

Town of Hampton
Board of Finance
Special Meeting
December 4, 2019
7pm
Hampton Town Hall

Call to Order: The meeting was called to order at 6:35 p.m.

Members/Alternates Present: Lisa Sanchez, Kathy Donahue, Ed Adelman, Nick Brown, Perry Matchinis, Diane Gagnon, Kathi Newcombe, Stan Crawford, Alyssa Languth
Others Present: First Selectman Al Cahill, Recording Clerk Dayna McDermott Arriola

Citizen Comments: none.

Construct List of Questions for Legal Counsel Regarding the Purchase of the Bucket Truck

Chairman Sanchez reported that she contacted Attorney Olsen of . Attorney Olsen will advise the Board of Finance on the correct course of action in fulfilling their fiduciary and ethical responsibilities regarding the Selectmen's recent purchase of a bucket truck.

Ed Adelman stated that the Board of Finance needed to decide their desired outcome. Kathy Donahue stated that the Board of Finance should consult with the Attorney to develop policies and ordinances to prevent the Selectmen from any further violations of the Connecticut state statutes governing Town finances. She used as an example requiring a member of the Board of Finance as an additional signatory requirement on municipal checks. Diane Gagnon concurred, stating that she wanted the finance board to follow a preventative course. Stan Crawford and Nick Brown echoed these sentiments. Kathi Newcombe stated that the ordinance that established the Board of Finance authorizes the adoption of procedures; and Perry Matchinis stated that the rules developed should be part of the ordinance.

The Board of Finance compiled a list of documents for the Attorney pertaining to the purchase, including copies of the checks to the vendor, the Minutes of the October 7 and October 21 meetings of the Board of Selectmen, the Minutes of the October 8 and October 21 meetings of the Board of Finance, monthly financial reports, the Town's bidding ordinance, and the ordinance establishing the Board of Finance. To Alyssa Languth's question as to whether or not the finance board could view the packet, Kathy Donahue explained most of those documents had been already shared by email. Chairman Sanchez stated that transparency was her goal.

Kathy Donahue urged members to forward any further questions for the Attorney to the Chairman of the Board of Finance.

Adjournment:

There being no further business, the meeting adjourned at 6:57 p.m.

Respectfully submitted,
Dayna McDermott Arriola
Recording Clerk

This is a draft version of the Minutes until approved by the Board of Finance.