



HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
FINANCE AND OPERATIONS COMMITTEE  
SPECIAL MEETING MINUTES  
THURSDAY, OCTOBER 23, 2024  
HAMPTON ELEMENTARY SCHOOL MEDIA ROOM/LIBRARY  
6:00 PM

1. Call to Order

The meeting was called to order at 6:04. Those in attendance were committee members Mark Becker, Maryellen Donnelly, and David Halbach, and Superintendent Andrew Skarzynski.

2. Audience for Staff & Citizens

Board of Education Chair Rose Bisson and First Selectman Allan Cahill attended the meeting as it was in progress.

3. Review of September 19, 2024 Minutes

There were no recommendations for change.

4. Discussion on Classroom Heat Pump Project

The Department of Administrative Services announced that no funds are scheduled to be allocated in 2025 to the HVAC Indoor Air Quality Grant Program for Public Schools. No company sent a representative to HES in response to the RFQ/RFP for HVAC system design.

5. Discussion of Oil Tank Removal

Superintendent Skarzynski told Kropp that their price for purchasing and installing a permanent above ground tank was prohibitive. Santoro Oil/Hometown Heating quoted \$25,291.58 for a 3,000 gallon tank with a one year warranty and stairs. Chair Becker will investigate the size of the concrete pad needed for the Santoro tank. United Concrete quoted \$38,455 for a 4,000 gallon tank with a 20 year warranty, stairs and concrete pads for the tank and stairs. Inclusions and exclusions in the quotes from the two companies need to be compared. Setting up the new tank needs to be accomplished before removal of the old tank. Superintendent Skarzynski will inquire when the tanks for purchase would be available.

There has not been a reply from Kropp regarding when they are available to remove the existing tank.

5-Year Plan Topics Including Library Sunroom Repair and Any Other Pressing Issues

Electrical connection to the water filling station that was installed in the cafeteria will be done. A second water filling station for the hallway is on order. Construction quotes will be sought after complete architectural plans for the room to replace the sunroom are received.

7. Discussion of 2024/2025 Budget

A contract with a person has been established to support the new head custodian.

There are unanticipated special education costs.

Superintendent Skarzynski will ask a company that plows and sands when needed if they are available to add another school district and the cost. For this company, payment is made the day that it provides the work. Other companies contract for the full season.

8. Audience for Staff & Citizens

First Selectman Cahill said that an electric company will come out to check the generator because it has not exercised as scheduled.

9. Review Next Agenda Planning Including Date and Time

The next meeting will be on Thursday, November 14 at 7 PM on Zoom.

10. Adjournment

The meeting adjourned at 6:47.

Respectfully submitted,

Maryellen Donnelly