahue, seconded by Chairman Matchinis, to reinstate the By-Laws Committee for the purpose of reviewing the by-laws. Motion carried unanimously. Chairman Matchinis, Kathi Newcombe, and Ed Adelman will serve on the committee.

**Other:** none.

**Correspondence:** none.

#### **Old Business:**

a. **Discuss and Act on Hampton Elementary School FY2019-2020 Budget:**

After discussion, it was agreed by general consent to table approval of the Budget until firm numbers were received from the State in terms of the Education Cost Sharing Funds and the Minimum Budget Requirement.

b. **Discuss and Act on Town Government FY2019-2020 Budget:**

By general consent it was agreed to table approval of the Budget until firm numbers for State funding and contributions to the Teachers' Retirement Board were received. A bill rate, rather than a mill rate, can be established so that tax bills can be sent on schedule with adjustments made in the second installment, if necessary.

**Citizen Comment:** none.

**Suggestions for Next Agenda:**

Preparing Materials for Meetings  
Records Retention  
Hampton Elementary School Budget  
Town Government Budget

**Date, Time and Place of Next Meeting:**

Regular Meeting on June 11, 2019 at 7 p.m. in the Community Room of Town Hall.

**Adjournment:**

There being no further business to come before the Board, the meeting adjourned at 8:55 p.m.

Respectfully submitted,  
Dayna McDermott Arriola  
Recording Clerk

*This is a draft version of the Minutes until approved by the Board of Finance.*



