

**CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN BOARD
OF EDUCATION**

FISCAL & PLANT COMMITTEE

**SPECIAL MEETING MINUTES June 7, 2022, 6:15 PM
Central Office Conference Room**

1. Call to Order – Dennis LaBelle called the meeting to order at 6:26 PM. Committee Members Present were Stacy Foster and Sally Ireland and Dennis Labelle. Also present were Superintendent Ken Henrici and Business Manager Jobina Miller.

2. Approval of April 5, 2022 and May 17, 2022 Minutes – Stacy Foster moved to approve the April 5, 2022 Minutes. Dennis Labelle seconded. The motion passed unanimously. Stacy Foster moved to approve the May 17, 2022 Minutes. Dennis Labelle seconded. The motion passed unanimously.

3. Approval of Financial Statements – April 2022 and May 2022 – Stacy Foster moved to approve the financial statement of April 2022. Dennis Labelle seconded. The motion passed unanimously. Stacy Foster moved to approve the financial statement of May 2022. Dennis Labelle seconded. The motion passed unanimously.

4. Budget Forecast - FY 21-22

- a) General Fund: Business Manager Jobina Miller noted that the General will be very close.
- b) Grants: Jobina said that grants are in good shape. She is drawing down those that need to be and will roll-over the remaining grants for next year.
- c) Cafeteria: The Cafeteria is doing well. If there is a surplus, Jobina would like to transfer it over to the general fund. She will also need to confirm the status of free lunches for the next school year.
- d) Capital and Non-Recurring: This was previously covered during the financial statement discussions.

5. Discuss Transfer of \$126,817 from the FY20-21 Budget Surplus to the Capital Non-Recurring Fund - The committee discussed the percentage of funds that can be transferred from the local budget to the Capital and Non-Recurring Fund. Currently, 2% is allowed. This percentage will change on July 1, 2022 to 1%. Since we have \$126,817 available for transfer and it is under the allowable 2% of the budget, we would request to transfer the entire amount.

6. Maintenance Report – With the rise in heating oil prices, we are stretching out our supply as best we can.

7. Adjournment – Dennis LaBelle adjourned the meeting at 6:56 PM

Respectfully Submitted,
Diane Ritchotte
Recording Secretary