

Community Center Function FAQs

1. Do I need a *liquor license for my event?

If it is a private event and no money is requested from the attendees, then you do not need a liquor license but if you are serving liquor to a public group, you should hire a licensed bartender.

If you are having an event where people are bringing their own food and beverage (BYOB) a liquor license is not required.

If you are charging money in any way and that money includes the serving or purchase of wine or other alcoholic beverage, you are required to obtain a temporary liquor permit.

The temporary liquor permit requires the signatures of:

- the applicant
- a sponsor or backer
- the Town Clerk
- the Fire Marshall (Noel Waite)
- The Zoning Enforcement Office (Martha Fraenkel)
- Danielson Troop D State Police - get this signature last after all other info and signatures are completed.

****Please start this process 1 month in advance of your event to allow time to collect signatures and for Troop D and the liquor board to complete their piece which can take up to 1 week for each agency.***

2. Do I need a bar tender?

If you will be serving alcohol, to the public, for liability reasons, we do request that you employ a licensed bartender with certificate of liability insurance. This is in addition to any requirement for a liquor license.

3. Do I need a temporary food service license?

If you are going to be advertising, charging money and serving food to the public, (i.e. not just a small group of friends and family), you will need a permit. Food permits are under the auspices of the [Northeast District Department of Health](#). For questions, visit their website or call them at 860-774-7350.

Private parties and dinners like potlucks for members and friends do

not need temporary food permits.

Events with public permits should cook on site. Food should be cooked and immediately served, no cooling and reheating. Food should be prepared in a certified kitchen. Here or elsewhere.

You will also be required to have a FAST certified person on site at the event and include a copy of their certificate with your temporary food permit application. FAST is a brief two hour evening training about food safety. It is given by the Dept of Health and costs \$10.00. Classes are given frequently. For upcoming dates, call the Dept of Health or check their [website](#).

Additional requirements are at the discretion of the Selectmen's office.