

Board of Selectmen Minutes
Regular Board Meeting of January 3, 2011
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DRAFT to be approved at the February 1, 2011 meeting

A regular meeting of the Board of Selectmen was held on Monday, January 3, 2011 at the Town Office Building.

Present for the Board: First Selectman Kate Donnelly, Selectman Roger Dionne, Selectman Mike Chapel.

1. **Call to order:** First Selectman Donnelly called the meeting to order 7:30 at p.m.
2. **Presentation of new Annual Town Audit by Marien & Company:**
Sharon Dumais of Marien & Company provided the audience with a Power Point presentation of the Town's financial status for FY ending June 30, 2010. The full financial report is available on the Town's website, on the Treasurer's page.
3. **Audience for Citizens:** Tony Romano spoke regarding the Hampton/Scotland transfer station sticker system regarding concerns he had about expired and missing stickers. First Selectman Donnelly noted that she would check into the matter. Ed Burchfield noted that the Transfer Station staff checks stickers, and some people do not display them.

Troy Lake welcomed Ed Burchfield to the Recreation Commission. He noted that in the past the Recreation Commission has provided names to the Board of Selectmen for appointments. First Selectman Donnelly noted that the Town website asks for volunteers for committees and commissions, and requests can be made that way.

Marcia Kilpatrick sought clarification of Executive Session Item 11B; First Selectman Donnelly noted it was in regards to the Smalley property.

4. **Approval of Minutes:** Special meeting minutes of December 13, 2010
MOTION: Selectmen Dionne/Chapel moved/seconded to accept the special meeting minutes of 12/13/2010 as written; all in favor; motion carried.
5. **Liaison Reports:**
D-11 Board of Education: Chair George Askew was not present this evening.
Hampton Board of Education - John Burnham - Mr. Burnham reported that the PTO community calendars are in production and on their way. He clarified the auditor's report as pertains to the school lunch program; it is not making a small profit; the Board of Ed has been budgeting, over the past couple of years to offset the deficit. Mr. Burnham also reported that the Board of Ed has a 3-year contract agreement with Hampton Education Association which was recently ratified at a special meeting. When the contract is signed it will be available to the public.
Fire Department & Ambulance Corp: No report this month.
6. **Financial Report for the month ending December 31, 2010:** The Board reviewed the monthly financial statement provided by Treasurer Ellen Rodriguez. There were no transfers in December.
7. **Tax Collector Report:** For the month ending December 31, 2010. The Board reviewed the report submitted by Tax Collector Baum, the text of which is included herewith.
"We received and deposited \$2,318,069 through December 30, 2010 for a current collection percentage of 58.09% YTD. Through the end of December last year we received \$2,334,290 for a current collection percentage of 61.10%. We are slightly behind this time last year, however the picture will be clearer at the end of January collection month. Current taxes are slightly behind last year, and prior years are ahead."

REFUNDS: There was one refund for the Board to approve, for a Honda Lease Trust due to Assessor corrections. Mr. Baum recommended the Board approve a refund of \$25.80.

MOTION: Selectmen Dionne/Chapel moved/seconded to approve the refund as recommended by Tax Collector Baum; all in favor; motion carried.

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8. **Appointments/Terms:** Ed Burchfield - Recreation Commission; for a 4 year term to commence on January 27, 2011, at the Rec Commission's Special Meeting.

MOTION: Selectmen Dionne/Chapel moved/seconded to appoint Mr. Burchfield to the Recreation Commission for a term of four years beginning 01/27/2011 and ending 01/27/2015; all in favor; motion carried.

9. **November Minutes/reports for Review:** The Board reviewed minutes and reports from Committees and Commissions.

10. **Old Business**

- A. Discuss and Act on Town Hall Heating System; unable to act on as the Board has not yet received prices for two different heating options.
- B. Garage update: Dan Meade reported that windows and doors have not yet arrived. He noted a new schedule has been provided, with a projected completion date of the middle of March, although paving cannot commence until April.
- C. **Request for change of February BOS Meeting date:**
The regular Board of Selectman scheduled for Monday, February 7, 2011 has been changed to a Special Meeting to take place on Tuesday, February 1, 2011 at 7:30p.m.

11. **New Business:**

- A. Accept Financial Report for FY ending June 30, 2010 - No Discussion.

- B. **Discuss and Act on real estate sale matter** (executive session anticipated)

MOTION: Selectmen Dionne/Chapel moved/seconded to enter Executive Session to discuss items 11B and 11C on agenda, at 8:37p.m. Board returned from Executive Session, and regular meeting resumed at 8:59p.m.

First Selectman Donnelly reported that the BOS accepted a bid of \$22,000 for the Town property located at 295 Providence Turnpike from S&N Excavating. S&N approached the Selectmen to ask if the property can be exchanged for services. They put forth an hourly rate of values for their work. Town counsel and auditors affirmed the merits of the proposal. Projects S&N may undertake include screening soil, demolition work on the Town Hall downstairs ceiling in preparation of heating system installation; demolition of a small Town owned property at #366 Hartford Turnpike. Any large jobs will go out to bid in the usual manner.

MOTION: Selectmen Chapel/Dionne moved/seconded to accept the proposal put forth by S&N Excavating to exchange their scheduled hourly rate of values in lieu of payment for the property at 295 Providence Turnpike; deed will revert to S&N once they have rendered \$22,000.00 worth of services; all in favor; motion carried.

- C. **Review legal correspondence related to town garage project** (executive session anticipated). No action needed; nothing to report.

12. Audience for Citizens: None

Adjournment: There being no further business to come before the Board:

Motion: Selectmen Dionne/Chapel moved/seconded to adjourn at 9:04p.m.; all in favor; motion carried.

Respectfully Submitted,
Marlene B. Aulten
Recording Secretary