

*Board of Selectmen Minutes
Special Board Meeting of July 6, 2010
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DRAFT to be approved at the August 2nd, 2010 BOS Regular Meeting

A Special Meeting of the Board of Selectmen was held on Tuesday, July 7, 2010 at the Town Office Building.

Present for the Board: First Selectman Kate Donnelly, Selectman Roger Dionne, Selectman Mike Chapel.

1. **Call to order:** First Selectman Donnelly called the meeting to order at 7:31 p.m.
2. **Audience for Citizens**

Wayne Kilpatrick, HCC Chair, noted that Penny Newbury had not been added to the Conservation Commission appointments as outlined in Item 7. This will be further discussed when addressing that agenda item.

Marcia Kilpatrick noted that the fire pond still needs attention, and requested that more cutting take place.

Sue Hochstetter spoke in favor of keeping Alex Seretny on the Town's health insurance.

Marcia Kilpatrick asked if there would be discussion regarding agenda item 9D, the Banford property. First Selectman Donnelly noted that there would be.
3. **Approval of Minutes:** Special Board Meeting of 5/27/10, Regular Board Meeting of 6/7/10
MOTION: Selectman Dionne moved to approve the 5/27/10 Special Board Meeting Minutes as written; Selectman Chapel seconded; all in favor motion carried;
MOTION: Selectman Dionne moved to approve the 6/7/10 Regular Board meeting minutes with a correction to be made to item 12A (*which will be corrected to: show that Selectman Chapel motioned.....*); Selectman Chapel seconded; all in favor; motion carried.
4. **Liaison Reports:** No reports provided this month.
5. **Financial Report for the month ending June 30, 2010.** The Board reviewed the monthly financial statement provided by Treasurer Ellen Rodriguez. There are no transfers for the month of June.
6. **Tax Collector Report** - For the month ending June 30, 2010. The Board reviewed the report submitted by Tax Collector Baum, the text of which is included herewith. There were no Tax refunds in the month of June.

“We received and deposited \$12,965.52 in June and have received \$3,741,530 on a year to date basis. This is \$92,650 ahead of last year, and at 97.04% of current collections versus 98.66% of current collections last year. We have several large arrears that should be cleared during the 60 day window. Estimated year end collection should be 98% or higher. Our tax amount for this fiscal year is approximately \$175,000 more than last year due to less State reimbursement.”

7. Appointments/Terms:

7A. Conservation Commission: Jo Freeman, Randy Thompson

MOTION: Selectman Dionne moved to appoint Jo Freeman and Randy Thompson as regular members to the Conservation Commission for a term of three years, effective 6/1/10 through 6/1/13. Selectman Chapel seconded; all in favor; motion carried.

Discussion took place regarding the re-appointment of Penny Newbury. It was decided that Ms. Newbury be appointed as a Conservation Commission alternate at the August, 2010 BOS meeting.

7B. Ordinance Committee: Russ Fontaine, Rose Bisson, Bob Burgoyne, and Leslie Wertam.

MOTION: Selectman Chapel moved to appoint the individuals listed above to the Ordinance Committee for a term of 2 years, effective 7/6/10 through 7/6/12. Selectman Dionne seconded; all in favor, motion carried.

Selectman Donnelly noted that there are still positions available on this Committee.

8. May-June Minutes/reports for Review: The Board reviewed the most recent minutes/reports of the following: P&Z, RD-11, Hampton Board of Ed, IWWA, Green Energy Committee, AgVocate, Recreation, Conservation, and DPW.

Selectman Dionne congratulated the Parish High School graduating class, and First Selectman Donnelly added congratulations to recent graduates, and Peter Rodriguez, Valedictorian, and Chris Brouillette, Salutatorian, on their accomplishments.

9. Old Business

A. Paving Update

The Town crew has been preparing South Bigelow Road and Riley Road for paving, which is scheduled to begin the week of 7/12/10. If there is enough material left, a layer of asphalt may also be put on Cemetery Road.

Last week, the Crew utilized a VAC-ALL to clean culverts. The machine was rented by Canterbury, and we were able to utilize it for 3 days, at a reasonable cost.

B. Web Site Update

The new web site is being designed and data is being entered.

C. Garage Update

The archeological research has been completed and did not reveal anything that would hinder building. The asbestos has been abated from the house on the site, but the house cannot be knocked down until OPM (*Office of Policy and Management*) gives their O.K. to do so. Selectman Chapel inquired as to when we might break ground. First Selectman Donnelly noted that we just received the commitment letter from the bank; this will be reviewed by the lawyer, and then the contract can be signed. At that time, Sarazin can begin ordering and scheduling.

D. Discuss and Act on Banford Property

Wayne Kilpatrick provided a history of the Banford property. The previous BOS voted to purchase the property. Mr. Kilpatrick noted the P&Z Commission and the Conservation Commission voted to buy the property previous to BOS. Marcia and Wayne advised making the purchase. No action taken at this meeting.

E. Discuss and Act on trees for Town Hall

Based on Kevin Grindle's plan, an assortment of the following trees, as available, will be ordered: White Spruce, Eastern Redbud, Flowering Dogwood, Sugar Maple, Blackgum, Small-leaved Linden, American Elm, and Japanese Maple.

They will be planted in September.

MOTION: Selectman Chapel moved to accept the quote from Pride's corner and purchase the trees; Selectman Dionne seconded; all in favor; motion carried.

Sue Hochstetter noted that Mountain Laurel should be added as it is the State flower.

F. Discuss and Act on Health Insurance Continuation for Alex Seretny (Executive Session anticipated).

First Selectman Donnelly noted that Executive Session was not necessary, and read the following statement:

"There was a request for a change in the type of insurance policy that Alex Seretny had with the Town. In dealing with this change a few questions came up:

1. *Whether Alex wanted to stay on the town policy, and*
2. *How do we legally keep him on the policy if he wanted to continue coverage*
We now have the answer to these questions.
1. *Yes, he wants to remain on the policy and*
2. *According to our lawyer, the Board of Selectmen needs to vote on whether an employee can remain on the policy while serving in the military. This information was discussed in executive session only, which legally binds the Board of Selectmen from discussing this publicly. Any conjecture on the position of Selectmen is only conjecture. At no point was I advocating taking Alex off the insurance plan. I was advocating trying to honor his wishes and making this decision legally. I'd like to make a motion to keep Alex Seretny on the Town's insurance plan.*

MOTION: First Selectman Donnelly made a motion to keep Alex Seretny on the Town's Health Insurance policy; Selectman Chapel seconded; all in favor; motion carried.

10 New Business:

A. Discuss and Act on STEAP Grant

Another round of STEAP grants has been opened with two weeks, as of tonight, to prepare. First Selectman Donnelly proposed to apply for a grant to undertake needed upgrades in the lower level of Town Hall, for future use as a meeting area, gallery, enrichment center, and to provide health services, etc. Work to be undertaken could include installation of a new ceiling, floors, ADA accessible

bathrooms, parking area paving, etc. Pete Kenefick of Small Cities will do a walk-through and provide an estimated cost of repairs/upgrades.

Selectman Chapel noted the elementary school parking lot is in need of repair, and inquired if we could use a STEAP grant for that. Selectman Donnelly noted that she did not know.

Sue Hochstetter asked what some of the potential uses of the lower level would be. Selectman Dionne noted the potential to hold Town Meetings there. First Selectman Donnelly noted that senior health, art enrichment, and other events could be considered. Bob Grindle noted it would be a good location for a blood drive.

Marcia Kilpatrick noted that a STEAP Grant for Trail Wood was not followed through on.

Vi Marquis noted that it is important to take care of any mildew that may be in the lower level sooner than later.

Bob Grindle noted that a probate convention had been held in the lower level, and that being able to utilize a larger portion of that area would be useful.

Juan Arriola questioned why we are considering upgrading the lower level for use as a community enrichment center when the Community Center is next door.

Maryellen Donnelly noted it is important to provide a place where items such as art supplies could be set up permanently and would not have to be packed away prior to subsequent events.

Marcia Kilpatrick suggested that the Green Energy Committee look into composting toilets for Trail Wood. First Selectman Donnelly noted that their focus is energy producing systems.

MOTION: Selectman Chapel motioned to have a STEAP Grant written for the purpose of renovating the lower level of Town All. Selectman Dionne seconded; all in favor; motion carried.

B. Discuss and Act on Community Center rental fee structure updates

Juan Arriola voiced his objection. He stated no one brought it to the attention of the Recreation Committee. He expressed his opinion that this infringed on the Committee's rights. First Selectman Donnelly noted that the Community Center is a Town owned building. The Chair of the Recreation Commission, Bob Johnson, and Gay Wagner, who was a key person in the Center's development, were notified of the updates prior to them taking place.

MOTION: Selectman Dionne moved to adopt the changes as noted in the document the Selectmen reviewed. Selectman Chapel seconded; all in favor; motion carried. *(The document is attached herewith as Addendum A).*

11 Communications - NONE

12 Audience for Citizens

Dayna McDermott-Arriola noted that the words *(the entirety of which is noted above)*, in the second *Audience for Citizens* of the June 7, 2010 meeting minutes were not her words. She expressed the opinion that this should be removed.

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Juan Arriola expressed his appreciation to the Board for their decision to keep Alex Seretny on the Town's Health Insurance policy.

13 Adjournment: There being no further business to come before the Board, Selectman Dionne motioned to adjourn at 8:30p.m. Selectman Chapel seconded; all in favor; motion carried.

Respectfully Submitted,
Marlene B. Aulten
Recording Secretary