

Business Coordinator Report

BOE Meeting October 27, 2021

During October multiple grant applications were submitted. As part of the American Recovery Plan, we were issued supplemental special education IDEA 611 and IDEA 619 funds in the amount of \$3,237 and \$330 respectively. The grant was written to use these funds towards the cost of special education paraprofessionals. Our Title I grant was written, as budgeted, in part, to offset the cost of our SRBI teacher in the amount of \$15,277. Title I requires us to set-aside funds specifically for homeless youth. This set-aside in the amount of \$1,037 covers 3 days of our counselor's time during the holiday season when homeless students may need additional counseling due to seasonal anxiety. The additional days also provide time for outreach opportunities including holiday food baskets and a gift drive for our homeless and other students in need. The Title II grant in the amount of \$2,425 will support staff professional development.

The EDS (educator data system) collection, which collects information on our certified staff including teaching assignments, grades being taught, full time equivalent (FTE) and dates for each assignment was completed this past month. All staff with certifications expiring during the next 18 months have been notified.

I continue to work with new employees to complete their required paperwork, background checks, mandated trainings, and to guide them through the benefit enrollment process. I regularly monitor mandated trainings to ensure that all staff remain in compliance.

The 2020-2021 audit is ongoing.

As of the writing of this report, we see no problems in meeting our financial obligations for the 2021-2022 school year. We will closely monitor our heating oil and diesel costs.

Respectfully submitted,
Sally Lehoux