

Fletcher Memorial Library Regular Meeting

Dec. 3, 2015

Chair Anne Christie called the meeting to order at 4pm.

Present :Margaret Haraghey, Sonja Larsen, Beth Regan, Janice Trecker, Anne Christie, Sue Hochstetter, Lee Astin.

Absent: Luciann Norton, Matt Lafontaine

Audience for citizens: none

Treasurers report:

- a. Update on Vanguard funds: Dividend disbursement funds are being deposited in 1st Alliance bank checking account monthly.
- b. Annual budget meeting: Budget meeting will be held Wed. Dec. 9 at 2pm. Also discussed was monthly meeting date change to Wed afternoons. After discussion, it was decided that monthly meetings will remain the 1st Thursday of each month with the exception of Aug. when there will be no scheduled meeting.
- c. Treas report items also discussed but no action taken were: Ooma charges listed as telephone, Nelson fund charges will need clarification. Motion to approve report with changes made by Haraghey, 2nd by Trecker and unanimously approved.

Librarians report: See enclosed

Assistant Librarians report a.: Astin has reviewed and reorganized the reference books and made repairs

Where needed. The board expressed thanks for his work.

- b. Certified letter update: 1 DVD has been returned. Other outstanding items have not been
Follow up has been unsuccessful. Follow up letter has been sent. Borrowing privileges have
Been suspended.

Old business: A. Maintenance: a. Interior painting has been done with very satisfactory outcome. Exterior painting will be started in early spring. b. The door stop has been installed. c. The new upstairs office heated resulted in a blown fuse and advice from the electrician (Mr Brennan) was to use a heavy duty extension cord from adjacent room versus re-wiring of the building. The extension cord is currently in use and re-wiring will be considered on an as needed basis. d.Back door draft issue was discussed. Options discussed were: door installation near the sunroom, electric base board heater at the back entrance, door installation at ramp. After discussion motion made by Haraghey to try a space heater at the back door, 2nd by Trecker and approved.

B Update on fire alarm: Hochstetter reported that Fire chief Richard Schenk will do a walk through survey of the Library on Dec. 9 at 7:30 pm. The use of a lock box for Fire Company use will be discussed at that time. Hochstetter will accompany Schenk.

C. Book Sale. Discussion followed regarding use of Town Hall and co-ordination with Ag Fair,

Fall dates, call for specialty books. To be discussed at a later date.

New Business: A History room cabinet: Christie presented a design. Steve Russo is willing to build the cabinet for the cost of materials only. Joe Lernould will paint the cabinet. Hardware cloth to be installed in cabinet doors.

B. Parish Hill comic collection proposal: Discussion involved the use of the graphic novels donated to the Library by the Trecker family. A letter will be sent to the PHHS interim principal, art teacher and English teacher proposing a cartooning illustration class. Also suggested was that the proposal be sent to local magnet schools.

C. Town Hall meeting posting: The meeting schedule for next year was approved and will be sent to the Town clerk and Admin . Assistant by Dec. 7 along with the budget and 5 year plan which are due by Jan. 1, 2016 .

Other Business: none

Adjourned at 5pm with motion made by Trecker , 2nd by Haraghey and unanimously approved.

Next Meeting: Jan. 7,2016

Respectfully submitted,

Susan Hochstetter, sec.