

FLETCHER MEMORIAL LIBRARYBOARD OF DIRECTORS MEETING

Dec. 7, 2017

Present: Christie , Astin, Regan, Larsen, Burten, Sandberg – Diment, Norton, Hochstetter

Absent: Haraghey, Boss

Call to Order: Called to order at 4 pm by Christie

Audience for citizens: none

Seating of alternates: none

Approval of minutes: Motion made by Christie, 2<sup>nd</sup> by Sandberg – Diment to accept as read , minutes of Sept. 7, Oct. 1 and Nov. 2, 2017 meetings. Motion approved with abstention by Regan.

Treas. Report: Accepted as presented after discussion

- A. Budget: After discussion, it was decided to increase the DVD/Audio books by \$500 to equal \$2,000, dues and subscriptions to be \$50 only, increase Book and Bake Sale income estimate to \$1800. Motion made by Regan, 2<sup>nd</sup> by Burten to have Norton create a budget for 2018. Approved by consensus

Librarian report: On file at FML

Assistant Librarian report: None

Old Business: A. Maintenance:1. Sam Norton will continue to shovel walkways,2. Cleaning: Larry Tripoli has submitted a quote for cleaning of \$2090/year, R. Krause has submitted a quote of \$3880/year. Both contractors are insured and have reviewed job description and physical site. After discussion, motion made by Sandberg-Diment and 2<sup>nd</sup> by Burten to have Larry Tripoli take over cleaning responsibilities of FML as of Feb. 1, 2018. Passed unanimously.

- B. New board members: Motion made by Burten, 2<sup>nd</sup> by Regan to accept Jamie Boss as new Board member. Motion made by Regan, 2<sup>nd</sup> by Burten to accept Laurie Berard as new Board member to assume the role of treasurer. Both motions approved unanimously.
- C. Open House: will be Sat. Dec. 9, 10 to 12, with announcement of quilt auction results.
- D. Listing events on Town calendar: After discussion, motion made by Sandberg – Diment, 2<sup>nd</sup> by Christie to add all events sponsored by FML to Town calendar. Approved by consensus.

New Business: Annual report and 5 year plan are due. Christie and Hochstetter will meet and discuss 5 yr . plan. 2018 meeting sched. will remain the 1<sup>st</sup> Thurs of each month except when Holidays conflict. No meeting in Aug.

No other business conducted. Adjourned by consensus at 4:57 pm. Next meeting Jan. 4, 2018

Respectfully submitted,

Susan Hochstetter, sec.

