

Town of Hampton
Board of Finance
Regular Meeting
January 8, 2025
7PM

Call to Order: The meeting was called to order at 7:02PM.

Roll Call: Kathy Donahue, Joan Fox, Nick Brown, Ed Adelman, Diane Gagnon (virtually), Regina DeCesare, Kathi Newcombe, Stan Crawford

Staff and Others Present: First Selectman Allan Cahill, Treasurer Ellen Rodriguez, Recording Secretary Dayna McDermott-Arriola

Motion: Nick Brown, seconded by Joan Fox, to seat Kathi Newcombe for Judy Buell. Motion carried unanimously.

Citizen Comments: none.

Approval of Minutes

Motion: Nick Brown, seconded by Kathi Newcombe, to approve the Minutes of the Special Meeting of December 14, 2024 with the amendment to Treasurer's Report, Transfers. Motion carried unanimously, Ed Adelman abstaining.

Reports/Actions

First Selectman: First Selectman Cahill announced that the Planning and Zoning Commission's survey, to be used to update the Plan of Conservation and Development, is online for residents. He also reported that the installation of the new oil tank at Hampton Elementary School is completed.

Tax Collector: Chairman Donahue received and distributed December's report, with a net collection of 2,949,572.73, or 70.2%. To Nick Brown's question about the outstanding balance, Chairman Donahue said the majority is from the Huntington National Bank/Solar Park Trust delinquency.

Treasurer: Treasurer Rodriguez requested several transfers.

Motion: Ed Adelman, seconded by Joan Fox, to approve the following transfers: \$33.00 to #6006-06 Assessor Computer Support from #6006-02 Assessor Clerk; \$760 to #6009-02 Election Other Worker's Pay from #6009-01 Election Registrar Pay; \$18.00 to #6009-04 Election Postage and Supplies from #6009-03 Election Training/Mileage; \$2651.00 to #6300-00 Sanitation Transfer Station from #7000 Contingency; \$4.00 to #7100-04 NECCOG Transit Services from #7100-15 Hampton Agricultural Commission; \$522 to #6007-04 Town Hall Fire Extinguisher from #6007-03 Town Hall and Generator Maintenance. Motion carried unanimously.

Treasurer Rodriguez also reported that Berkshire Bank would like the Town to open a lock box. She also reported that the representative from Berkshire Bank explained that the Town's deposits in excess of the FDIC insurance limits have been collateralized pursuant to the Tri-Party Security and Custodial Agreement. She distributed Collateralized Deposit Confirmation for November and December.

Boards of Education:

Hampton Elementary School: Chairman Donahue reported that she received the school's monthly reports but did not attend the board meeting. She also reported the establishment of an Ad-Hoc Committee to advocate for grant-funding for the school which will meet on January 10 at 10AM.

Regional District #11: Chairman Donahue received the monthly reports from the school. She will check on the amount of funds transferred to the school's Capital and Non-recurring Account. She also reported that the First Selectman has received the census information from the district's schools.

Board of Finance Committees

Policies and Procedures Committee: none.

Correspondence: Chairman Donahue reported receipt of financial reports from the schools and the report from the Tax Collector.

Old Business

a. Update on Requests for Contributions to Annual Report

Chairman Donahue reported receipt of the Building Department and the Assessor's contributions to the Annual Report.

b. Update on Requests for Department Budgets

The requests have been sent to all departments.

Additions to Agenda

Motion: Nick Brown, seconded by Joan Fox, to add Rescinding of the December 14, 2024 Motion on Transfers to the Agenda. Motion carried unanimously.

Rescinding of the December 14, 2024 Motion on Transfers

Motion: Nick Brown, seconded by Joan Fox, to rescind the following motion on transfers from the meeting on December 14, 2024: *Ed Adelman, seconded by Joan Fox, to approve the following transfers: \$7680 to #6000-07 Selectman Computer Support from #7000 Contingency to fund cyber security contract; \$70.00 to #6001-12 Tax Collector Miscellaneous from #6001-07 Tax Collector Professional; \$30.00 to #6009-04 Election Postage and Supplies from #6009-02 Election/Other Workers Pay; \$81.00 to #6013-17 Community Center Supplies/Maintenance from #6013-15 Community Center Cleaning; \$478 to #6001-14 FD Incentive Administration Fee from #7000 Contingency. Motion carried unanimously.* Motion carried unanimously.

Citizen Comments: Stan Crawford announced that the Inland Wetlands and Watercourses Agency approved the same budget request as the current year for the FY2025-2026 budget. He also announced that this was his last meeting to serve as an alternate on the Board of Finance. Chairman Donahue thanked him for his service on the finance board and for all of his other volunteer service to the town.

Suggestions for Next Agenda: Members were encouraged to send suggestions for the Agenda to the Chairman. Budget presentations may begin at the next meeting.

Date, Time and Place of Next Meeting: February 12, 2025 at 7PM.

Adjournment: There being no further business to come before the Board, the Meeting adjourned at 7:18PM.

Respectfully submitted,

Dayna McDermott Arriola

Recording Secretary

This is a draft version of the Minutes until approved by the Board of Finance.