

*Town of Hampton, Connecticut  
Board of Selectmen  
Regular Meeting Minutes  
March 7, 2013*

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**DRAFT**

A special meeting of the Board of Selectmen was held on Monday, March 4, 2013 at the Town Hall.

**Present for the Board:** First Selectman Allan Cahill, Selectman Bob Grindle, Selectman Mike Chapel

**Staff Present:** Liz Stillman, Recording Secretary

**ITEM 1: Call to Order:** First Selectman Cahill called the meeting to order at 7:33 p.m.

**ITEM 2: Audience for Citizens**

In regards to the public hearing that was closed at 7:30pm for the Small Cities Housing Rehabilitation program, Penny Newbury asked how many applications were pending and the timeframe between initial application and work done on residents' house. Peter Sanborn, of Community Opportunities Group, Inc stated that there are about 21 pending applications at the moment and that it takes around 9 months to a year and a half to gather all the pertinent information from the applicant and start work.

**ITEM 3: Acceptance/ Approval of Minutes**

**MOTION:** Selectmen Chapel moved to accept the February 7, February 14, February 21, February 26 and February 28, 2013 minutes as written. Selectman Grindle seconded the motion. All in favor; motion passed.

**ITEM 4: Liaison Reports**

None.

**ITEM 5: Communications**

Mark Davis, of the Recreation Committee submitted his resignation effective June 30, 2013. Tom Gaines wrote to say that Phil Barlow had been hired to draw up a plan for the municipal campus use and should be moving forward with that within the month.

**ITEM 6: Financial Report**

Selectmen reviewed the Financial Reports for February 2013.

**ITEM 7: Tax Collector Report**

First Selectmen Cahill read the tax collector's report.

**MOTION:** Selectmen Chapel/ Grindle moved/ seconded to approve the refund of \$62.20 as recommended by the Tax Collector. All in favor; motion passed.

**ITEM 8: Appointment(s)/ Term(s)**

**Discussed out of Order, after Old Business**

**MOTION:** Selectmen Cahill/ Chapel moved/ seconded to appoint Susan Reilly as an alternate to the Green Energy Committee.

**ITEM 9: Board/ Committee/ Commission minutes/ reports to review**

Selectmen reviewed minutes from February 2013.

**ITEM 10: Additions to the Agenda**

A. **MOTION:** Selectmen Grindle/ Chapel moved to add "Discuss and Act on Approving the Filing of FY 2013 CT Small Cities Program Grant" as New Business "D". All in favor; motion passed.

**ITEM 11: Old Business**

A. **Discuss and Act on CCM Prescription Drug Card Program**

**MOTION:** Selectmen Grindle/ Chapel moved/ seconded to pursue providing a prescription drug card to all uninsured residents of Hampton. All in favor; motion passed.

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**ITEM 12: New Business**

**B. Discuss and Act on Creating Alternate Positions for Green Energy Committee**

**MOTION:** Selectmen Grindle/ Chapel moved/ seconded to add two alternate positions to the Green Energy Committee. All in favor; motion passed.

**C. Discuss and Act on Emergency Contingency Plan for Elections, Primaries, and Referenda**

**MOTION:** Selectmen Chapel/ Grindle moved/ seconded to approve the plan for emergencies for elections, primaries and referenda. All in favor; motion passed.

**D. Discuss and Act on Dairy Farm Tax Abatement**

**MOTION:** Selectmen Grindle/ Chapel moved/ seconded the tax abatement of \$3,421.40 for August 2012 for Woodhill Farm. Motion Passed. Yay 2 (Grindle and Chapel) / Abstain 1 (Cahill)

**E. Discuss and Act on Approving the Filing of FY 2013 CT Small Cities Program Grant**

**MOTION:** Selectmen Grindle/ Chapel moved/ seconded approve the filing of:

1. A FY 2013 Connecticut Small Cities CDBG Program grant application in an amount not to exceed \$600,000, and to authorize and direct the First Selectman to execute and file such application and all documents, plans, certification resolutions related thereto;
2. To adopt the Certified Resolution required by the CT Department of Economic and Community Development relating to said application;
3. To enter into "Joint Community Application Cooperation Agreements" with the Towns of Brooklyn, Chaplin, Eastford, Pomfret and Scotland for said application, thereby enabling Hampton to submit a multi-jurisdictional (regional) grant application;
4. To approve the "Program Income (Reuse) Plan" for the proposed FY 2013 Small Cities grant;
5. To designate the First Selectman, Allan Cahill, as the Environmental Certifying Officer;
6. To designate the First Selectman, Allan Cahill, as the Fair Housing Officer;
7. To designate the First Selectman, Allan Cahill, as the ADA Coordinator; and
8. To designate the First Selectman Allan Cahill, as the Affirmative Action Compliance Officer.

All in favor; motion passed.

**ITEM 13: Audience for Citizens**

Dayna McDermott Ariola stated that in the case of a medical occasion there seems to be no plan in place in the town policies and suggested addressing that.

**ITEM 14: ADJOURNMENT:**

**MOTION:** There being no further business for the Board to discuss at this special meeting of the Board of Selectmen, Selectman Grindle/ Chapel moved/seconded to adjourn at 7:57 p.m; all in favor.

Respectfully Submitted,  
Elizabeth Stillman  
Recording Secretary