

A Special Meeting of the Board of Selectmen was held on Monday, December 13, 2010 at the Town Office Building.

Present for the Board: First Selectman Kate Donnelly, Selectman Roger Dionne, Selectman Mike Chapel.

1. **Call to order:** First Selectman Donnelly called the meeting to order 7:30 at p.m.
2. **Presentation of new Town Website:**
First Selectman Donnelly provided citizens with a demonstration of the new website. Questions and comments concerning the site were made by citizens.
3. **Audience for Citizens:** None
4. **Approval of Minutes:** Regular meeting minutes November 1, 2010
MOTION: Selectmen Dionne/Chapel moved/seconded to approve the 11/1/2010 regular Board Meeting Minutes with the following change(s): Change meeting date as noted in minutes from 11/1/2010 to 11/2/2010. In Item 11C, the name John Burnham needs to be changed to John Berard; all in favor motion carried.
5. **Liaison Reports:**
D-11 Board of Education:
Chair George Askew noted that they are in the budget process, and that there has been a 0% increase in each of the last 3 years. Mediation talks will begin tomorrow. Mr. Askew was excited to report that the Graduation Committee has reconvened. Also, in keeping with the State program of secondary education reform, course availability will increase, and will include virtual world courses.
Hampton Board of Education - John Burnham:
Mr. Burnham reported that they are beginning the budget process. He reported that, with assistance from EastConn, the school will soon have basic website that over time will be upgraded to more detailed information. On the Board's agenda for this week is the possibility of creating an ordinance to reduce the number of Board members.
Ambulance Corp: The Corp submitted a written report which is attached herewith as Addendum A.
First Selectman Donnelly took this opportunity to thank the Ambulance Corp and Fire Department for their dedication and excellent volunteer work for the Town of Hampton.
6. **Financial Report for the month ending November 31, 2010:**
The Board reviewed the monthly financial statement provided by Treasurer Rodriguez. No transfers in November.
7. **Tax Collector Report for the month ending November 31, 2010:**
The Board reviewed the report submitted by Tax Collector Baum, the text of which is included herewith. *"We received and deposited \$2,134,506 through November 30, 2010 for a current collection percentage of 54.01% YTD. Through the end of November last year we received \$2,032,173 for a current collection percentage of 53.57%. We are approximately \$100,000 ahead of this time last year and on tract for another good collection year."*
Tax Collector Refunds: There was one refund for the Board to approve due to Assessor corrections. Mr. Baum recommended the Board approved a refund of \$375.13.
MOTION: Selectmen Dionne/Chapel moved/seconded to approve the refund as recommended by Tax Collector Baum; all in favor; motion carried.

8. **Appointments/Terms:** None at this time.
9. **November Minutes/reports for Review:** The Board reviewed minutes and reports from Committees and Commissions. Selectman Dionne noted that the annual report from Parish Hill showed good news as to the graduation rate, the Mandarin Chinese program, and winning the hovercraft competition.
10. **Old Business**
- A. **Garage Update** - First Selectman Donnelly reported that the weather has been working against us. Paving will not take place until Spring. It was decided to go with monochromatic red for outside doors, and First Selectman Donnelly would decide inside colors in consultation with the road crew.
- B. **Solar/heating systems updates** - Solar panels were installed and connected on Fire house and Town Hall. It is expected that CL&P will activate the panels within a month.
- C. **Town Hall Heating system:** First Selectman Donnelly reported that Selectman Dionne has expressed concerns about utilizing a forced hot air system. John Berard and David Pudlo, of Windham Tech, are working on quotes for different systems.
- D. **Act on Historic Preservation Grant Resolution:**
BE IT RESOLVED: *That Kate Donnelly, First Selectman, is empowered to execute and deliver in the name and on behalf of this municipality a contract with Connecticut State Library for an Historic Documents Preservation Grant.*
MOTION: Selectmen Chapel/Dionne moved/seconded to approve the resolution as noted above; all in favor; motion carried.
- E. **Engineer RFQ update** -The BOS approved an RFQ to find a Town engineer several months ago. During that time period, a WINCOG (Windham Region Council of Governments) working group identified the sharing of engineer services as an interest. Therefore, an RFQ was written for such services. First Selectman Donnelly consulted with Selectmen to gain their approval for proposing this vote. The Selectmen will view the results of the RFQ at a future meeting.
- F. **Discuss and Act on EastConn topsoil issue** - Discussion ensued regarding where to put the topsoil from the EastConn building project, which P&Z requested stay in Hampton. The First Selectman will consult with the road crew foreman, and will make a decision. The Selectmen affirmed the possibility of storing the soil on the land of a private citizen.
11. **New Business:**
- A. **Discuss and set 2011 budget workshop dates** - The following dates were agreed to for budget workshop sessions. A budget comment period will precede the March 7, 2011 BOS meeting.
- Tuesday, March 3, 2011, 1:00p.m.*
Tuesday, March 22, 2011, 1:00p.m.
Tuesday, April 5, 2011, 1:00p.m.
Thursday, April 21, 2011, 7:30p.m.
- B. **Discuss and act on letter from School Readiness Council** - Please refer to the letter, which is attached herewith as Addendum B. The goal of this joint venture involving the Council, the Youth Sports Committee, the Recreation and Community

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Activities Commission, and the Board of Selectmen is for those groups to work together to share information and collaborate on bringing more recreational and fitness activities to Hampton's families. Selectman Chapel will attend these meetings.

- C. Approve Small Cities contract award to EnviroPlan, LLC, for lead paint testing services, and authorize First Selectman to sign contract agreement.

MOTION: Selectmen Dionne/Chapel moved/seconded to award the Small Cities contract for lead paint testing services to EnviroPlan LLC for an amount not to exceed \$20,000 and to authorize the First Selectman to sign a contract agreement for such; all in favor; motion carried.

- D. Approve Small Cities contract award to TRC Environmental for asbestos and hazardous materials testing, and authorize First Selectman to sign a contract agreement.

MOTION: Selectmen Dionne/Chapel moved/seconded to approve the Small Cities contract award to TRC Environmental for an amount not to exceed \$15,000 and for the First Selectman to sign a contract agreement for such; all in favor; motion carried.

- E. Discuss and Act on sale of probate computer -Stuart Case would like to purchase the computer that he is currently using for his Probate duties. Our IT person sets its value at approximately \$250.00, and he would erase the hard drive prior to the computer leaving Town Hall.

MOTION: Selectmen Chapel/Dionne moved/seconded to we sell the probate computer to Mr. Case; all in favor; motion carried.

- F. Discuss part-time Town custodian position - Discussion took place as to the possibility of sharing custodial services with Hampton Elementary School.

- G. Discuss and act on real estate sale (Executive session anticipated)

MOTION: Selectmen Chapel/Dionne moved/seconded to enter Executive Session at 8:37p.m.; all in favor; motion carried.

Selectmen returned, and Special Board of Selectmen meeting resumed, at 8:58p.m.

12. Audience for Citizens - None

Adjournment: There being no further business to come before the Board:

MOTION: Selectmen Dionne/Chapel moved/seconded to adjourn at 8:59p.m.; all in favor; motion carried.

Respectfully Submitted,
Marlene B. Aulten
Recording Secretary