

**HAMPTON BOARD OF EDUCATION**  
**HAMPTON, CT 06247**  
**MEETING MINUTES**  
**WEDNESDAY, MAY 25, 2016**  
**7:00 PM**  
**HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

**Board Chair Rose Bisson called the meeting to order at 7:03pm. Members present were Maryellen Donnelly, Mark Becker, Richard LeBlanc, Ann Gruenberg, John Burnham, Stacie Ropka, Lisa Siegmund (who left at 9:48pm) and Wesley Wilcox. Also present were Superintendent of Schools Dr. Corinne Berglund and Business Coordinator Sally Lehoux.**

- 1. Audience for Staff and Citizens** - A student presented the invention he submitted to Invention Convention. The board commended the student on his invention and representation of the school in Washington D.C. Deb Leavens read a letter commending the career of Karen Nass at Hampton Elementary School.
- 2. Written Communications to Board** – Rose Bisson read a letter of resignation from Karen Nass.
- 3. Approval of Minutes: 4-27-16** – *(a copy of 4-27-16 minutes was distributed.)* **John Burnham moved to approve the minutes of April 27, 2016. Ann Grunberg seconded and it passed, with one abstention from Lisa Siegmund.**
- 4. Superintendent Report/Recommendations**
  - a. Current Financials** – Dr. Berglund informed the board that everything is on track.
  - b. Update on 2016-17 State Funding, ECS and Readiness Grants** – Dr. Berglund stated that the school’s ECS grant was cut by \$17,656.00; the School Readiness Grant was cut by \$16,500.00. Connecticut’s elimination of internet funding is estimated to cost the district \$2379.00 and the federal elimination of the ERate grant will cost the district \$1200.00.
  - c. Other** – Dr. Berglund said she is sharing some worms with Ms. Sanchini for the composter they have at the school.
- 5. Principal Report** – *(a copy of the Principal’s monthly report was distributed.)* Dr. Berglund reviewed the report.
- 6. Discussion and Action on 2016-2017 Revised Budget** – **Mark Becker moved to approve the Hampton Elementary School 2016-2017 budget of \$2,161,750.00. Lisa Siegmund seconded and it passed unanimously.**
- 7. Accept Resignation for Retirement** – **Maryellen Donnelly moved that the board accept Karen Nass resignation effective June 30, 2016 with regret and appreciation for her many years of service at Hampton Elementary School. Ann Gruenberg seconded and it passed unanimously.**
- 8. Appointment of Representative to Study of Addition or Withdrawal of Grades to Region** – Board Chair Rose Bisson appointed John Burnham to be the representative from the Hampton Board of Education to the study of addition or withdrawal of grades to the region.
- 9. Standing AD HOC Committees or Liaison Reports/ Recommendations:**
  - a. Policies Committee** – **Ann Gruenberg moved to rescind and replace policy 5118.1 Homeless Students. Lisa Siegmund seconded and it passed unanimously. Ann Gruenberg moved to rescind and replace policy 5125 Student Records/Confidentiality. Lisa Siegmund seconded and it passed unanimously. Ann Gruenberg moved to rescind and replace policy 5141.4 Reporting of Child Abuse, Neglect and Sexual Assault. Maryellen Donnelly seconded and it passed unanimously. Ann Gruenberg moved to approve policy 5144.1 Use of Physical Force. Mark Becker seconded and it passed unanimously. Ann Gruenberg moved to approve policy 5145.511 Sexual Abuse Prevention and Education Program. Mark Becker seconded and it passed unanimously. Policies 4118.234 and 5141.231 Psychotropic Drug Use were tabled at this time.**
  - b. Finance Committee** – John Burnham reported on the Board of Finance meeting and reviewed the committee’s discussion on the five-year plan.
  - c. Program Committee** – Mark Becker reported that the Program Committee had met and is working on finalizing a survey.
  - d. CAFE** – Ann Gruenberg reported on upcoming CAFE events.
  - e. EASTCONN**– Maryellen reported on the EASTCONN annual meeting and the budget that was passed.
  - f. Communications** – Mark Becker informed the board that the Newsletter would be sent out tomorrow.
- 10. Additions to The Agenda** – **John Burnham moved to add discussion and possible action on policy clerk and discussion and possible action of end of year expenditures. Ann Gruenberg seconded and it passed unanimously.**
  - a. Discussion and Possible Action on Policy Clerk** – **Maryellen Donnelly moved to authorize the Superintendent to hire a temporary policy clerk at a pay rate of \$14.49 with no more than 30 hours before June 30, 2016. Ann Gruenberg seconded and it passed unanimously.**
  - b. Discussion and Possible Action of End of Year Expenditures** – The board discussed where year-end surplus could be used.
- 11. Next Agenda Planning** - None
- 12. Audience for Staff/Citizens** – None

**13. Adjournment – Maryellen Donnelly moved to adjourn at 10:10pm. Wesley Wilcox seconded and the motion passed unanimously.**

Respectfully Submitted by:  
Rachel Linkkila  
5-31-16

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

Copies of any documents distributed at meeting can be obtained by contacting Hampton Elementary School Superintendent's Office.