

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
COMMUNICATION COMMITTEE
SPECIAL MEETING MINUTES
THURSDAY, MARCH 3, 2016

1. CALL TO ORDER - The Meeting was called to order at 6:05 pm. BOE members present were Mark Becker, Lisa Siegmund and Wesley Wilcox. Also present was Joan Fox - Citizen
2. AUDIENCE FOR STAFF & CITIZENS – None
3. REVIEW OF SPRING 2015 NEWSLETTER – The group reviewed the newsletter from the spring of 2015, as well as the fall of 2015 and fall of 2014.
4. DISCUSSION OF CONTENT FOR SPRING 2016 NEWSLETTER – The group discussed the sections of the newsletter to be included in the Spring 2016 newsletter. It was agreed that the proposed 2016-2017 Hampton Elementary School budget will once again be included in the newsletter.
5. REVIEW ACTIONS AND NEXT AGENDA PLANNING INCLUDING DATE AND TIME – The actions included getting the contact information for the printer and making first contact (Lisa), getting the package of information Joan had passed onto Rose (Joan / Lisa) and to contact Andrea Lavery about providing some write-ups for the newsletter (Mark).

Next Meeting Scheduled for March 31st at 6:00 pm.

6. ADJOURNMENT – The committee adjourned at 6:55 pm.

Respectively Submitted,
Mark Becker

PLEASE NOTE:

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

Copies of any documents distributed at meeting can be obtained by contacting Hampton Elementary School Superintendent's Office