

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

Nov. 5, 2020

Present: Cardwell, Larsen, Burten, Davis, Jones, Murtha, Haldas, Hochstetter

Absent: Regan

Call to order: Called to order at 4:09pm by Cardwell

Audience for citizens: None

Seating of alternates: none

Approval of minutes of Oct.1,2020: Motion made by Larsen, 2nd by Jones and unanimously approved

Bookkeepers report: Not avail. To be on file at FML.

Librarian's report: Librarian gift discussed .Report on file at FML.

Assist. Librarian report: None

Old Business: A.Policy update on use of library space. Policy for general use of FML space and special policy for use during Covid 19 discussed. Motion made by Haldas, 2nd by Murtha that revisions to draft will be made and presented to board members for email approval or changes.

B. New Board members :Suggestions were given to Cardwell who will follow up and make presentation to the Board.

C. Grounds and Maintenance: 1. Keith Crawford will remove dead and damaged trees in Dec.2 Garage roof and front soffit still to be repaired. 3. Exterior lites to steps tp Church parking lot are installed. After discussion, motion made by Jones, 2nd by Davis to purchase 2 more motion activated solar lights to installed on front porch and other steps to Church parking lot. 4. Cardwell will confirm with current vendors, snow removal and sidewalk clearing. Sand bucket has been provided. 5. Suggestion was made by Christie that FML purchase orange driveway markers for use at outdoor events. Motion made by Davis, 2nd by Jones and approved for Cardwell to purchase 12 driveway markers 6. Light in kids room has been fixed.

D. Renewal of FML network account: Murtha to discuss Quickbook account with Luci and report to the next board meeting.

E. Discuss 5 year plan: Discussion followed about cleaning out the basement of FML and some .interior painting. It was decided by consensus that due to Covid 19, decreased income and decreased library usage – these 2 projects will be deferred for now for future consideration.

f. New Business: Discussed Librarian title and salary review. To be discussed at next meeting. Bonus and gift card given. Cardwell also suggested gifts of appreciation be given to volunteers. Motion made by Larsen, 2nd by Haldas and approved to give Amaryllis plant as gift to volunteers. ardwell to follow up.

No other business conducted. Next meeting Dec. 3, 2020

Adjourn: Meeting adjourned by consensus at 5:27 pm with motion made by Haldas, 2nd by Davis

Respectfully submitted,

Susan Hochstetter