

*Town of Hampton, Connecticut  
Board of Selectmen Minutes  
Meeting- December 5, 2011  
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**DRAFT**

A meeting of the Board of Selectmen was held on Monday, December 5, 2011 at the Town Hall.

**Present for the Board:** First Selectman Allan Cahill, Selectman Mike Chapel, Selectman Bob Grindle

**Staff Present:** Liz Stillman, Recording Secretary

**ITEM 1: Call to Order:** First Selectman Cahill called the meeting to order at 7:45pm.

**ITEM 2: Additions to the Agenda**

**MOTION:** Selectman Grindle moved to discuss property at 366 Hartford Turnpike as agenda Item 11C. Selectman Chapel seconded. All in favor; motion passed.

**ITEM 3: Audience for Citizens**

Lisa Sanchez Gonzalez asked the Board of Selectmen to create an advisory committee to address the feral cat population in Hampton. Ms. Sanchez Gonzalez asks that the board consider proactive ways to deploy Town resources smartly to help citizens with a feral cat colony on their property. Ms. Sanchez- Gonzalez referenced examples of two incidents with feral cats injuring humans. Ms. Sanchez- Gonzalez has spoken to Animal Control Officer, Michael Fain, about the proposed advisory committee and educating residents about the benefits of spaying/ neutering animals, as well as cost reducing vouchers available. Ms. Sanchez Gonzalez asked that a board member participate on the advisory committee.

Hailey Sears commented that at the entrance to West Old Route 6 from Rt 97/ Main Street, the grade of the slope has decreased, and drivers cannot see around the tree. Ms. Sears asked that the town re-grade the slope to its original angle to give motorists a better view, and to work with the State to address the situation.

Ed Burchfield asked if citizens could comment on agenda items as they come up. First Selectman Cahill confirmed that they could.

**ITEM 4: Acceptance of Minutes**

**MOTION:** Selectman Chapel moved to accept the November 7, 2011 Board of Selectmen meeting as written. Selectman Grindle seconded. All in favor; motion passed.

**ITEM 5: Liaison Reports**

**A. D-11 Board of Education- none**

**B. Hampton Board of Education**

John Burnham has been re-elected chair of the Board of Education. Dan Savino has resigned and the Board needs to find a replacement. Contact Mr. Burnham at (860) 455-0647 or [jburnham@hamptonschool.org](mailto:jburnham@hamptonschool.org) if you are interesting in serving on the Board. The BOE has set meetings for 2012. The Board is hoping to get budget to Board of Selectmen by mid-March.

Interim Superintendent Dr. Paul Graseck and the Board would like to open up communication with the public regarding education, call Mr. Burnham or Dr. Graseck if you are interested or have any questions.

**C. Fire Department**

Fire Chief Rich Schenk reported there was a structure fire in town recently, fire department members did an excellent job, and thankfully the resident was able to exit the building on their own. A new fire hydrant has been installed at Tumel Pond, thanks to Paul Tumel's help and donation.

Ed Burchfield also wanted to acknowledge Paul Tumel's contribution of resources.

**D. Ambulance Corps- none**

**ITEM 7: Communications**

First Selectman Cahill read a letter of resignation from Ed Burchfield as Emergency Management Director, effective December 5, 2011.

**MOTION:** Selectman Grindle moved to accept the letter of resignation with regret, seconded by Selectman Chapel. All in favor; Motion passed.

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**ITEM 8: Financial Reports**

Selectmen reviewed the financial reports.

**ITEM 9: Tax Collector Report**

First Selectman Cahill read the Tax Collector's report dated December 1, 2011.

**ITEM 10: Appointment(s)/ Term(s)**

**A. Appoint Board of Selectmen Liaison to Ad Hoc Playscape Committee**

**MOTION:** First Selectman Cahill moved to appoint Mike Chapel to the Ad Hoc Playscape Committee as the Board of Selectmen's liaison with a term beginning November 22, 2011. Selectman Grindle seconded. All in favor; motion passed.

**B. Appoint Member to Hampton/ Scotland School Readiness Council**

Topic is tabled until January 2012 meeting. Sandra Frizzell spoke on the scheduling issues that she hopes will be resolved by then.

**C. Appoint Emergency Management Coordinator**

**MOTION:** Selectman Grindle moved to appoint Dan Meade as the interim Emergency Management Coordinator until a permanent position is filled. Selectman Chapel seconded. All in favor; motion passed.

Gay Wagner volunteered to serve as a communications point person to work with the Emergency Management Coordinator.

Rich Schenk asked that the Emergency Management Coordinator take basic ICS training- some of that is available online, and some of it can be provided at the fire house.

Ed Burchfield spoke on the ICS training, and asked First Selectman Cahill to sit with Rich Schenk and himself to bring First Selectman Cahill up to speed.

**ITEM 11: Board/ Committee/ Commission Minutes for Review**

Selectmen reviewed board/ committee/ commission minutes from the month of November.

**ITEM 12: Old Business**

**A. Garage Update**

First Selectman Cahill has been up at the new garage or meeting with the road crew on a frequent basis, there is a short list of items that need to be taken care of before signing off with Sarazin.

**B. Town Hall Heating and Water Treatment Update**

Selectman Grindle walked through the whole system with former Selectman Dionne at the Town Hall and the Community Center. Grindle commented that the Community Center is kept remarkably cool. Grindle doesn't know what the system is when groups use the community center and is going to meet with Gay Wagner to discuss further.

The heating system at the town hall will be a large project; new furnace, duct work, etc.

Regarding the Water Filtration system, Selectman Grindle commented that all the equipment has been delivered needs to be installed and he will need to talk to John Berard to see where to go next.

Gay Wagner asked to talk to Selectman Grindle about the system that was installed at the Community Center.

Selectman Grindle commented that they're going to move as quickly as possible on the installation at the Town Hall.

Ed Burchfield asked if Selectman Grindle was aware of the anomaly fan noise in the duct work in the stage area of the lower level of the town hall, First Selectman Cahill acknowledged that he was aware.

Gay Wagner stated there is an extra fan at the Community Center that was given to the town that is appropriate for the Lower Level of the Town Hall and available when needed.

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**C. Property at 366 Hartford Turnpike**

First Selectman Cahill stated that Wanda Willard, and on behalf of Johnnie Schimmelpfennig, had requested that they be able to do in kind work for the Town as they have in the past, as they haven't been able to secure financing for the property as of yet.

Selectman Grindle requested that any work that is done be necessary and be budgeted clearly.

First Selectman Cahill gave a quick overview of the work they could do, and that they had provided references.

Selectman Chapel requested that a cap be placed on how much the board wanted to spend.

Selectman Grindle asked if this is a topic that would typically be addressed in executive session.

First Selectman Cahill said that the bid amount was known to be \$75,000.

Ed Burchfield suggested looking at the mitigation plan, which is due for review and might lead the Board to an answer.

Will discuss further next month.

**ITEM 13: New Business**

**A. Discuss and Act on Ordinance Committee reconvening and ask for volunteers**

Contact First Selectman Cahill if you are interested in participating with the Ordinance Committee.

**MOTION:** Selectman Grindle moved to reconvene the Ordinance Committee. Selectman Chapel seconded. All in favor; motion passed.

**B. Discuss and Act on Committee to update Town Website**

First Selectman Cahill would like to form a committee and ask volunteers to come forward to update the town website.

**MOTION:** Selectman Chapel moved to create a committee to update the town website. All in favor; motion passed.

**C. Discuss and Act on adding interim help for Public Works Department**

First Selectman Cahill would like to table the discussion, after having a conversation with a representative from CIRMA, as well as Daryl Christadore. Christadore is having an evaluation at the end of the week, but the town might need to get some back up help with plowing as the winter season progresses.

Selectman Chapel noted that there was already a back up driver in place, but it would be good to have additional names.

Selectman Grindle commented that the Board of Selectman needs to protect the town, and that an interim person should be in place.

Selectman Chapel asked the road crew put a list together to do some part time work and submit to First Selectman Cahill.

Selectman Grindle asked who sees to the drug testing, interviewing, physical etc.

Toby Vertefeulle indicated that whole interviewing process is traditionally handled by the Board of Selectmen.

Gay Wagner asked if a list of folks who have driven before would be available from the Treasurer.

The Board of Selectmen will likely reconvene for a special Board of Selectman meeting next week.

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**D. Discuss and Act on assisting Recreation Department with Tree Lighting and Caroling**

Subcommittee has asked First Selectman Cahill to assist the program. First Selectman Cahill has secured a school bus, and they are currently working on the lighting situation.

Selectman Grindle asked how you go about reserving a school bus, how much that costs the town, what the caroling program entailed and how many people participate in the program.

Gay Wagner indicated that it costs less than \$200, and Joe Savino is the contact person and that the Recreation Commission obtained a list from the senior club in town, and follow up the caroling with cookies and cocoa.

It was stated that about 30 people participate.

Ms. Wagner indicated that a choir group from Parish Hill would be joining the group as well this year.

Ed Burchfield asked about the subcommittee that approached First Selectman Cahill requesting assistance.

First Selectman Cahill indicated that he initially thought that it should be the Recreation Commission's charge, but as it was the eleventh hour, wanted to keep with town tradition and reserved the bus. Burchfield stated that no single member or group of members has the right to represent the Recreation Commission and that this had never been discussed before the Recreation Commission.

Ms. Wagner indicated that this had been budgeted by the Recreation Commission and was presented to the Town, in February 2011.

First Selectman Cahill stated that he ordered the bus and would pay for it if necessary.

**MOTION:** Selectman Grindle moved to approve the action taken by First Selectman Cahill for the tree lighting and caroling programs. Selectman Chapel seconded. All in favor; motion passed.

**E. Discuss and Act on setting dates for 2012 Board of Selectmen meetings**

First Selectman Cahill presented the proposed meeting dates for 2012.

Selectman Grindle asked if the board wanted to discuss meeting more than once a month, that some members of the town would appreciate that. First Selectman Cahill indicated that there were two schools of thought on that; those that were happy to get more done and have more access to the board, and others were nervous about moving on action during the day when some people were not able to attend.

First Selectman Cahill indicated that there would be more special meetings. Selectman Grindle indicated that he was not a fan of mid day meetings for the most part, First Selectman Cahill stated that they work better for a lot of people who aren't able to come to evening meetings.

Selectman Grindle brought up the possibility of Saturday morning meetings.

First Selectman Cahill stated that opening the town hall on Saturdays would be on the agenda for the January 2012 Board of Selectmen meeting as there has been plenty of interest in giving the public more access to the Town Hall and wants to move in that direction.

**MOTION:** Selectman Grindle moved to approve the proposed regular Monday meeting dates for 2012. Selectman Chapel seconded. All in favor; Motion approved.

**F. Discuss "Additions to the Agenda" item placement on agenda for future meetings**

First Selectman Cahill proposed moving the "Additions to the Agenda" after approval of board and commission minutes, and will move on that agenda item next month.

Selectman Grindle thought that this was a good idea.

**ITEM 14: Audience for Citizens**

Lisa Sanchez Gonzalez congratulated First Selectman Cahill on running an efficient meeting and the tone of the meeting that the Board had set. Ms. Sanchez Gonzalez asked for a verbal commitment that a Feral Cat Advisory Committee would be on the agenda next month. First Selectman Cahill agreed that he would post a call for

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volunteers and that they would speak to it. Ms. Sanchez Gonzalez indicated that she thought it would be appropriate for the Board of Selectman member that is on the committee, or the Animal Control Officer to chair the committee, but if necessary, she would do it. A question from the audience asked Ms. Sanchez Gonzalez what she was looking to achieve with the advisory committee; Ms. Sanchez Gonzalez responded that she was looking for an intelligent plan to mitigate the problem.

Ed Burchfield indicated there were issue at the school around the track as well as the ball field at the Town Hall, and there were "doggie clean up" stations available at both locations, that they were paid for, to use them, and to take trash with you when you leave.

Jimmy Halloran asked if the Animal Control Officer would be involved in feral cat discussion as well.

Gay Wagner indicated that Parish Hill has a community service requirement for graduation, which may

Hillary Sears spoke on the spay/ neuter vans that travel around and the reduced costs that are available.

Selectman Grindle asked that the Animal Control Officer come and talk to the board.

Margaret Haraghey indicated the Animal Control Officer used to submit a letter to the Gazette with a summary of upcoming events/ programs and useful information.

First Selectman Cahill suggested that it might be useful to add to the new town website when it's updated.

Jimmy Halloran asked if there was dialogue taking place with the Agriculture Commission regarding modifying the zoning on agriculture. First Selectman Cahill indicated that the zoning board has been making recommendations, but it hasn't been finalized yet. Mr. Halloran stated that he thought the lights on the fire house were beautiful, but asked if there were any complaints (religious based), and if the town were to receive any complaints, what would the town do about it, because it was a government building.

Rich Schenk corrected Mr. Halloran that the fire house was a privately owned building, owned by the fire department, and that they had not received any complaints.

Ed Burchfield asked if the Planning and Zoning hearing (regarding agricultural land) is still open or if it's been closed, and that Halloran can still comment at the next P&Z meeting.

Randy Thompson indicated the public hearing is closed, but the wording is still up in the air.

John Burnham announced that the Hampton Congregational Church maintains an emergency food pantry, contact Rev. Mayer as needs arise.

**ITEM 15: ADJOURNMENT:**

**MOTION:** There being no further business for the Board to discuss at this special meeting of the Board of Selectmen, Selectman Dionne/Chapel moved/seconded to adjourn at 8:42 p.m.; all in favor.

Respectfully Submitted,  
Elizabeth Stillman  
Recording Secretary

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Board of Selectmen Meeting Schedule for 2012

Town Hall Community Room

Day	Month	Date	Time	Meeting Status
MONDAY	JANUARY	2	7:30p.m.	REGULAR
MONDAY	FEBRUARY	6	7:30p.m.	REGULAR
MONDAY	MARCH	5	7:30p.m.	REGULAR
MONDAY	APRIL	2	7:30p.m.	REGULAR
MONDAY	MAY	7	5:30p.m.	REGULAR
MONDAY	JUNE	4	7:30p.m.	REGULAR
TUESDAY	JULY	2	7:30p.m.	REGULAR
MONDAY	AUGUST	6	7:30p.m.	REGULAR
TUESDAY	SEPTEMBER	4	7:30p.m.	Regular-Day changed due to holiday
MONDAY	OCTOBER	1	7:30p.m.	REGULAR
MONDAY	NOVEMBER	5	7:30p.m.	REGULAR
MONDAY	DECEMBER	3	7:30p.m.	REGULAR

**Note: Earlier Time**