

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

DATE: February 8, 2024

PRESENT: Andstrom, Astin, Burten, Cardwell, Davis, Hochstetter, Kaye, Larsen, O'Brien

ABSENT: Haldas

CALL TO ORDER: 4:05 PM

AUDIENCE FOR CITIZENS: Rachel Collard, presenter for CT Education Network- a research and education network, uses all UConn employees. Has brought fibre optic cable access to every K-8 school in CT. Now has funding for libraries and charter schools. Would provide FML w fibre optic cable. We would start w 1 Gig, could upgrade to 10 Gig. Their ultra-low latency is better for streaming and meetings, Free web filtering (using it would give us a discount on cost). 24-hour help line. Also a discount for how many students at HES are receiving free lunches. Our cost would be \$123/mo plus \$35 fibre maintenance fee. Set-up would be around 3 months after signing service agreement.

Discussion; positive agreement on this proposal. No action taken.

SEATING OF ALTERNATE: x

APPROVAL OF MINUTES: Motion to accept Burten; 2nd Hochstetter. Approved .

BOOKKEEPER'S REPORT – Cardwell in Haldas's absence: Discussion of budget, no action taken.

LIBRARIAN'S REPORT - Andstrom: 370 users reported month of January. Full report attached. Building concerns: 1. Pulsing sound when water running (toilet, faucets). Brian Bigelow, plumber, to investigate and repair. 2. Radiator problem in biographies room – Cardwell to make service appt w Oil company. 3. Outside spotlight is out – Davis to replace bulb. 4. Sub-par cleaning service – need to find a replacement. Cardwell to contact town offices and find out who they use. 5. Wesley Wilcox has been secured to do our snow cleaning as needed. Noted: Zoom service has been cancelled. Free seeds from UConn will again be supplied to us for spring give-away.

Andstrom taking time off next week for a family trip. Beth Desjardin will cover for her. But no Story Time this week.

ASSISTANT LIBRARIAN'S REPORT XX

ON-GOING BUSINESS:

1. 5-Year Plan complete. Discussion: electrical outlets in main room need improvement. Hochstetter to find a local electrician for us. Driveway paving and drainage. Driveway may be channeling water into basement. Will Town re-pave driveway for us, and if so will they be able to correct the pitch of same to avoid drainage problem?

2. Programs: Art exhibits set through this spring. Need to make a nice certificate to give to HES artist exhibitors. Music – we need to approach Foster family for music programs donation. Davis and Cardwell will get his number from Andstrom and make the call. Town Wide Yard Sale: slated for June 21/22.
3. Maintenance: plumbing as discussed above. Old alarm system has been de-commissioned and disposed of. M. Cardwell to refill our sand bucket for steps.

NEW BUSINESS:

1. Andstrom working on a job description. Librarian Search Committee: Hochstetter, Kaye, Cardwell, Andstrom.
2. 100 Year Anniversary events: Aug. 26, 1924 -2024. Float Proposal – gift of Leslie White family. They have truck and trailer and have volunteered to create trailer for us. Enthusiastic acceptance of proposal. Can she use a 100th Year banner? Other events: Fall Festival. Arbor Day. Open House on August 24 with music. Need an article in the Gazette. Send a letter to all FML patrons listing our special anniversary events. The Brockett sisters have found a trove of early photographs of Hampton including one of Eunice Fuller early librarian. Question: who was the 1st librarian at this address? (Ms. Eliza Durkee was librarian at the 1st location on Main St.) BANNER needed. Kaye will research..Vistaprint. Wording on banner: “Celebrating 100 Years – 1924-2024”; dark blue background w white lettering.
3. New board member search. June Miller has not responded to phone call. News – Beth Regan would be glad to come back onto the board – Cardwell to call her.
4. Fall HAMPTON HARVEST FESTIVAL September 21st. Need to post Save-the-Date notices. Contacting last year’s vendors – Kaye has already started a list and has started to contact. Fee: same as last year - \$25 vendor/\$15 non-profit.. Andstrom to get date to Jen@town offices to put up on town website, reserve pavilion, community center bathrooms and lower level town offices. Possibility of using HES gym as rain location. Kaye to inquire with HES principal about the possibility and cost if any,

ADJOURNED: Motion to adjourn Hochstetter; 2nd Burten. Meeting ended by consensus at 5:15.

Respectfully submitted,

Mark Davis, secretary