

**Town of Hampton  
Incorporated 1786  
Board of Selectman Special Meeting Minutes  
Thursday November 7, 2019  
6:30 PM  
Town Hall Community Room**

- 1. First Selectman Cahill called the meeting to order at 6:30 PM**
- 2. Roll Call: First Selectman Cahill, Selectman Grindle and Selectman Meade were present.**
- 3. Presentation from Gay St. Louis and Zane Ring Collectors of revenue for Chaplin, Hampton, Scotland and Windham.**

**Hampton taxes will be collected by the town of Windham. They are open 5 days a week – 42 hours. They have 5 staff members in the office to accommodate the collection of taxes. They will be in Hampton office one day in January and July. They will contact banks for mortgage tax payments. Residents may stop in, mail, pay on line or call and give debit or bank information on the phone. They will be preparing monthly reports and delinquent billing.**

- 4. Audience for Citizens – Selectman Grindle – This is our first experience in outsourcing. Stan Crawford asked about Motor Vehicle Assessments. Windham will be working with Jody Heon on the assessments.**

**Stan Crawford made note of new windows going in at Community Center. Looks great. Same look as we had previous. They are green on the outside like the previous windows and white inside.**

- 5. Approval of the minutes of October 7 and Special Meeting October 21, 2019.**

**Motion: Selectman Grindle/ Selectman Meade moved/seconded approval of the minutes of October 7, 2019 and October 21, 2019. All in favor. Motion passed unanimously.**

- 6. Liaison Reports – Public Works – Missing traffic signs, Hampton Welcome Sign also disappeared. Finished mowing.**
- 7. First Selectman –The cement pad for the generator will be poured at Hampton Elementary School. Generator will be delivered next week. The solar park has 1000 panels on pallets. Had conference call RD 11 New pool for insurance East Connecticut Chip Consortium. We informed them we would be interested in a request for proposal. Entered into an agreement with Gary Mala from EastConn for snow removal at the elementary school parking lot.**
- 8. Communication – Gloria Langer sent resignation from the Planning and Zoning Commission. John Valente gave resignation as Zoning Enforcement Officer.**

- 9. Financial - No questions**

- 10. Tax Collector Report**

**A. Refunds- Janice & Earnest Lehoux \$189.78, Raymond and Pamela Duchesneau \$59.75, Toyota Lease Trust \$67.70, Perry Matchinis \$25.82 and Paul and Karlene Deal \$1,386.28.**

**Motion: Selectman Meade/Selectman Grindle moved/seconded to approve the Tax Collector report and refunds for Janice & Earnest Lehoux \$189.78, Raymond and Pamela Duchesneau \$59.75, Toyota Lease Trust \$67.70, Perry Matchinis \$25.82 and Paul and Karlene Deal \$1,386.28. Motion passed unanimously.**

- 11. Appointments – Stan Crawford as full member term ends on 11/20/22. John Guskowski will be interim for Zoning Commissioner until one is appointed.**

**Motion: Selectman Grindle/Selectman Meade moved/seconded to approve Stan Crawford on Planning and Zoning Commission as full member term to end 11/20/22 and John Guskowski as interim for Zoning Commissioner until one is appointed. All in favor. Motion Passed.**

**Motion: Selectman Cahill/Selectman Meade moved/seconded for Selectman Grindle to remain the liaison for Northeastern District Department of Health. Motion unanimously passed.**

**Old Business –**

**A. Tree Truck – 10/29/2019 purchased new 2019 - 75 foot bucket truck Freightliner .Was purchased with truck and equipment CNR funds, DPW paving, First Selectman Salary and Selectman Mead’s salary. We had checked with Franklin on rental and CIRMA would not cover. This was a public safety concern and paid cash for the purchase. The staff was trained by manufacturer and used 7 days already on N. Bigalow Road**

**B. Letter sent to Ambulance Corp, for the PSA license for the future.**

**Motion: Selectman Grindle/Selectman Meade moved/seconded to send letter to Ambulance corp for PSA license. Motion passed unanimously.**

**12. New Business –**

**A. Discussion and Action: 2019 Region 4 Homeland Security Grant Program Resolution MOU.**

**Motion: Selectman Meade/Selectman Grindle moved/seconded to approve the 2019 Region 4 Homeland Security Grant program Resolution. Motion passed unanimously.**

**13. Audience for Citizens**

**Sue Hochstetter had concerns of the Old Town Road to east parking lot of Edwards property. Selectman Cahill will look into it.**

**Dayna McDermott-Arriola asked if there would be savings going with Windham tax collecting. We should save approximately \$10,000. (Salary, Benefits, and cost of running the tax collector’s office.**

**14. Adjournment:**

**Motion: Selectman Grindle/Selectman Meade moved/seconded to adjourn at 7:10 PM. All in favor. Motion passed unanimously.**

**Respectfully submitted,  
Donna Cloutier, Recording Secretary**

**This is a draft until approved by the Selectmen**