

*Town of Hampton, Connecticut  
Board of Selectmen  
Special Meeting Minutes  
June 4, 2012  
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**DRAFT**

A meeting of the Board of Selectmen was held on Monday, June 4, 2012 at the Town Hall.

**Present for the Board:** First Selectman Allan Cahill, Selectman Mike Chapel, Selectman Bob Grindle

**Staff Present:** Liz Stillman, Recording Secretary

**ITEM 1: Call to Order:** First Selectman Cahill called the meeting to order at 7:31pm.

**ITEM 2: Audience for Citizens**

Gay Wagner asked for permission to keep Joshua's Trust sign up between middle door and selectmen's door in front of town hall for about a month.

Dot Blocker followed up about prior questions presented at public hearing regarding the town garage and firehouse. Discussion followed about the proper procedure for washing vehicles at the fire house.

Kathi Newcombe stated she was present at the meeting to offer a presentation of the website review committee.

**ITEM 3: Acceptance/ Approval of Minutes**

Tabled until next special meeting pending completed minutes from May 31<sup>st</sup>, 2012 meeting.

**MOTION:** Selectmen Grindle/ Chapel moved/ seconded to table approval of minutes to next Selectmen meeting. All in favor; motion passed.

**ITEM 4: Liasion Reports**

**A. D-11 Board of Education**

**B. Hampton Board of Education:** There will be special meetings for the next two nights to rework budget, requested Board of Selectmen to set up two funds for unspent educational funds from current fiscal year.

**C. Fire Department:** Kitchen floor has been re-done, repainted kitchen, back bay, redid back bay floor all paid for by donation funds, trying to pass inspection for annual dinner.

**D. Ambulance Corps**

**E. Public Works-** Report will be distributed to selectmen

**ITEM 5: Communications**

First Selectman Cahill read a letter from Joshua's Trust pledging their support of the purchase of the Vadnais property, including \$15,000 towards the purchase.

**ITEM 6: Financial Reports**

**A. Budget Transfers**

**MOTION:** Selectman Chapel moved to accept transfers as requested. Selectman Grindle seconded. All in favor; motion passed.

**ITEM 7: Tax Collector Report**

**A. Refunds (if any)**

**MOTION:** Selectman Grindle moved to approve refunds as requested. Selectman Chapel seconded. All in favor; motion passed.

**ITEM 8: Appointment(s)/ Terms:**

**MOTION:** Selectman Chapel moved to Daryl Christadore to the Safety Committee with a term ending January 1, 2014. Selectman Grindle seconded. All in favor; motion passed.

**ITEM 9: Board/ Committee/ Commission Minutes/ Reports to review**

Selectmen reviewed minutes.

**ITEM 10: Additions to the Agenda**

**MOTION:** Selectmen Grindle/ Chapel moved/ seconded to add the following items under new business:

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- E. Discuss and Act on Signage in front of town hall for Joshua's Trust
- F. Discuss and Act on creating two new account for Board of Education
- G. Discuss and Act on FY 2012-2013 general budget

All in favor/ motion passed.

**ITEM 11: Old Business**

**A. Garage Update**

Moving towards closeout and the Garage Committee will meet and work towards that.

**ITEM 12: New Business**

**A. Discuss and Act on resolution for DEEP / Conservation Commission :**

**MOTION:** Selectman Grindle moved to resolve to authorize that the First Selectman, Allan Cahill, to make an application to the Department of Energy and Environmental Protection (DEEP) for a land acquisition grant in the amount of \$210,000.00 and to sign any appropriate accompanying documents. Further, should the reward be granted, the town shall attempt to secure matching funds from existing open space and/ or land acquisition accounts via approval at a special town meeting.

Selectman Chapel seconded the motion. All in favor; motion passed.

**B. Discuss and Act on Final Report from Ad-Hoc Website Review Committee**

Kathi Newcombe presented the final report from the Ad-Hoc Website Review Committee and highlighted some main concerns and changes proposed.

Gay Wagner proposed applying for a grant to write an app for a mobile version of the website.

**MOTION:** Selectman Grindle moved to approve the Ad-Hoc Website Review Committee final report and to authorize \$875.00 to pay Quasar to make these changes. Selectman Chapel seconded. All in favor; motion passed.

First Selectman thanked the committee for their work.

**C. Discuss and Act on dissolution of Town Garage Building Committee**

First Selectman Cahill read a letter from Dan Meade, Chair of the Town Garage building committee requesting dissolution of the committee. First Selectman Cahill thanked the committee on their work

**MOTION:** Selectman Grindle / Chapel moved/ seconded to dissolve the Town Garage Building Committee. All in favor; motion passed.

**D. Discuss and Act on report from the Ad-Hoc Trash Options Committee**

Members from the committee are individually submitting their own reports as the committee is already expired.

Tabled discussion until additional reports are submitted.

**MOTION:** Selectman Grindle moved to table the discussion. Selectman Chapel seconded. All in favor; motion passed.

**E. Discuss and Act on placing Joshua Trust sign in front of the town hall**

**MOTION:** Selectmen Grindle / Chapel moved/ seconded to approve placing a Joshua's Trust sign in front of the Town Hall. All in favor; motion passed.

**F. Discuss and Act on Establishing Two Funds for Board of Education**

**MOTION:** Selectman Grindle moved to establish a capital fund account for up to \$7000 to be expended on or before October 1, 2012 for the purpose of tiling classroom floors. Chapel seconded. All in favor; motion passed.

**MOTION:** Selectman Grindle moved to create a restricted fund up to \$15,000 to be spent by the Board of Education and to be approved by the sitting financial authority of the town of Hampton, for the purposes of

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funding professional development, Pre-K programs and/or unemployment compensation, funds are to be fully expended by the end of the 2012-2013 fiscal year. Selectman Chapel seconded. All in favor; motion passed.

**G. Budget Approval for General Town Budget**

**MOTION:** Selectman Grindle moved to approve \$1,717,888 to maintain 24.8 mill rate. Selectman Chapel seconded the motion. All in favor; motion passed.

**ITEM 13: Audience for Citizens**

Penny Newbury asked where the server for the computer is located and who updates the website, where the LoCip funds came from.

Gay stated that the Recreation Commission had elected new officers and that Mark Davis was the newly elected chair.

**ITEM 14: ADJOURNMENT:**

**MOTION:** There being no further business for the Board to discuss at this special meeting of the Board of Selectmen, Selectman Grindle/Chapel moved/seconded to adjourn at 8:55 p.m.; all in favor.

Respectfully Submitted,  
Elizabeth Stillman  
Recording Secretary