

**CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION**

Regional District #11

**FISCAL & PLANT COMMITTEE
SPECIAL MEETING MINUTES November 15, 2022
6:15 PM**

1. Call to Order - Dennis LaBelle called the meeting to order at 6:20 PM.

Committee Members Present were Dennis LaBelle and Stacy Foster. Also present was Superintendent Kenneth Henrici, Business Manager Jobina Miller, and Director of Maintenance Andrew Barillari.

2. Approval of September 20, 2022 and October 18, 2022 Minutes

- Dennis LaBelle made motion to approve to approve the September minutes / Stacy Foster moved / Dennis LaBelle seconded. *Motion unanimously passed.*
- Dennis LaBelle made motion to approve the October minutes / Stacy Foster moved / Dennis LaBelle seconded. *Motion unanimously passed.*

3. Approval of Financial Statement – September and October 2022

- Dennis LaBelle made motion to approve the September Financial Statement / Stacy Foster moved / Dennis LaBelle seconded. *Motion unanimously passed.*
- Dennis LaBelle made motion to approve the October Financial Statement / Stacy Foster moved / Dennis LaBelle seconded. *Motion unanimously passed.*

4. Budget Forecast - FY 22-23

- a. **General Fund** – Line items for departments are right where they need to be and the Special Education costs are Jobina Miller’s main concern as of current.
- b. **Grant** – Jobina Miller will be moving \$30,00 from the General Fund to the Grant Fund for November; everything else has been received.
- c. **Cafeteria** - Waiting on money for August and September. Jobina Miller stated that after Thanksgiving, lunches will no longer be free.
- d. **Capital and Nonrecurring** – Audits are complete.

5. Report of Split System Heating/Cooling Project – Andrew Barillari stated he received a quote of \$42,000 from a company for job specifications and drawings and then stated he will continue to do further research to find someone who will give a smaller quote.

6. Maintenance Report - The Maintenance Report was received and reviewed by the committee.

7. Adjournment – Dennis LaBelle made motion to adjourn at 6:56 PM / Stacy Foster moved / Dennis LaBelle seconded. *Motion unanimously passed.* Adjourned at 6:56 PM

Respectfully submitted,

Cassie Haddad

11/17/2022