

HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
COMMUNICATION COMMITTEE  
SPECIAL MEETING MINUTES  
WEDNESDAY, APRIL 4, 2018

1. CALL TO ORDER - The meeting was called to order at 6:07 pm. BOE members present were Mark Becker, Matt Flegert and Susan Lovegreen.
2. DISCUSSION OF GROUP ORGANIZATION INCLUDING DETERMINATION OF CHAIR AND RECORDING SECRETARY - Matt Flegert to Chair Committee, Mark Becker to be Recording Secretary.
3. AUDIENCE FOR STAFF & CITIZENS – None
4. REVIEW OF JUNE 1, 2017 MINUTES – The minutes were reviewed with no comments.
5. REVIEW OF SPRING 2017 NEWSLETTER / PAST NEWSLETTERS – The group reviewed the newsletters.
6. DISCUSS CONTENT OF SPRING 2018 NEWSLETTER. – The content will include a message from Sam (Matt), the NAEYC accreditation (Mark), Readers / Writers Workshop (Mark), Jump Rope For Heart (Matt), Green School Program (Susan), Nature’s Classroom (Susan), the 5<sup>th</sup> grade outdoor learning (Susan), a PTO piece (Mark) and the budget.
7. REVIEW ACTIONS AND NEXT AGENDA PLANNING INCLUDING DATE AND TIME – Based on the assignments for each topic, everyone will write their sections and work to obtain pictures. Mark took action to send out previous newsletter. The next agenda will include review of minutes as well as the 2018 Newsletter review.

The next meeting was planned for May 2<sup>nd</sup>, 2018

8. ADJOURNMENT – The committee adjourned at 6:37 pm.

Respectively Submitted,  
Mark Becker