

**HAMPTON BOARD OF EDUCATION
HAMPTON, CT**

REGULAR MEETING MINUTES

July 13, 2011

The meeting was called to order at 7:05 PM by Board Chair John Burnham. Members present were Carol Misak, Rose Bisson, Maryellen Donnelly, Dan Savino, Catherine Wade, Ann Gruenberg (7:04) and Lisa Siegmund (7:04.) Also present were Superintendent/Principal Marsha Willhoit and Business Coordinator/Admin. Asst. Sally Lehoux. Unable to attend was board member Doug Stewart.

2. **Audience for Teachers:** None
3. **Audience for Citizens:** None
4. **Written Communications to the Board:** None
5. **Additions to the Agenda:** None
6. **Approval of Minutes:**
Dan Savino moved to approve the minutes of the special meeting of 6/22/11. Rose Bisson seconded the motion. The minutes were amended as follows:
-The minutes were submitted by Lisa Siegmund.

The motion to approve the minutes, as amended, passed unanimously.

Dan Savino moved to approve the minutes of the regular meeting of 6/22/11. Rose Bisson seconded the motion and it passed unanimously.

7. **Superintendent/Principal Report/Recommendations:**
 - a. **Financial Report:**
There is no financial report at this time. The business office is finishing the expenses for the last fiscal year and supplies for this fiscal year have been purchased. The school is preparing for this year's audit.
 - b. **Other:**
The roof replacement has been started and state approval for reimbursement was received. The company providing the solar panels is scheduled to arrive July 14th to remove the panels until the new roof is completed.
8. **Committee and Representative Reports/Recommendations:**
 - a. **CABE:** There is a meeting on Monday morning. Registration packets for the CABE conference have been sent out. Ms. Gruenberg is attending a conference in Washington.
 - b. **Community and Staff Relations:** None.
 - c. **EASTCONN:** None.
 - d. **Finance:** None. The committee will set a meeting date.
 - e. **Physical Plant and Operations/Roof Building Committee:** None
 - f. **Policies:** The committee is discussing additional recommendations to be presented at the next meeting.
 - g. **Hampton Green Energy Commission:** Maryellen Donnelly received an e-mail from the cooperative for purchasing power in Mansfield asking if the commission would like to speak with them about purchasing opportunities. The commission has earned a small photovoltaic system and is considering offering it to the elementary school.
 - h. **Administrative Model:** The committee has met three times. They are looking at job descriptions to determine job responsibilities for different positions. There will be additional meetings so the public has an opportunity to provide input.

9. BUSINESS: (Action anticipated on All Items)

a. Superintendent/Leadership Team Evaluation:

Rose Bisson moved to enter into executive session at 7:20 PM for the purpose of discussion concerning performance and evaluation of a public officer or employee. Dan Savino seconded the motion and it passed unanimously. Marsha Willhoit was invited into the executive session at 8:37 P.M.

The board returned to public session at 9:18 P.M.

10. BOE Communication to the Public: The administrative model committee continues to work with the public to clarify needs and interests.

11. Audience for Citizens: None

12. Next Agenda Planning:

- policies;
- committee reports;
- the next meeting is August 31st.

Maryellen Donnelly moved to adjourn at 9:19 P.M. Dan Savino seconded the motion and it passed unanimously.

Respectfully submitted,

Jennifer Nelson
Recording Secretary

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.