

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
MEETING MINUTES
WEDNESDAY, JANUARY 25, 2016
7:00 PM
HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Board chair Rose Bisson called the meeting to order at 7:03pm. Members present were Maryellen Donnelly, Mark Becker, Ann Gruenberg, Susan Lovegreen, Staci Ropka, Lisa Siegmund, John Burnham and Wesley Wilcox at 7:30pm. Also present were Superintendent of Schools Dr. Frank Olah, Principal Sam Roberson, and Business Coordinator Sally Lehoux.

1. **Audience for Staff and Citizens** - None
2. **Written Communications to Board** – Superintendent Dr. Frank Olah presented the board with a letter informing them of an upcoming audit that the school will have and shared two separate flyers on benefits that are happening for a family in the school.
3. **Approval of 11/16/16 Minutes** – Tabled to the next meeting.
4. **Superintendent Reports/Recommendations** – Superintendent Dr. Olah reviewed the Superintendent’s report with the board.
5. **Principal Reports** – Principal Sam Roberson reviewed the Principal’s Report with the board.
6. **Business Coordinator’s Report** – Business Coordinator Sally Lehoux reviewed the Budget vs Actual and the check register with the board.
7. **Budget Presentation** – Superintendent Dr. Olah and Business Coordinator Sally Lehoux presented the board with a preliminary draft of the 2017-2018 budget.
8. **Discussion and Possible Action on: 2017-2018 HES Calendar** – Ann Gruenberg moved to approve the 2017-2018 HES Calendar. Lisa Siegmund seconded and the motion passed unanimously.
9. **Discussion and Possible Action on School Lunch Pricing For 2017-2018** – Ann Gruenberg moved to increase the school lunch to \$2.85 for the 2017-2018 school year. Lisa Siegmund seconded and the motion passed unanimously.
10. **Discussion and Possible Action on: After School Care** – Lisa Siegmund moved to add a bus stop at Carelot in Chaplin for \$15.00 a day for the remainder of the 2016-2017 school year. Ann Gruenberg seconded and motion did not carry with the following vote:
 - No: Mark Becker, Susan Lovegreen, Staci Ropka, Lisa Siegmund, John Burnham, and Wesley Wilcox.
 - Abstain: Maryellen Donnelly and Ann Gruenberg
11. **Discussion and Possible Action on: Acceptance of The Donation Made Loretta Stone For \$100 To Be Placed into The School’s Donation Fund** – Mark Becker moved to graciously accept the \$100.00 donation from Lorretta Stone to be placed in the School’s Donation Fund. Ann Gruenberg seconded and the motion passed unanimously.
12. **Discussion and Possible Action on: Job Descriptions** – Mark Becker moved to approve the job descriptions for Head Custodian and Evening Custodians as amended. Lisa Siegmund seconded. Mark Becker and Lisa Siegmund withdrew their motion. Board decided to table this item until the next meeting.
13. **Discussion and Possible Action on: Solar Thermal System** – Maryellen Donnelly reported to the board that the Solar Thermal System needs to have a mechanic evaluate and check the systems operations.
14. **Report from Four Boards Meeting** – Rose Bisson reported to the board on the last meeting that the Four Boards had. Maryellen Donnelly also reported on some of the problems that they had with survey responses.
15. **Report from Addition / Withdrawal Committee** – John Burnham reported to the board on the last meeting the committee had and informed the board that the next meeting is scheduled for Monday January 30, 2017 at 5:00pm at PHHS.
16. **Report from Dissolution Committee** – Rose Bisson reported to the board on the last meeting that the committee had and informed the board that the next meeting is scheduled for Wednesday February 1, 2017 at 6:00pm.
17. **Committee and Representative Reports/Recommendations:**
 - a. **Board Committees**
 - Communications** – Nothing to report at this time.
 - Finance & Operations** – John Burnham reported to the board that the last committee meeting was focused on the 2017-2018 budget and the 5-year plan.
 - Policies** – Ann Gruenberg moved to approve policies 3542.22 Food Services, 4111/4211 Recruitment and Selection, 5123 Promotion/Acceleration/Attention, 5131.7 Weapons and Dangerous Instruments, 5131.911 Bullying, 5141.21 Administering Medications and 6142.10 Health Education Program as amended. Lisa Siegmund seconded and the motion passed unanimously.
 - b. **Ad Hoc Committees** – Nothing to report at this time.

c. Liaison Reports

CABE – Ann Gruenberg reported to the board on the upcoming events CABE is having including “The Day on the Hill.”

EASTCONN – Maryellen Donnelly reported to the board about the last meeting including, teacher contracts and new laws that are in effect.

18. Additions to The Agenda - None

19. Audience for Citizens - None

20. Next Agenda Planning

- a. Report from Dissolution Committee**
- b. Report from Addition and Withdrawal Committee**
- c. Job Descriptions**
- d. 5 Year Plan**
- e. Policies**
- f. Budget**

21. Executive Session for the Purpose of Discussing Performance of a Public Official – Maryellen Donnelly moved to enter Executive Session at 9:26pm for the purpose of discussing the performance of a Public Official and invited Superintendent Dr. Olah to attend. Lisa Sigmund seconded and the motion passed unanimously. Reentered Pubic Session at 10:26pm.

22. Adjournment – John Burnham moved to adjourn at 10:27pm. Maryellen Donnelly seconded and the motion passed unanimously.

Respectfully Submitted by:

Rachel Linkkila

1-26-17

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.