



HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
FINANCE AND OPERATIONS COMMITTEE
MEETING MINUTES
THURSDAY, MARCH 21, 2024
HAMPTON ELEMENTARY SCHOOL MEDIA ROOM/LIBRARY AND ZOOM
7:00 PM

1. Call to Order
The meeting was called to order at 7:10. Those in attendance were committee members Mark Becker, Maryellen Donnelly and David Halbach, and Superintendent of Schools Andrew Skarzynski.
2. Audience for Staff & Citizens
None
3. Review of February 22, Minutes
There were no recommendations for change.
4. Discussion on Classroom Mini Split Project
Superintendent Skarzynski asked if state or federal funds would be used for the heat pump project which will determine actions that need to be completed. An engineer from Eversource will visit the school on March 26.
5. Discussion of Possible RFP for Housekeeping Services
Superintendent Skarzynski will post Requests for Proposals. RFP's are required for expenditures of the amount of a housekeeping contract.
6. 5-Year Plan Topics Including Library Sunroom Repair and Any Other Pressing Issues
Maryellen contacted three additional fence companies for estimates.
7. Discussion of 2023/2024 Budget
The district continues to operate within the current budget.
8. Discussion of 2024/2025 Budget
Superintendent Skarzynski shared changes to the draft budget that will be presented to the full board during the March 27 BOE meeting.
9. Audience for Staff & Citizens
None
10. Review Next Agenda Planning Including Date and Time
The next meeting will be held on Thursday, April 18, 2024 at 7 PM in the Hampton Elementary School Media Room/Library.
11. Adjournment



The meeting adjourned at 8:15.

Respectfully submitted,

Maryellen Donnelly