

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

JULY 5, 2018

Present; Christie, Burten, Cardwell, Regan, Larsen, Haraghey, Astin, Hochstetter

Absent; none

Call to order; Called to order at 4:05pm by chair Christie

Audience for citizens; none

Seating of alternate; none

Approval of minutes; Motion to accept June minutes made by Cardwell, 2nd by Regan and approved with abstention by Haraghey

Treas. Report; approved by consensus as presented. Luciann Norton will start as bookkeeper as of July 1, 2018

Librarian report; monthly report on file at FML. Deb has suggested the purchase of a movie license at a cost of \$135/yr, so FML could have a "Movie Night". Motion was made by Larsen, 2nd by Cardwell. After discussion, motion fails.

Assistant Librarian; No report

Old Business; A. Maintenance; No report. B. Upcoming Events; Mark and Beverly Davis concert in the garden on July 18. Refreshments and set ups discussed. C. New Board Members; There are 2 current board openings and 2 current board members terms end in Oct. Regan has agreed to serve another term. After discussion, the board decided by consensus to fill the remaining vacancies in Oct.

New Business; A.1. Amend the by-laws; Christie reviewed the by laws regarding the duties of the treasurer and suggested an update to read: "The treasurer is to act as liaison between the Board and the designated bookkeeper unless the treasurer is the designated bookkeeper, in which case, the treasurer will report to the Board directly." Motion made by Cardwell, 2nd by Burten. After discussion, motion passed unanimously. 2. Larsen as bank account signatory; Discussion followed regarding having Larsen become a bank account signer as she does not have term limits as Asst. Librarian and so would be a consistent signer. Approved by consensus. 3. Contract for Bookkeeper; Motion made by Regan, 2nd by Haraghey that Luci should have an open ended contract. After discussion that the contract should reflect the terms outlined in Luci's description of services provided at a rate of \$150 per month, motion passed unanimously. 4. Maintenance chair; Motion to eliminate the position of 'Maintenance Chair' from the by-laws made by Burten, 2nd by Cardwell. After discussion the motion approved.

B. Key Bank; Luci will set up electronic bill payments where applicable. Luci suggested to the Board that \$19,500 in Key Bank account could be put into CD's at a 1 year interest rate of 1.3%

or an 18 month rate of 2%. Motion, made by Haraghey, 2nd by Cardwell to leave investments unchanged and do a periodic review. After discussion, motion passed.

Other; No other business discussed

Adjourn; Motion to adjourn at 5:13 pm made by Larsen, 2nd by Cardwell and approved by consensus

Respectfully submitted,

Susan Hochstetter

Sec.

Next meeting Sept. 6, 2018