

Town of Hampton
Board of Finance
Special Meeting
January 4, 2021
6 PM
Zoom Meeting

Call to Order: The meeting was called to order at 6:03 PM.

Roll Call/Seating of Alternates: Kathy Donahue, Diane Gagnon, Ed Adelman, Judy Buell, Nick Brown, Kathi Newcombe, Stan Crawford and Alyssa Languth.

Staff and Others Present: First Selectman Al Cahill, Selectman Bob Grindle, Treasurer, Ellen Rodriguez, Recording Secretary Dayna McDermott-Arriola.

Motion: Nick Brown, seconded by Diane Gagnon, to seat Stan Crawford for the vacancy. Motion carried unanimously.

Citizen Comments: none.

Old Business:

a. Discussion and Action on Lease/Purchase of Scott Air Packs for the Fire Department

First Selectman Cahill contacted Town Attorney Roberts who confirmed that, under Governor Lamont's Executive Order, affirmative votes of the Boards of Finance and Selectmen fulfill the required approval process for Town expenditures. Chairman Donahue read the response of Attorney Roberts to the questions on the correct process under the Executive Orders during the Covid pandemic for the expenditure of municipal funds from a capital account or unassigned fund:

Under EO 7S.7 as supplemented by EO 7CC.1, special appropriations and transfers of funds from capital accounts may be made without town meeting approval if they are approved by both the BOF and BOS. If the amount is more than 1% of the budget, you have to make a determination that it is time sensitive. The current EOs all expire on February 9 so you'd have to act before then. Also, virtual town meetings would technically be sufficient but you quickly run into problems with authentication of participants and how to conduct voting by zoom.

Ed Adelman asked if both the Town and finance board attorneys were consulted, and Chairman Donahue stated that it would have been redundant to contact both the attorneys, noting that both the Town and finance board attorneys participated in the drafting of the Executive Order.

Motion: Stan Crawford, seconded by Judy Buell, for the determination that the purchase of 12 Pro Scott Air Packs for the Hampton Fire Department is time-sensitive in accordance with Connecticut Governor Lamont's Executive Order 7S.7. Motion carried unanimously.

As Treasurer Rodriguez did not know the exact amount currently budgeted for the equipment, Chairman Donahue subtracted \$19,260, the number quoted in a previous meeting, from the cost of the Air Packs at \$102,270, for a balance of \$83,010.

Motion: Judy Buell, seconded by Diane Gagnon, to approve a special appropriation for the expenditure of \$83,010.00 from Capital Reserve Account #2420, Fire Truck Reserve Fund, for the purchase of 12 Pro Scott Air Packs for the Hampton Fire Department in accordance with Governor Lamont's Executive Orders 7S.7 and Executive Order 7CC.1. Motion carried unanimously.

Judy Buell asked if there were annual expenses involved in the purchase. First Selectman Cahill said that although they'll be checked annually, the current Packs were 15-years-old and therefore had expired.

Citizens Comments: none.

Adjourn: There being no further business to come before the Board, the Meeting adjourned at 6:15 PM.

Respectfully submitted,

Dayna McDermott Arriola
Recording Secretary

This is a draft version of the Minutes until approved by the Board of Finance.