

DRAFT

A special meeting of the Board of Selectmen was held on Monday, May 2, 2011 at the Town Hall.

Present for the Board: First Selectman Kate Donnelly, Selectman Mike Chapel

Staff Present: Liz Stillman, Recording Secretary

Item 1: Call to Order: First Selectman Donnelly called the meeting to order at 5:30 pm

ITEM 2: Audience for Citizens:

Linda Gorman asked about District 11 scores and requested for an update from the Board of Education regarding the scores.

ITEM 3: Approval of Minutes

MOTION: Selectman Chapel moved to accept the minutes from April 4th, 18th and 21st, First Selectman Donnelly seconded; all in favor. Motion passed.

ITEM 4: Liaison Reports- none

ITEM 5 Communications- none

ITEM 6 Financial Reports-

MOTION: Selectman Chapel moved to accept the Treasurer's report and to approve all transfers as requested. First Selectman Donnelly seconded. All in favor; motion passed.

ITEM 7 Tax Collector Report-

MOTION: Selectman Chapel moved to accept the Tax Collector's report and the suspense accounts as written; First Selectman Donnelly seconded. All in favor; motion passed.

ITEM 8 Appointment(s)/Term(s) - none

ITEM 9- March Minutes/ Reports for Review- Selectmen reviewed minutes submitted.

ITEM 10- Old Business

A. Discuss and Approve Job Description for First Selectman, Selectman and Treasurer

Selectmen reviewed job descriptions for First Selectman and Treasurer; the job description for the Board of Selectmen is forthcoming.

MOTION: Selectman Chapel moved to accept the job descriptions for First Selectman and Treasurer, First Selectman Donnelly seconded but to add "Hampton Board of Education" to the First Selectman's job description so as to read: "Works closely with the *Hampton Board of Education* and Regional School District officials to assure cooperation of town government in meeting needs of school-age children". All in favor; motion passed.

B. Discuss Grange Floor Payment

First Selectman Donnelly indicated that there was no history of discussion or approval of payment of the Grange floor. Both Selectman Donnelly and Chapel spoke in favor of approving the payment. First Selectman Donnelly would like to find a line item in the budget to pull the money from.

MOTION: Selectman Chapel moved to pay the bill for the grange floor out of a town account with a surplus. First Selectman Donnelly seconded. All in favor; motion passed.

ITEM 11- New Business

A. Approve Five Year Capital Plan

Selectmen took a moment to review the proposed five year capital plan and road repairs and added South Brook to the road repair plan.

MOTION: Selectman Chapel moved to approve the five year capital plan and road repairs. First Selectman Donnelly seconded. All in favor; motion passed.

B. Approve Town Meeting Call

MOTION: Selectman Chapel moved to approve the call for the Annual Town Meeting. First Selectman Donnelly seconded. All in favor; motion passed.

C. Discuss Painting at Town Hall

First Selectman Donnelly indicated that a request for proposals would be published for bids for some small painting jobs around Town Hall.

ITEM 12- Audience for Citizens

Linda Gorman asked if tree removal was included in the five year capital plan and would like to see a tree at the Library taken down before anything happens.

Gay Wagner spoke about Community Center Restoration and historically, how decisions regarding the restoration and payment for services were made.

Marsha Kilpatrick asked if voting during a special meeting was legal. First Selectman Donnelly indicated that it was.

Selectman Chapel asked for a progress report on the Town Garage.

Gay Wagner asked if the Garage could be open during Memorial Day, First Selectman Donnelly indicated the building was not yet safe for public viewing.

ITEM 4: ADJOURNMENT:

MOTION: There being no further business for the Board to discuss at this Budget workshop, Selectman Chapel/Donnelly moved/seconded to adjourn at 6:00 p.m.; all in favor.

Respectfully Submitted,
Elizabeth Stillman
Recording Secretary