

Community Center Function FAQs

1. Do I need a liquor license for my event?

If it is a private event and no money is requested from the attendees, then you do not need a liquor license, but if you are serving liquor to a public group, you should hire a bartender.

If you are having an event where people are bringing their own food and beverages (BYOB) a liquor license is not required.

If you are charging money in any way, and that money includes the serving or purchase of wine and other alcohol beverages, you are required to obtain a temporary liquor permit.

The temporary liquor permit requires the signatures of:

The applicant

A sponsor or backer

The Town Clerk

The Fire Marshal

The Zoning Enforcement Officer

Danielson Troop D State Police—Get this signature last after all other info and signatures are complete.

*****Please start this process 1 month in advance of your event to allow time to collect signatures and for Troop D and the liquor board to complete their piece which can take up to 1 week for each agency.***

2. Do I need a bartender?

If you will be serving alcohol to the public, for liability reasons, we do request you employ a licensed bartender with a certificate of liability insurance. This is in addition to any requirement for liquor license.

3. Do I need a temporary food service license?

If you are going to be advertising, charging money and serving food to the public (i.e. not just a small group of friends and family), you will need a permit. Food permits are under the auspices of **Northeast District Department of Health.** For questions, visit their website <https://nddh.org/> or call them at 860-774-7350.

Private parties and dinners like potlucks for members and friends do not need food permits.

Events with public permits should cook on site. Food should be cooked immediately and served, no cooling and reheating. Food should be prepared in a certified kitchen. Here or elsewhere.

You are required to have a FAST (Servsafe) certified person on site at the event and include a copy of their certification with your temporary food permit application. Servsafe is brief training program about food safety. It is given around the state. More information can be found at [ServSafe® - Food Handler, Manager and Responsible Alcohol Training - Home.](#)