

Town of Hampton
Board of Finance
Budget Workshop
March 27, 2025
6:30PM

Call to Order: The meeting was called to order at 6:34PM.

Roll Call: Kathy Donahue, Joan Fox, Judy Buell, Ed Adelman, Nick Brown, Regina DeCesare, Fran Gustaveson, Kathi Newcombe

Staff and Others Present: First Selectman Allan Cahill, Treasurer Ellen Rodriguez, Town Clerk Kaye Johnson, Assessor Jodie Heon, Planning & Zoning Commission Chairman Kevin Grindle, Recording Secretary Dayna McDermott-Arriola

Motion : Nick Brown, seconded by Judy Buell, to seat, upon request, Kathi Newcombe for Diane Gagnon. Motion carried unanimously.

Citizen Comments: none.

Budget Presentations

Assessor: Jodie Heon distributed the *Assessor's Office 2025-2026 Budget Worksheet* and presented her request, an \$8855, or 16.85%, increase over last year largely due to contracted amounts for real estate appraisal software and IT recommendations for equipment upgrades. She answered questions regarding the different computer programs in terms of the way they service her office and residents.

Planning & Zoning Commission: Chairman Kevin Grindle distributed and presented the department's 2025-2026 request, a \$4,214, or 7.12%, increase over last year, due to the cost of the Plan of Conservation and Development, required to be completed every ten years. These costs will not be included in next year's budget. It was noted that the Planning Services line item increased due to the Town Planner's involvement in the development of the Plan, and that the Planning & Zoning Enforcement Officer's salary remained level due to the efficiency with which he runs his office.

Town Clerk: Kaye Johnson distributed *Town Clerk Budget Request for Fiscal Year 2026* which represents a \$2,830, or 4%, increase over last year, largely due to the Land Records line item, which she explained at the March 12, 2025 meeting of the finance board. She expects that the new system will be implemented in late March or early April of 2026 and is applying for a \$5000 Historic Documents Preservation Grant to support the upgrade of the land record system. To the question on which company the Town will select, Ms. Johnson said she will be discussing the merits of each with the IT department.

Fire Department: tabled until the April 9, 2025 meeting.

Citizen Comments: none.

Date, Time and Place of Next Meeting: Regular Meeting April 9, 2025 at 7PM.

Adjournment: There being no further business to come before the Board, the Meeting adjourned at 7:05PM.

Respectfully submitted,
Dayna McDermott Arriola
Recording Secretary

This is a draft version of the Minutes until approved by the Board of Finance.