



HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
FINANCE AND OPERATIONS COMMITTEE
MEETING MINUTES
MAY 22, 2025
ZOOM 7 PM

1. Call to Order

The meeting was called to order at 7:04. Those in attendance were committee members Mark Becker, Maryellen Donnelly, and David Halbach, and Superintendent Andrew Skarzynski.

2. Audience for Staff & Citizens

None

3. Review of March 20, 2025 Minutes

There were no recommendations for change.

4. Discussion of Oil Tank Enclosure

Various types of enclosures need to be researched.

5. 5-Year Plan Topics Including Library Sunroom Repair and Any Other Pressing Issues Including the Kitchen Oven, the Water Tank and Arsenic Tank Replacement

The contract for the sunroom reconstruction was signed and the work will be completed this summer. Superintendent Skarzynski has arranged for a facility assessment report to be done by Bureau Veritas. Items for the 5-year plan include adding locks to replace/repair of doors and safeguard windows, replacing water holding tank(s), scheduled work to eliminate arsenic in water, replacement of phone system because parts are no longer available, installing boosters for cell service, completing mandated HVAC inspection, replacing the milk cooler, and changing the kitchen oven. Unclogging downspouts, completion of water bottle fillers, and replacement of the ground surface on the playground were completed this year.

7. Discussion of 2024/2025 Budget

There are funds resulting from changes in personnel during the school year.

8. Discussion of 2025/2026 Budget

The Board of Education passed a revised budget on May 21, 2025.

9. Audience for Staff & Citizens

None

10. Review Next Agenda Planning Including Date and Time

A special meeting will be held on June 25 at 6 PM rather than June 19 which is a holiday. The 5-year plan will be reviewed.

11. Adjournment

The meeting adjourned at 8:02.

Respectfully submitted,

Maryellen Donnelly