

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

Oct. 1, 2020

Present: Cardwell, Regan, Davis, Jones, Murtha, Larsen, Haldas, Burten, program director Christie.

Absent: Hart

Call to order: Called to order at 4:04 by Cardwell

Audience for citizens: None

Seating alternates: none

Approval of minutes: Motion made by Jones, 2nd by Larsen to accept Sept. 3 minutes. Approved with abstentions from Regan and Davis.

Bookkeeper report: On file at FML

Librarian report: On file at FML

Assistant Librarian report: None

Old Business: A discuss policy on use of Library space .After discussion, a motion was made to accept the following temporary, interim rules for use of sunroom space. Rules: 1.Registration documentation by group organizer required, 2.Activity to occur during library hours 3. All Covid 19 precautions will be taken 4. Contact tracing will be available,5. Total limit of 11 people per activity, 6.No shared materials allowed, 6. Hampton groups only allowed,7. Current rules of use to stay in place, 8. Rules subject to change with State Covid rules. 9. Librarian is able to decide use of space using new guidelines with notification to board chair, 10.Bathroom facilities will be available for activities attendees. Motion to accept these new rules made by Haldas, 2nd by Burten and unanimously approved. Hochstetter and Regan to write up policy. Book club and Tai Chi approved as activities for sun room space.

B update on board members: We will have 1 opening as Hart will not serve a 2nd term. Suggestions of potential members to be sent to Cardwell.

C. Maintenance: 1. 3 bids received. After discussion, Keith Crawford of Little River Tree chosen by motion made by Murtha, 2nd by Jones and approved by consensus . Cost will be \$600 for cutting and chipping of 2 trees. 2. Stair light, Davis to install, porch light installation to be delayed.3. Cardwell will call Michael Barr regarding repair of garage roof and library soffit.

D. Librarian eval: members encouraged to send eval to Cardwell

E. Cardwell and Murtha to change signature card at Key Bank next week.

New Business: Board notified of the death of Larry Tripoli, FML building house cleaner. Mr Tripoli's son will take over the job until Dec. at same rate. New cleaner contract to be discussed at next meeting.

Other: Metal shelving offered to FML from Bob Dibble. Jones to send pictures to board members for an opinion. No other business conducted

Adjourn: Meeting adjourned at 5:12 with motion made by Larsen, 2nd by Haldas and approved unanimously

Respectfully submitted,

Susan Hochstetter, sec.

Next meeting Nov.5, 2020